

Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

January 14, 2019 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Dave Cada, Marty Anderson, Joan Bender and Charlie Johnson. Also present: Shelly Hammons, City Clerk-Treasurer.

GUESTS: Emily Huggins, student, and Josh Quaade, Strong Roots Tree Service.

NEW BUSINESS:

Joan Bender said the invocation Prayer.

- 1. CONSENT AGENDA: David Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from December 10, 2018, City Council meeting. The City of Potlatch current bills and bills that have been paid. The City of Potlatch and the 6-12 After-School Program December 2018 payroll report. Joan Bender seconded the motion, motion was approved with a Roll Call vote:***

Charlie Johnson, yes

Dave Cada, yes

Martin Anderson, aye

Joan Bender, aye

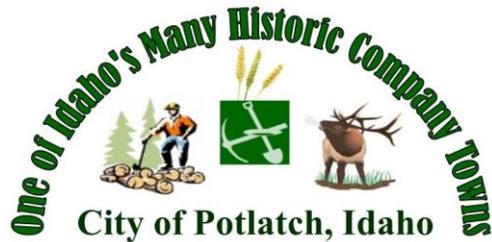
- 2. LIQUOR LICENSES: Marty Anderson made a motion that the City Council approve the 2019 Liquor Licenses for:***

****Floyd's Harvest Foods***

****Cody Jo's Wagon Wheel***

Four Star Supply, Inc.

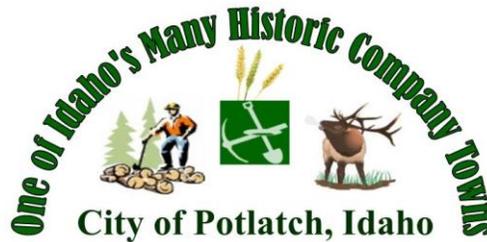
Dave Cada seconded the motion, the motion was approved with "all ayes".



- 3. ISABEL HUGGINS, GRANT WRITING** - Isabel Huggins is a senior at the Potlatch High School and she has chosen as her Senior Project, "Grant Writing". Isabel's regional mentor is Debi Dockins. Isabel is working on a grant for Snap Dragon Book Foundation, in the amount of \$7,000-\$10,000 which would purchase non-fiction books for the Potlatch Library. Isabel asked the City Council if they would write a Letter of Support to include in her grant as she has learned that this type of letter is very helpful to include in the grant submission package. The Mayor let Isabel know that the Potlatch Recreation District meets on the third Thursday of the month at City Hall and he recommended that Isabel submit a grant application to the Potlatch Recreation District.

Joan Bender made a motion that the City write a Letter of Support to include in Isabel's grant submission. Charlie Johnson seconded the motion, the motion was approved with "all ayes".

- 4. TINY HOME BUILDING REQUIREMENTS** - The State of Idaho has adopted the attached Appendix regarding Tiny Houses. The City's Building Inspector, Tamara Wardle, asked the City if they would like to adopt the Tiny House standards as well? The City Council will take the appendix and review it and discuss it at the next City Council meeting. One thing to note: the dwelling would be 400 square feet and this is less than what the City of Potlatch currently has approved.
- 5. GAYLE TUCKER, TREE** - Gayle Tucker has a tree located near her new garage that she would like to cut down that is in the City's right-of-way. Josh Quaade has been working with Mrs. Tucker and he said that 30% of the tree is located under the primary overhead lines and the top portion of the tree will be trimmed back by the power company. Josh said that the tree is in pretty decent shape and has been pruned before. Dave Cada said that he went up and looked at the tree this afternoon and he noted that it appears to be a nuisance as to how it is located at the end of the driveway. Mrs. Tucker built a new garage this summer and they had to angle the driveway a little differently than it was when the old garage was



there. Mrs. Tucker would be willing to plant another tree in another location. Josh asked if there

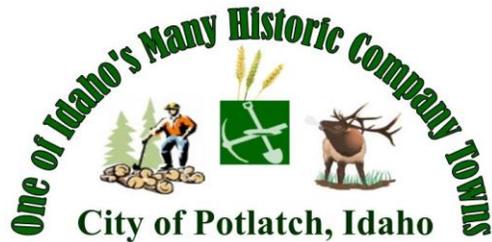
was a permitting process for removing trees in Potlatch? The Mayor said that the City does has a Tree Ordinance and Shelly will get Josh a copy of that. The Council would like to all look at the tree before they decide what to do with it. The item has been tabled until next meeting.

- 6. KUBOTA TRACTOR** - The Mayor's brother, Bill Brown, has a small 4-wheel drive Kubota tractor that he purchased over one year ago (it has nine hours of use and includes a hoe on it, a rototiller and can be equipped with a lawn mower for around \$3,500) and Mr. Brown would like to know if the City would like to purchase it for \$19,000 as he is ill and in a nursing home? The Mayor said that purchasing the tractor would be good for Karin to use in the parks and on the new 10 acres that the City purchased last summer. The City Council discussed this idea and the funding to purchase it. The Mayor explained that there if over \$16,000 in the rolling stock fund in the LGIP accounts and \$15,500 in the Rolling Stock budget for 2018-2019.

Dave Cada made a motion that the City purchase the Kubota Tractor for \$19,000, Charlie Johnson seconded the motion, the motion was approved with "all ayes".

- 7. NEW PICKLEBALL COURT** - The Pickleball Players would like to build a new pickleball court next to the one in the Scenic 6 Park and they would like to leave a little space between the two courts to put some benches. The Mayor said that the Potlatch Recreation District would be paying to install the new Pickleball Court. The City Council discussed this and agreed that it would be nice as long as the club makes the surrounding area look nice.

Dave Cada made a motion that the City approve that another Pickleball Court be built beside the existing court and that the group enhance the surrounding area. Joan Bender seconded the motion, the motion was approved with "all ayes".



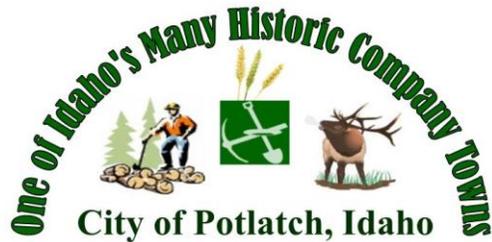
The City Council discussed the problem with the pickleball players speeding into the park and Dave said that Kenny is going to talk to the players about slowing down. The City Council also discussed putting speed bumps in and around the park.

8. **KAREN ROHN – BANDSTAND** - Karen Rohn, president of the Riverside Country Music Festival organization, has asked the Potlatch Recreation District for grant money to purchase a bandstand. The Mayor said that he would only approve the idea if it were a portable and collapsible bandstand. Marty said that he would be able to design it and possibly have a collapsible roof. The City Council discussed this and agreed that the Riverside Country Music Festival group contribute toward the purchase of the bandstand as they are a for-profit organization. If the group were to purchase the bandstand and it were portable, they would be able to rent it out for other venues.
9. **NANCY'S FITNESS** - *Marty Anderson made a motion that any business that would like to advertise should put their advertisement into the CIA Newsletter and not the City's newsletter. Joan Bender seconded the motion, the motion was approved with "all ayes".*

REPORTS:

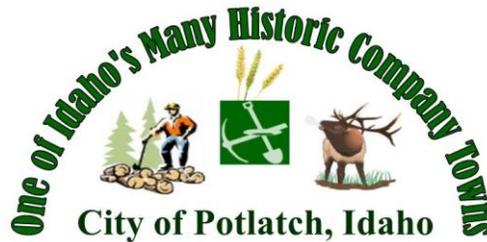
1. **Mayor-David Brown** – the Mayor is on Clearwater Economic Development Association's (CEDA) Due's Committee and they have been working on the dues scale for all entities in the CEDA region. The base rate for every entity is \$230 and then each entity is charged per head. The City's membership fee for 2019 will be \$547 (up \$95.70 from last year).

John Lane of CEDA told the Mayor that the Breakfast and Evening meetings that CEDA had in Potlatch last year were successful. That is how the Potlatch Shrimp Farm obtained funding (they had attended the evening meeting) and now there are two more businesses seeking CEDA funding that are located in the Potlatch community.



PEP would like to start another Mayor's Roundtable meeting in February and it would be in Bovill. PEP's main focus is on existing businesses to keep them going and not to seek out new businesses for the smaller cities in the County.

- 2. Parks – Joan Bender** – the parks look nice. Joan said that Swenson Park really looks nice even though it is winter with the benches and garbage can placed down there.
- 3. Pool & Cemetery - Dave Cada** – Dave wanted to make sure that the floor in the pool house is going to be repaired and painted this spring.
- 4. Water & Sewer Charles Johnson** – nothing at this time.
- 5. Streets - Martin Anderson** – Marty asked when the City would receive notice regarding the three LHTAC grants that were submitted in December? Shelly said that the next LHTAC Board meeting is scheduled for the first part of March, so after that meeting, hopefully the City will hear something. The Mayor asked the City Council that if the City isn't successful in the grant for repairing 10th Street, would the City Council still be willing to fix that area? The Council agreed that they would repair that area as it is just getting worse with time.
- 6. Scenic 6 - David Cada** – the Scenic 6 Economic Development Council is still working on City beautification project ideas. They would like to work on the different suggestions from the new Comprehensive Plan that was completed in September of 2018.
- 7. Clerk- Shelly Hammons** – the boiler was fixed the first week in January. The exhaust fan motor wasn't working correctly and Redinger Heating had to order the part from Georgia. It has been a miserable two months because the diesel wasn't exhausting correctly and the windows had to be open in City Hall to help with exhausting the diesel smell in the middle of winter. There are two air purifiers in City Hall and the filters have been replaced four times in the last seven months. Each time the filters are



replaced they have been black. Today was the first day that the air purifiers have been running without indication of unhealthy air quality in City Hall.

The auditors from Presnell-Gage will be here in City Hall the next two days auditing the 2017-2018 books.

Shelly thanked the City Council for her Christmas Bonus.

Today two children (girl and boy) came into City Hall with their teacher and the young lady (12 years old) had a request of the City. She would like to see the Christmas lights stay up in the Scenic 6 Park for a longer period as they enjoy walking around the park under the bright lights in the evening. Now that the lights are down, it is too dark for them to walk the walking path in the Scenic 6 Park. The children also suggested that the City put up lights around the park for each holiday. They did realize that the electricity is probably part of the reason why the lights come down so early. Shelly explained that the electric bill does increase when the lights are on. The children said that they would be willing to have a bake sale to help pay for the lights.

The City Council discussed the children's suggestion and agreed that it would look nice to put up lights around the walking path and maybe use LED lights (white) so that they don't use so much electricity. The Mayor said that he has a lot of lights in the little cabin in the park that would work for this. The Mayor and the City crew will work on this suggestion

Marty Anderson made a motion to adjourn the meeting, Charlie Johnson seconded the motion, the meeting was adjourned at 8:21 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, CMC, City Clerk-Treasurer

The next City Council meeting will be Monday, January 28, 2019.