



## **Potlatch City Council Meeting**

**City Hall – 195 6<sup>th</sup> Street – Potlatch, ID 83855**

**May 10, 2021 – 7:00 p.m.**

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Dave Cada, Scott Winther, Marty Anderson, Joan Bender – Absent. Also, present: Judi Davis, City Clerk-Treasurer.

Guests: Randell Baertsch, Stephanie Kable, Jaycie Arnold, and Tammy Kilborn

### ***NEW BUSINESS:***

- 1. CONSENT AGENDA:** *Dave Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion); Minutes from April 12, 2021 City Council meeting, the City of Potlatch and Century 21 bills and payroll.*

***Scott Winther seconded the motion. Motion was approved with a Roll Call vote:***

***Dave Cada, yes***  
***Martin Anderson, aye***  
***Joan Bender, absent***  
***Scott Winther, aye***

### **2. APPROVE CITY ATTORNEY AGREEMENT.**

Mayor Brown would like approval to sign the City Attorney Agreement for 2021-2022.



***Marty Anderson made a motion to approve signing the City Attorney Agreement for 2021-2022, Scott Winther seconded the motion, the motion was approved with “all ayes”.***

### **3. APPROVE REQUEST FOR PROPOSAL FOR CITY ENGINEER.**

Mayor Brown would like approval to accept the recommendation from the RFP selection committee for the Request for Proposal for City Engineer. The selection committee consisted of Dave Cada, Scott Winther, Joan Bender and Judi Davis. The committee recommended hiring Tate Engr./Tom Moore for City Engineer.

***Scott Winther made a motion to accept the Request for Proposal from Tate Engr. Dave Cada seconded the motion, the motion was approved with “all ayes”.***

### **4. AMERICAN RESCUE PLAN ACT.**

Mayor Brown explained how the American Rescue Plan Act will affect the City of Potlatch and how the City will be receiving approximately \$168,000.00 to use for any Covid-19 related expense or for water/sewer or broadband project. Mayor Brown would like City Council to think of project/ideas for the City that the money could use the money for.

### **5. APPROVE FLOORING AT SCENIC 6 DEPOT & VFW BUILDING.**

Mayor Brown said that the flooring in the Scenic 6 Depot & the VFW Building needs to be replaced. The Scenic 6 Depot just has sub flooring that is painted each year and the paint doesn't hold up for long. The carpet in the VFW Building back room has an odor that remains even after the carpets were cleaned. New flooring is needed for both buildings. Council discussed the different types of flooring and what type would work the best for each building. Mayor Brown said that the Scenic 6 Depot would need about 1,200 square feet and the VFW Building would need about the same amount.

***Marty Anderson made a motion to approve purchasing flooring for the Scenic 6 Depot and VFW Building, Scott Winther seconded the motion, the motion was approved with “all ayes”.***



#### **6. OLD HOSPITAL UPDATE.**

Mayor Brown introduced Randell Baertsch the new owner of the Old Hospital building at 850 Pine Street. Mr. Baertsch explained what his plans are for the building. He said that they moved here from North Dakota and really liked the Potlatch area. Mr. Baertsch would like to divide the property into 3 apartments/condos. He explained the shape of the building and the work that is needed before he starts on the apartments/condos.

#### **7. APPROVE HIRING SUMMER MAINTENANCE WORKERS.**

Mayor Brown said that there are 3 summer maintenance worker positions in the budget this year. Brennan, Cody & Karin could use help with the weed eating and mowing of the parks and around the City.

***Dave Cada made a motion to approve hiring summer maintenance workers, Scott Winther seconded the motion, the motion was approved with “all ayes”.***

#### **8. MEMORIAL SKATE PARK.**

Mayor Brown said that Tammy Kilborn approached him on an idea of a skate/bike/pump track park on the 10 acres the City owns by the Scenic 6 Park. Mayor Brown introduced Tammy Kilborn and she said that the idea came up after her nephew Cody Hendrix passed away and she would like to put in a skate/bike park in his memory. Mayor Brown said that there is property available west side of park in the 10 acres. Tammy said she met with Mahlum Schmidt and he is willing to do the work. She said that they are starting a fundraiser to raise the money for the skate park. She thought the size would be approximately 70' x 25' x 70'. Tammy said that they are also looking into some grants to help with the cost of the project. Mayor Brown said that if the skate park was built and ran by the City then the City's insurance could be used. Scott Winther suggested getting University of Idaho Architecture students to help with a design for one of their class projects. Mayor Brown said that he would talk with Clearwater Economic Development Association and Idaho Dept. of Commerce to see if there are any grants out there for skate parks.



*Dave Cada made a motion to approve putting the Skate Park on City property once funding is established, Scott Winther seconded the motion, the motion was approved with “all ayes”.*

## **REPORTS:**

1. **Mayor – David Brown** – Mayor Brown gave an update on the tree project at the Land Application. Harold Osbourne has gathered a group for the Forest Management Plan. Shane won't be haying this year. The plan is to plant grass where the hay was. The City has ordered a mixture of trees and will need to monitor the soil in each section so the moisture doesn't go past the roots of the trees. The Land App. has been sprayed for weeds and cleaned up. It will be tilled and seeded next and the lines need to be put down and watering to start. It's really dry out there right now to plant the trees. Saturday the people will be here to start planting the trees. The weather station needs to be put up so the water can be monitored. The Ridge Well was worked on and 300 ft. of pipe needed to be replaced. The well is up and running. The pump was checked and it wasn't working correctly so it was replaced with a pump the City currently had.
2. **Parks – Joan Bender** – Absent.
3. **Pool & Cemetery - Dave Cada** – Pool ceiling looks good and both sides are done. Looks like the floor at the Pool bathhouse is being prepped to be cleaned. Scott Winther said he would check with Ty to see where they purchase the white street paint.
4. **Water & Sewer – Scott Winther** – Nothing at this time.
5. **Streets - Martin Anderson** – Marty asked about the water line to Idaho Transportation Dept. shop and if anything has come up with that request. He thought even putting a fire hydrant out there when the line gets extended.



6. **Scenic 6 - David Cada** – The historic signs are just about ready. The Union church and the Lions Club Park. June 5<sup>th</sup> is graduation in Potlatch. Jill Diamond is the new elementary school principal. Mt. Home Grange has been reinstalled into the grange system and received a \$20,000.00 grant from National Guard.

7. **Clerk- Judi Davis** – Nothing at this time.

***Marty Anderson made a motion to adjourn the meeting, Scott Winther seconded the motion, the meeting was adjourned at 8:25 p.m.***

ATTEST: \_\_\_\_\_ David L. Brown, Mayor

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Judi Davis, City Clerk-Treasurer

**The next City Council meeting will be Monday, May 24, 2021.**