

Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

April 8, 2019 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Dave Cada, Marty Anderson, Joan Bender and Charlie Johnson. Also present: Shelly Hammons, City Clerk-Treasurer.

GUESTS: Melissa Smith, 6-12 After School Program Director.

NEW BUSINESS:

Joan Bender said the invocation Prayer.

1. **CONSENT AGENDA:** *Joan Bender made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from March 25, 2019, City Council meeting, the City of Potlatch current bills due and bills paid, City of Potlatch Payroll for February 2019 and the Century 21 bills and payroll.*

Dave Cada seconded the motion. Motion was approved with a Roll Call vote:

Charlie Johnson, yes

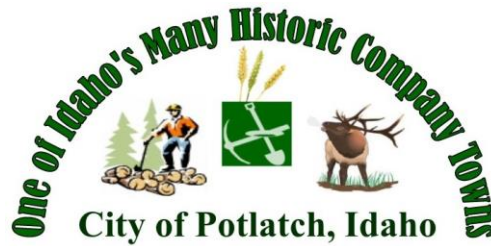
Dave Cada, yes

Martin Anderson, aye

Joan Bender, aye

2. MELISSA SMITH, 6-12 CENTURY 21 AFTER-SCHOOL DIRECTOR.

Funding for next year and budget for next year. Melissa presented her budget for the 2019-2020 year which starts July 1, 2019. Melissa explained that the Century 21 grant is a grant that the budget decreases in the third year by 10%, the fourth year by 20% and the fifth year by 30%. The 2019-2020 FY will be the fourth year of the Century 21 grant and Melissa asked the Council if they would be willing to donate the van and the mileage to the program as an in-kind donation (the cost will be



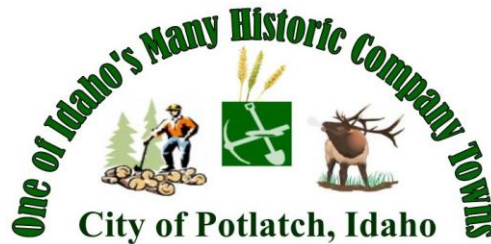
approximately \$720/year)? Melissa explained that the attendance has increased in the 6-12 after-school program since the first year. In the first year, there was an average of three students and now there is an average of 14 students and they are now focusing on homework help.

In the next year's budget, they will have to find other funding to provide the different programs that they have offered in the past. The Potlatch Recreation District is going to donate grant money to cover the pool passes for the 2019 summer for both the elementary after-school program and the 6-12 after-school program.

Melissa said that she has been talking with Lana Lusco, Director of the Elementary After-School Program, and Lana will be writing another grant as next year will be their fifth year for the elementary after-school program. Lana is looking for another sponsor for the program as it isn't working very well with the University of Idaho (they have been the sponsor of the elementary school after-school program). Melissa asked the City Council if they would consider sponsoring the elementary after-school program if they received another round of grant funding?

The City Council asked why the Potlatch School District isn't sponsoring these programs and why is the City the sponsor? Melissa explained that in the State of Idaho, there are 50-60 after-school programs and under 10 of these programs are funded by other entities such as Cities. All of the other after-school programs in Idaho are funded through the local School Districts. Melissa wasn't sure why the Potlatch School District isn't sponsoring the elementary and the 6-12 after-school programs. The Mayor asked if the City can sponsor two after-school programs? Melissa said that she believed the City can. Melissa and Lana have talked about consolidating the two programs if the City sponsored the elementary school grant program and the 6-12 after-school program. Kim Cessnun would be the fiscal bookkeeper for both programs.

Melissa said that they just hired Melanie Renz for the open para-professional position today.



Marty Anderson made a motion that the City of Potlatch provide the City's van and gas at no charge to the 6-12 after-school program for their FY 2019-2020 year. Joan Bender seconded the motion, the motion was approved with "all ayes".

The Mayor told Melissa that the he and the City Council is proud of her. Melissa said that she is always trying to improve the program.

- 3. HIRE CLEARWATER RC&D SUMMER EMPLOYEES THROUGH THE CITY?** The Mayor said that he talked with Barbie Miller about hiring a group of five kids and a leader to help with City maintenance. The cost would be \$3,500 for one week. The Council talked about different projects that they might be able to do and one of the things discussed was to cut the bushes and trees that hang over the sidewalks in and around the City. The Council wondered if the equipment was provided also?

- 4. MAYOR SIGN GEOPROFESSIONAL INNOVATIONS CONSTRUCTION PHASE TESTING SERVICES PROPOSAL?** The contract is for the FEMA project – work on the road to the wastewater lagoons and repair under the walking bridge. The original contract was signed in 2017 and Geoprofessional Innovations wanted a new contract signed for 2019.

Dave Cada made a motion that the Mayor sign the 2019 contract with Geoprofessional Innovations. Charlie Johnson seconded the motion, the motion was approved with a Roll Call vote:

Charlie Johnson, yes

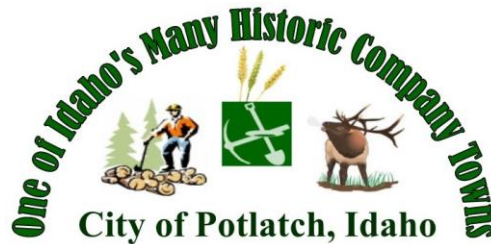
Dave Cada, yes

Marty Anderson, aye

Joan Bender, aye

- 5. WAGE INCREASE FOR KARIN JOHNSON, DIRECTOR OF PARKS?**

Dave Cada made a motion that the City increase Karin Johnson's wages to \$14.00. Joan Bender seconded the motion, the motion was approved with "all ayes".



- 6. APPROVE DEMO DERBY AND MOTOCROSS FOR CITY LAND?** The Mayor asked if the City Council had any questions about the Demo Derby or the Motorcross that will be built on the City's land? Dave Cada asked who was building the arena? The Mayor said that EC Enterprises, LLC, has already hired people to come in and build the arena. Tom Andres will put the City's bleachers up and then there will be snow fence and logs around the arena. The trees, brush and weeds have all been cleaned out on the land by Tom and Brennan.

Dave Cada said that he is very concerned about this event. Dave isn't for it and he was glad when they got rid of it many years ago. Dave is concerned because there have been problems with the Demo Derby at the State Line.

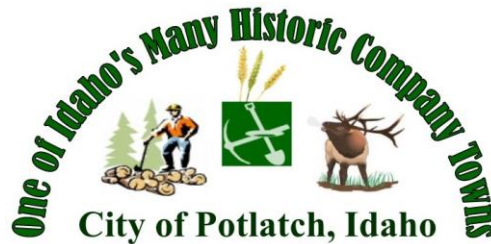
Dave Cada asked if EC Enterprises is going to provide security? Police protection?

Will they keep the alcohol under control? Will the alcohol be served in a Beer Garden? Charlie Johnson said that when they used to have Demo Derby races, there was a very strict policy that no alcohol was allowed in the pits.

The Mayor said that EC Enterprises has their own insurance of \$5 million. This is what Eric Christiansen does for a living and he is very strict with his rules. The Mayor said that the next time that Eric comes to Potlatch, he will call Dave Cada and arrange a meeting.

Lewiston will still have Demo Derby events but they will be provided by a sponsor out of Walla Walla.

The Mayor said that the only concern that he has with this event is parking. According to Eric, they drew about 5,000 people to this type of event in Lewiston. The Council didn't think that there would be that many people attending this event in Potlatch. Parking is always an issue, even with the Return to Riverside Country Music Festival, parking is an issue.



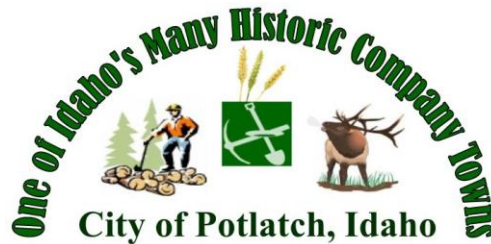
There has been a Demo Derby event scheduled for May 11, two motocross races planned for June and in August one more Demo Derby event. Karin Johnson would like to use the arena for horse races and dog races. Joan asked if the City is going to charge them to use this land and is the City going to charge the Country Music Festival organizers to use the park? The City Council discussed this but no decision was made.

Charlie Johnson made a motion that EC Enterprises, LLC, build an area and have Demo Derby and motocross races. Marty Anderson seconded the motion, (with the addition that there is a contract signed between the City and EC Enterprises, LLC, also the City needs to have a contract with the Palouse RC Racers) the motion was approved with “all ayes”.

REPORTS:

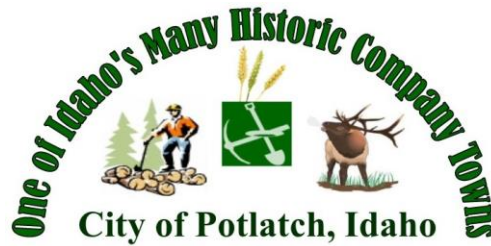
- 1. Mayor-David Brown** – the Mayor explained to the City Council that there was a fundraising flop at the Potlatch Senior Center. There are several items that the seniors would like to see fixed: handicapped entrance, paint the building, repair the ceiling inside, fix the sidewalk and the front entrance. The Mayor talked with Eric Sorenson and asked him to provide a bid to put a covered walkway down the sidewalk to the back entrance to the building (may not be able to do that because it sits so close to the property line). Eric thought that he would be able to build a handicapped entrance into the front of the building. The Council discussed concrete or a metal frame covered with wood? Shelly is working on an AARP grant for this project and it must be submitted by April 17. Marty said that he would take a look at the entrance to the Senior Center in the morning.

There was a walk-through on Tuesday, April 2, for the Phase II sidewalk project. The sidewalk design has been changed for the sidewalk between Elm Street and Maple Street. The sidewalk will now go north of the trees between the chain link fence. The sidewalk from Maple Street to Ponderosa Drive will be changed because when the Habitat for Humanity home was built, the bank has been changed. There will be a sidewalk but they may have to put in a hand rail. Tom Andres has some concerns for several



water valves by Bennett's Addition. The contractor said that he will talk with Tom before they begin the project on April 29. The Mayor said that they expect to be done with the Phase II project by June. The school speed limit sign by Maple will be moved into the City's right-of-way. There is a flagger looking for a room to rent for the project.

2. **Parks – Joan Bender** – Joan had some paint swatches for the Council to look at and decide on the color for the Potlatch Senior Center. The building will have to be steam cleaned before it is painted. The Council decided that the building will have to be primed before it is painted. Joan will get the cost for the primer and the paint.
3. **Pool & Cemetery - Dave Cada** – Dave wanted to be sure that the floor is going to be painted at the pool before it opens? The Mayor said that Karin is all ready to paint but Nancy Becker, Health Inspector, was here last week and the City was going to use the rest of the paint that was used on the pickleball court (dark color) but Nancy wants to see the floor painted in a light color so that she can see if there is dirt. Dave Cada said that he will check with Sherwin Williams to see what they would recommend for painting the pool floor.
4. **Water & Sewer Charles Johnson** – nothing at this time.
5. **Streets - Martin Anderson** – is the Land Application site ready to go? Has the pump been put back in? The Mayor said that he didn't think so and Tom has to take soil samples before the site can be used. It is too wet to get the backhoe in to take the soil samples. It was discussed to use the new tractor and auger to drill the soil for the samples. Tom and Brennan are going to Lewiston tomorrow to have the mower installed on the Kubota tractor.
6. **Scenic 6 - David Cada** – there will be a Scenic 6 Economic Development Council meeting in the morning.
7. **Clerk- Shelly Hammons** – Reviewed the Actual Month/Year-to-Date Budget/Variance Report with the City Council. The 2nd Quarter Report was also reviewed and Shelly explained the reason why there is a negative



balance. The City pays the wastewater loan of \$109,280 in January of every year and this is what creates a negative balance. The Mayor said that he doesn't like seeing the negative balance as it gives people an idea that the City is operating in the red when actually there is enough money in the LGIP Treasurer Accounts to cover one year's loan payments. Bev Bafus is going to talk with Nick Nicholson about adding the LGIP revenue funds into the budget. There are several meetings coming up: April 29 – AIC meeting in Moscow. May 21 – PRIMA meeting in Moscow.

APRIL 18 – CEDA'S ANNUAL MEETING, Clearwater River Casino, 4-8 p.m. The Mayor and the City Council are invited. The Mayor, Dave and Kenny Cada and Joan and Tom Bender will all be attending the Annual meeting.

Marty Anderson made a motion to adjourn the meeting, Charlie Johnson seconded the motion, the meeting was adjourned at 8:50 p.m.

ATTEST: _____ David L. Brown, Mayor

Shelly M. Hammons, CMC, City Clerk-Treasurer

The next City Council meeting will be Monday, April 22, 2019.