

Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

January 28, 2019 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Dave Cada, Marty Anderson, Joan Bender and Charlie Johnson. Also present: Shelly Hammons, City Clerk-Treasurer.

GUESTS: No Guests.

NEW BUSINESS:

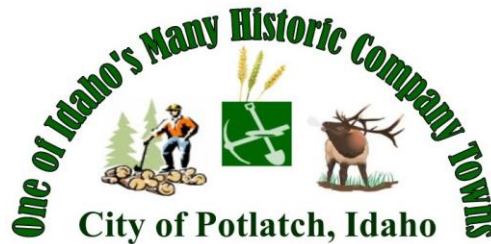
Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA:** *David Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from January 14, 2019, City Council meeting. The City of Potlatch current bills and bills that have been paid.*

Joan Bender had a question about Herrington & Associates, PLLC bill, is this the contract amount that the City will pay the attorney every month now? Shelly explained that Will Herrington charges the City on a piece-by-piece basis. When he does work for the City, then he charges his hourly rate.

Marty Anderson had a question regarding the United States Treasury payment? Shelly explained that the City went to bi-weekly reporting for payroll early in 2018 and that she continued to pay the 941 taxes monthly rather than bi-weekly. Shelly explained that she thought that since the City already paid bi-weekly, that was all we had to do. Also, when sending the 941 Tax form to the IRS quarterly, the City must include the Schedule B with the form (this lists all of the bi-weekly payments that have been made).

The Mayor told the City Council that the City won't be purchasing the Kubota Tractor from his brother, Harold Brown. The Mayor suggested that the City look into a new tractor to purchase.



The 6-12 After-School Program December 2018 bills and bills that have been paid and their payroll report. Charlie Johnson seconded the motion, motion was approved with a Roll Call vote:

Charlie Johnson, yes

Dave Cada, yes

Martin Anderson, aye

Joan Bender, yes

2. ADOPT TINY HOMES ORDINANCE FROM THE STATE? – *Dave Cada made a motion that the City NOT adopt the Tiny Home Ordinance from the State of Idaho. Dave started checking into this and the tiny home movement started with Hurricane Katrina when many houses were wiped out and they built tiny homes to house those who were displaced and now it has taken on a fad status. When you put a group of tiny homes together, there isn't space for everyone's "stuff" so they usually build an outside storage unit and then there are the vehicles to content with. Dave said that he can't vote for this because approving the idea of tiny houses would be an anomaly and it would be an aberration and Dave wants to go on record that he doesn't want to approve this tiny home ordinance. Joan Bender said that also tiny homes usually have a porta-potty or a composting toilet and we can't allow that in the City. The City Council discussed this at length and Charlie Johnson seconded the motion. The Mayor called for a Roll Call vote:*

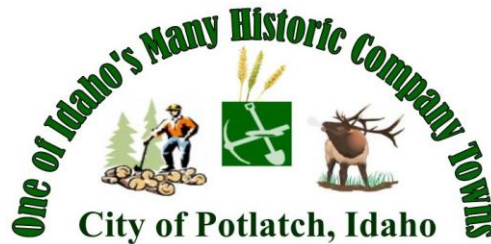
a. Charlie Johnson, yes

b. Dave Cada, yes

c. Marty Anderson, aye

d. Joan Bender, yes

3. TREE AT GAYLE TUCKER'S HOUSE? *Marty Anderson made a motion that Gayle Tucker not cut the tree down that is growing beside her new garage as it is a nice 100-year-old tree. Charlie Johnson seconded the motion. The motion passed with three "ayes": Charlie Johnson, Dave Cada and Marty Anderson. Joan Bender voted "no".*



- 4. LIQUID ENGINEERING SCHEDULE?** Liquid Engineering cleaned the Potlatch drinking water reservoir last fall. They called to make sure that everything was okay with their inspection and asked if the City would like them to put us on their three-year schedule? The drinking water reservoir should be cleaned every three to five years. There won't be a charge for them to come out and inspect it but if they have to clean it, there would be a charge.

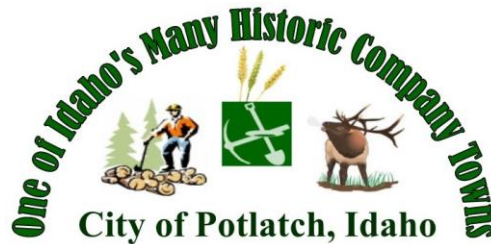
Dave Cada made a motion that Liquid Engineering put the City on their three-year inspection schedule, Joan Bender seconded the motion, the motion was approved with "all ayes".

- 5. MAKE ANOTHER SAVINGS ACCOUNT WITH THE IDAHO STATE TREASURER FOR THE RV PARK?** The RV Park doesn't receive any tax money in order to sustain it and the Mayor would like to start an operation and maintenance savings account with the Idaho State Treasurer.

Marty Anderson made a motion that the City open another savings account with the Idaho State Treasurer for the RV Park. Joan Bender seconded the motion, the motion was approved with "all ayes".

REPORTS:

- 1. Mayor-David Brown** – the FEMA road and bridge repair project got "lost in the cracks" according to Jarod Dick from Idaho Emergency Management. The project began in early 2017 and by December 2018, the US Army Corps of Engineers had approved their permit for the project. FEMA just received the paperwork in January 2019. FEMA called last week and asked that the City send a "Letter of Extension" to FEMA for the project. The letter has been sent and approved through FEMA but Tom Moore, the City's engineer, reviewed the numbers and he thinks that part of his updated numbers was lost. Shelly will review all of the paperwork to date and all of the e-mails associated with this project and get back with Jarod to make sure that they have Tom Moore's revised numbers. The



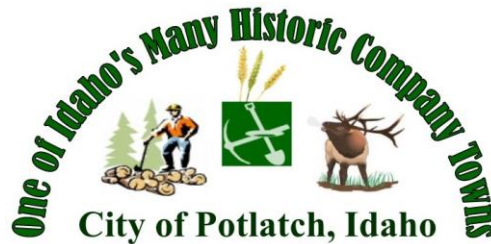
Mayor said that the City must go out for advertised bid on this project since the project will be over \$100,000.

Ken Helm e-mailed the City last week and said that the Idaho Transportation Department has released the money for the Phase III Sidewalk Design. Ken Helm and Shawn Smith will be in Potlatch on February 11 to meet with the Mayor on this project.

Parametrix e-mailed the City to contact the School District regarding their speed limit sign across from the Elementary School. When the Phase II Sidewalk Project construction begins this summer, this speed limit sign will have to be relocated. Avista has offered their help with the sign relocation.

The City is currently designing a sign for the Scenic 6 RV Park office. The Mayor said that he would like to have a small convenience store with non-perishable items. The Council discussed this and came up with suggestions: small 4-cup coffee pot, coffee filters, coffee, dry creamer, sugar, hot chocolate, band aids, candy, ice cream (the City has a small freezer) and liniment for the pickleball players.

2. **Parks – Joan Bender** – everything looks good and the park is quiet and the Valentine’s lights are up now.
3. **Pool & Cemetery - Dave Cada** – nothing at this time.
4. **Water & Sewer Charles Johnson** – nothing at this time.
5. **Streets - Martin Anderson** – nothing at this time.
6. **Scenic 6 - David Cada** – the Scenic 6 Economic Development Council is still working on City beautification project ideas. They are working on having quarterly business breakfasts: March, June, Sept., and Nov. The first two breakfasts already have hosts arranged. They are looking for businesses to host the breakfasts in September and November. Dave said



that he will ask for permission to use the Potlatch Senior Center for the March breakfast.

7. Clerk- Shelly Hammons – there are several meetings coming up:

February 21 – MAYOR'S ROUNDTABLE in Bovill from 5:30-7:30 p.m. PEP from Moscow will be hosting this meeting and the Mayor and the City Council are invited to attend.

MARCH 28 – ECONOMY FOR THE FUTURE, Monastery of St. Gertrude Spirit Center, 9 a.m.-4 p.m. The Mayor and the City Council are invited

APRIL 18 – CEDA'S ANNUAL MEETING, Clearwater River Casino, 4-8 p.m. The Mayor and the City Council are invited.

Shelly reviewed the first Quarter Report for FY18-19.

Marty Anderson made a motion to adjourn the meeting, Charlie Johnson seconded the motion, the meeting was adjourned at 8:00 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, CMC, City Clerk-Treasurer

The next City Council meeting will be Monday, February 11, 2019.