



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

January 13, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Carol Haddock and Marty Anderson.

Carol Haddock made a motion that the minutes of the previous meeting minutes of December 9, 2013, be approved, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Gary Tribble and Jonathan Krebs.

NEW BUSINESS:

Carol Haddock made a motion to accept the revised agenda in red, Dave Cada seconded the motion, the motion was approved with “all ayes”.

Shelly Hammons administered the Oath of Office for Martin Anderson and David Cada as newly elected officials: “Do you solemnly swear that you will support the Constitution of the United States, and the Constitution of the State of Idaho, and that you will faithfully discharge the duties of Councilmember of the City of Potlatch according to the best of your ability?” Marty and Dave both replied at the end of the Oath, “I do” and “I will” and they both signed their Oath of Office agreement.

Gary Tribble and Jonathan Krebs attended the Council meeting to explain to the City Council what the county rezone application on Fiddler’s Ridge will entail. The piece of property that will be rezoned is in the City of Potlatch’s Area of Impact. Currently the piece of property is zoned ag-forest and they are

requesting that the zone be changed to residential. The piece of property is located approximately ¼-½ mile off of Highway 6 on Fiddler's Ridge and it is approximately 29.71 acres in size. The proposal is to split the property into three separate parcels between 8-12 acres in size. Currently there is a house located on one piece of property that has its own well that produces 30 gallons per minute. If this property were split, the intention is to build homes on the other two pieces of property and drill wells for their water supply and they will each have their own septic services. Carol Haddock asked if this will be considered a small plat? The reply was, if the County is in agreement, they will have to do a plat. Dave Cada asked if the neighboring residents were in agreement of this rezone? Both Gary and Jonathan replied that they haven't spoken with their neighbors about this rezone.

Marty Anderson made a motion that the City of Potlatch approve the Kreb's request to rezone the property to residential on Fiddler's Ridge in the City of Potlatch's Area of Impact and do away with the 40 day comment period. Vern Johnson seconded the motion, the motion was approved with a vote of 3-1. Ayes: Vern Johnson, Dave Cada and Marty Anderson. Nay: Carol Haddock.

Kelly Dahlquist (CEDA) e-mailed Shelly Hammons this morning with information regarding the R3TC property. (See e-mail in minutes.) The Mayor explained what has been happening since the last Council meeting.

1. Director Sayer of the Idaho Department of Commerce was in Potlatch on December 12 to attend a meeting with CEDA, PNW Arms and the City regarding the grant possibilities to help with infrastructure for drinking water and a building on the proposed "gifted" 10 acres of land from Potlatch Corporation. The City received a letter from the Director after the meeting stating that there will be two grants awarded: GEM grant in the amount of \$50,000 and a Rural Community Development Block Grant in the amount of \$300,000 to get this project going.

2. Potlatch Corp. has agreed to "gift" 10 acres of Potlatch Corp. land to the City of Potlatch. There may be a clause that says the City would have so much time in order to develop the piece of property or it will revert back to Potlatch Corporation. The Council agreed that if the City owned the 10 acres of land, they would lease the land with an extended lease of possibly 25 years, 50 years or 99 years, amount of lease to be determined at a later date.

3. The City will annex the "gifted" ten acres of land into the City along with a bridge of land from the Watco Railroad and the WIMHPG land which lies

adjacent to the City limits. We have the land descriptions for all three pieces of land at this time.

4. The Gem Grant amount of \$50,000 would install a drinking water extension line from Pine Street to below the railroad depot. Marty asked if the water line was installed with grant funds and nothing happened, would the City have to repay the grant money to Idaho Department of Commerce? The Mayor said that Director Sayer said that if that happened, Dept. of Commerce would recoup their money from Potlatch Corp. for infrastructure improvements on their land

5. The \$300,000 RCDBG grant would help with site work and possible building costs for PNW Arms to expand their ammunition business on the “gifted” 10 acres of Potlatch Corp. land.

6. The City of Potlatch has received two quotes from contractors for the drinking water extension line and the City is waiting on the third quote at this time. Tom Moore’s original cost estimate for the drinking water extension was \$49,000. The two quotes came in higher than that. The lowest quote is for \$49,500 and that is without engineering costs factored in. The Mayor talked with Dennis Porter at the Idaho Department of Commerce and let him know that the quotes are coming in much higher than anticipated. The ID Dept. of Commerce has agreed to raise the GEM grant amount to \$70,000.

7. CEDA will write the grants and administer the grants.

8. As of this morning, the way it stands: the City will receive the “gifted” 10 acres of land. The City will be the sponsor of the GEM grant and the RCDB grant. The \$70,000 will be used to extend the drinking water line and the \$300,000 will be used for site work.

9. The Mayor said that as of this evening, things have changed drastically. The Mayor spoke with B.J. Swanson and PNW Arms is not happy with this arrangement. PNW Arms would like the land eventually and have more help purchasing the building.

10. The Mayor said that he spoke with Don Ball last week and Don has an investor from California with \$2,000,000 that would like to invest in this economic development. The investor wants the land and the building and is not willing to build a building on leased land.

Carol Haddock made a motion that the Council approve hiring Clearwater Economic Development Association (CEDA) for the grant writing and administration of the GEM grant and also the Rural

Community Development Block Grant and also reflect in the minutes that Taylor Engineering and Tom Moore are both currently under contract with the City of Potlatch, and both will be working as the design professionals. Dave Cada seconded the motion. The Mayor asked for a roll call vote: Vern Johnson: aye; Dave Cada: aye; Marty Anderson: aye and Carol Haddock, aye.

The Mayor said that he has been working with RimRock Consulting and they have agreed to become the Building Inspector for the City of Potlatch. Tom Garrison is going to be taking the certification training and become licensed in the State of Idaho for Building Inspection. RimRock would also like to contract with the other small cities in Latah County to be their building inspectors. RimRock anticipates that they will be ready to be the Building Inspector as of February 1, 2014.

Currently the City of Potlatch is under contract with Latah County Planning & Building for Building Inspector and Plan Review services. If the contract is cancelled, it requires a 90 day cancellation notice. Jim McNall of ICRMP was contacted and asked if the City were to put a Building Inspector on the City's payroll, would the inspector be covered under ICRMP? Jim said that he would be covered that the City's insurance costs would go up a little bit.

The Mayor has also talked with the building inspector that works for the City of Kendrick and Juliaetta and he said that he would be willing to help out as the City's building inspector. There is also a man in Pullman that would be available to work for the City on his own time, after work or on weekends to be the building inspector.

The City of Potlatch would also have to form its own review board of three or four people in case of a conflict with building inspection decisions.

Dave Cada made a motion that the City of Potlatch notify Latah County Planning and Building that the City is giving its 90 day notice to cancel the Building Inspection Services Agreement contract between the City of Potlatch and Latah County effective today. Carol Haddock seconded the motion, the motion was approved with "all ayes".

Dave Cada made a motion that the City accept the contract with RimRock Consulting for the design of the water line extension from Pine Street to below the Railroad Depot. Carol Haddock seconded the motion. The Mayor called for a roll call vote: Vern Johnson, aye; Dave Cada, aye; Marty Anderson, aye and Carol Haddock, aye.

B.J. Swanson submitted a pay request for her contract services and she has gone over the agreed upon limit of \$500.00. The Council discussed this and said that she is at the Shot Show right now talking with other companies into moving to Potlatch and this is a crucial time to have B.J. working with the City, Dave Cada said we don't want to change horses in the middle of the stream at this point.

Carol Haddock made a motion to up B.J. Swanson's contract amount another \$1,000 for a total of \$1,500. Dave Cada seconded the motion, the motion was approved with "all ayes".

Tia McKinney talked with the Mayor a few months ago about the urinal in the boy's bathroom at the pool. It doesn't work properly and something needs to be done with it. The Council agreed that we can call Don Scoles Plumbing and have him look at it and get a price to replace it, install a toilet in its place or take it completely out.

Carol Haddock made a motion to approve Liquor Licenses to the following businesses for 2014: Floyd's Harvest Foods, Four Star Supply Co., Inc., Silver Saddle Saloon and Dale's Wagon Wheel. Dave Cada seconded the motion, the motion was approved with "all ayes".

REPORTS:

1. Mayor-David Brown, he was asked to attend the last Latah Economic Development Council meeting last week and he didn't go. According to Janice McMillan, they are completely revamping the LEDC program. Janice did say that LEDC will be focusing more on the small cities in Latah County also.

The Mayor and Dave Cada attended an economic meeting last week in Moscow but it had to do with the Moscow-Pullman corridor.

2. Parks-Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, nothing at this time.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, nothing at this time.

6. Scenic 6 -David Cada, Christmas Day celebration in Potlatch went well. Santa Clause and all of the events in town were well attended. The

fireworks were fantastic and they ran out of food at the Scenic 6 Depot after the fireworks. It was a busy day that day.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, nothing at this time.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: The Potlatch Volleyball Club asked for a donation in December and the Booster Club asked for a donation a few days ago for advertising on their athletic calendar. The Council discussed these two requests and ***Marty Anderson said that he was not in favor of donating to these two organizations and Carol Haddock agreed, the requests were denied.***

A motion was made by Carol Haddock to pay the bills in the amount of \$49,307.27, seconded by Dave Cada, motion carried with “all ayes”.

Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 8:22 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be January 27, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

January 27, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by President Vern Johnson as Mayor David Brown was ill. Council members present: Vern Johnson, Dave Cada, Carol Haddock and Marty Anderson.

Carol Haddock made a motion that the minutes of the previous meeting minutes of January 13, 2014, be approved, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: None

NEW BUSINESS:

Dave Cada made a motion that the Summary of Ordinance No. 2013-12-09(b) which was approved at the December 13, 2013, Council meeting be approved and published in the newspaper of record. Carol Haddock seconded the motion, the motion was approved with “all ayes”.

The Clearwater Economic Development Association (CEDA) annual meeting will be February 20, 2014, at the Clearwater Casino in Lewiston. The Council and Mayor have been invited to attend. Dave Cada said that him and his wife, Kendria, will be attending. Carol Haddock asked Shelly to send an e-mail with what the meeting will be about and she will decide if her and Jim Haddock will be attending.

On the agenda was a subject about building containers for roll carts for people that don't have anywhere to store theirs. Carol said that the City can't build containers for some and not for others. Carol said that the Council will go on a

person-to-person basis when they come before the Council. Dave Cada agreed with what Carol said.

The annexation process has been started for the 10 acres of land that Potlatch Corporation is going to donate to CEDA. The annexation notice has been published in the newspaper for a public hearing before the Potlatch Planning and Zoning Commission on February 18, 2014. The notices have been mailed to the adjacent landowners within 300' of the proposed land to be annexed.

REPORTS:

- 1. Mayor-David Brown**, absent.
- 2. Parks-Carol Haddock**, nothing at this time.
- 3. Pool & Cemetery-Dave Cada**, nothing at this time.
- 4. Vern Johnson - Water & Sewer**, everything is fine.
- 5. Streets-Martin Anderson**, nothing at this time. Marty asked about the RV Park and how many more pads were there to pour? Shelly said that Bryngelson & Sons only had two more pads but there were also sidewalks, living pads and the community fire pit to pour.
- 6. Scenic 6 -David Cada**, the Scenic 6 Economic Development Council is cooperating with the Depot on events for this year. They are planning on having music at the Depot this year after the fireworks at Christmas.

They are helping businesses advertise in the CIA newsletter.

The local theatre group in town is looking at purchasing property and they have looked at the Lutheran Church and the Presbyterian Church. When Dave and Don Ball were showing the group the Presbyterian Church it was almost on fire as the furnace had burned back into the fuel line and it was completely smoky inside the church but they caught it in time before any major damage was done. The group like the Presbyterian Church the best but it is the most expensive.

Dave also told the Council that the City's pre-application for the Community Choice grant through the Idaho Transportation Department

has been approved for round two. The complete application must be submitted for approval by ITD by February 23, 2014.

The Scenic 6 is continuing dialog with the Boy Scouts on completing more Eagle Scout projects around Potlatch.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, nothing at this time.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$27,467.99, seconded by Dave Cada, motion carried with “all ayes”.

Dave Cada made a motion to adjourn the meeting, seconded by Carol Haddock, the motion was carried with “all ayes”, meeting adjourned at 7:26 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be February 10, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

February 10, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Carol Haddock and Marty Anderson.

Dave Cada made a motion that the minutes of the previous meeting minutes of January 27, 2014, be approved, Carol Haddock seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Chris Mansfield, B.J. Swanson, Lowell Stevens and Michelle Stevens.

The Mayor asked for a motion to amend the agenda. ***Carol Haddock made a motion to amend the agenda as read, Dave Cada seconded the motion, the motion was approved with “all ayes”.***

NEW BUSINESS:

7:01 p.m. - The Mayor opened the Public Hearing for the Rural Community Block Grant (RCBG). Clearwater Economic Development Association (CEDA) is the grant writer and they are submitting an application to the Idaho Department of Commerce for \$320,000 in Rural Community Block Grant funds. There was no one in attendance to comment on the RCBG application. ***Carol Haddock made a motion to close the Public Hearing at 7:03 p.m., Dave Cada seconded the motion, the motion was approved with “all ayes”.***

The Mayor asked for a motion to approve the Resolutions that are listed on the agenda. ***Carol Haddock made a motion to approve Resolution No. 14-2(1),***

Resolution No. 14-2 and Resolution No. 14-2(2). Dave Cada seconded the motion. The Mayor called for a roll call vote:

Vern Johnson, aye

Dave Cada, aye

Marty Anderson, aye

Carol Haddock, aye

The motion passed with “all ayes”.

Chris Mansfield of Taylor Engineering was in attendance to talk about the new application for the Community Choices grant for the sidewalk extension. Chris thanked the Council for allowing him to help Shelly and the Mayor work on the application for the Community Choices grant from the Idaho Transportation Department (ITD).

Chris explained that the City has a three year plan to apply for the Community Choices Grant. The City will be applying for the 2014, 2015 and 2016 grant funding to extend and repair the sidewalks in Potlatch. Chris said that the City has received very good news on the 2014 funding but it is not official yet. The Federal Farm Bill passed last week and that is good news for the funding of the 2014 grant. This is a new program and two deadlines have already passed on the 2014 grant funds and ITD doesn't know when the City will be receiving the formal approval on the grant funds.

The next application is due February 21, 2014 which the City is calling “Phase II” of the sidewalk project.

Chris showed the Council the sidewalk map that has identified all three different years and where the sidewalk extensions and repairs will be located. On the map, 2014 is depicted in red, 2015 is depicted in green and 2016 is depicted in blue. In November the pre-applications are available for these next grants. Chris said that he likes the way that the sidewalks are prioritized. Carol Haddock asked if the City is denied in one year would the City apply for the same grant the next year. Chris said that would be what the City would do. The Mayor wants to remind everyone that ITD has said that the City has received the first grant but there isn't any guarantee that the City would receive any more grant funding. The City can still apply but there are many more projects in our region that may be a higher priority than Potlatch. If the City does receive this grant funding for “Phase II” and the project begins and there isn't

enough grant funds to complete the whole project, the sidewalk to Onaway would be shortened. It would the start on the other side of the road where the sidewalk ends at the library.

The Mayor was explaining that with this Potlatch Corp. “gifted” land exchange to the City and CEDA is working with PNW Arms to secure financing for their building. One of the questions that CEDA came up with is the accessibility to the Potlatch Corp. land. CEDA called a meeting with ITD and the City and PNW Arms. CEDA was concerned that turning lanes will be required to enter and exit the Potlatch Corp. land. During the meeting, Ken Helm of ITD explained that ITD would do a traffic evaluation to determine if turning lanes would be required. ITD is anticipating in 2018 or 2019 they will be widening the corner in question and possibly at that time, they may require turning lanes. The City could apply for a Community Choices grant to help pay for the turning lanes at that time.

Ken Helm and Shane Smith will be coming to Potlatch later this week to do their visual inspection for the Phase II grant application.

B.J. Swanson (City consultant on economic development) explained that she was there with Michelle Stevens from Troy High School because Michelle is completing her Senior Project on how to assimilate economic development in small communities. B.J. commended the Council on the development in Potlatch and she said that not all communities are committed or want to do economic development.

B.J. explained that she went to the Shot Show (this is a convention in Nevada for firearms manufacturers and businesses associated with the firearms industry) and one of the people that she talked with was Kate Kruger who is a radio talk show host and Kate knows of many companies looking for a town to relocate their businesses to. B.J. said that if the City were to send Kate Kruger a plane ticket to see the community she could help recruit these businesses for Potlatch.

B.J. said that she cruised a lot of shooting ranges at the Shot Show and in order to build a shooting range in Potlatch the cost would be approximately \$300,000. B.J. said that there are grants available for up to \$75,000 to help with this expense. PNW Arms has the materials for the walls of a building which also reduce the cost. B.J. said that this is a very changing and popular industry and now there are laser beam shooting ranges which wouldn't require bullets. B.J. also said that Potlatch could also retrofit an old building rather than a build a new building to accommodate a shooting range.

B.J. also told the Council that she has been working on acquiring high speed internet for Potlatch. There is an EID program through the state that may provide funding to schools to upgrade their internet services. If this were to happen in Potlatch, Gritman Medical Center would also help fund the project so that some businesses in Potlatch would be able to utilize this internet service. If the legislature approves the \$14.5 million to provide this service, it would provide up to 10-15 megabytes per second internet service in Potlatch. Currently businesses in Potlatch must pay Frontier Communications up to \$1000/mo. for 10 mgb. If this new service were to happen in Potlatch, it would reduce the cost to approximately \$150/mo. First Step Internet also has high speed internet available but it is also very expensive.

The Mayor said that CEDA has been working on the two grants to help fund the PNW Arms project. They have received three quotes for the drinking water line extension. Robin Woods (sits on the Dept. of Commerce grant application committee) and Director Jeff Sayer of the Idaho Department of Commerce need to have both of these grants submitted and then they will be approved.

The Mayor explained that Tom Moore (City's engineer) drew up the plans for the drinking water line extension and the cost of the water line will be \$50,000. This cost doesn't include engineering fees. The Mayor spoke with Dennis Porter at Idaho Dept. of Commerce about the costs and Dennis said that the RCBG funding will pay for the engineering fees for the drinking water line extension.

There is still a question if there is legal access across the railroad tracks to the Potlatch Corp. land. The Mayor said that the City submitted a permit application early in 2013 for a permit for that railroad crossing. Paul Watland of Watco Railroad has told the Mayor that is a legal crossing for the public.

Don Ball (local realtor) talked with Lt. Gov. Brad Little last Saturday at a Moscow event and the Lt. Governor had concerns regarding this PNW project. The Lt. Gov. said that he had heard that there were problems with the railroad crossing access and he would like to be kept apprised of everything to do with this project. The Lt. Gov. told Don Ball that if the City needs any help with this project to give him a call. B.J. Swanson said that the Title Company needs the number of the railroad crossing and they will take it off of the title search that there isn't a legal crossing at that location.

The Mayor explained that the "gifted 10 acres of land" from Potlatch Corp. will be indeed given to the City. When Potlatch Corp. gives the land to the City, they

will be able to receive a tax credit. The state statute reads that if the City would have to auction the land if it were sold but the City can also “exchange land”. What that means is, the City would be able to give the gifted 10 acres to an entity and that entity would then give the City ten acres of another piece of land. The Mayor has checked with Will Herrington (City’s attorney) regarding exchanging land.

As the project stands right now, the City will lease the gifted 10 acres of land to CEDA. PNW Arms will then lease the land and the building that will be built on the land from CEDA. CEDA is going before their Assets Committee for approval of this project. The City should hear tomorrow what the decision was at that meeting.

The Mayor said that the City of Potlatch has given notice to Latah County Planning and building that the City is cancelling the contract with them for Building Inspection services. The contract will be up April 28, 2014. The Mayor has spoken with several building inspectors and Rim Rock Consulting will become the City’s building inspector after the contract expires. Terry Blessing of the Idaho Department of Building Safety came to City Hall and talked with the Mayor about building inspection services. The Department also provides building inspection services and plan review services. Terry Blessing would like to come before the Council and talk to them about their Idaho Building Inspection services.

Carol Haddock made a motion that the City waive the annexation fees for the annexation of the Potlatch Corporation “gifted 10 acres of land”. Dave Cada seconded the motion, the motion was approved with “all ayes”.

Michelle Stevens had a question for the Council. She asked what is the most difficult thing that the Council has ran into as far as economic development? The Council agreed that infrastructure money is not readily available. Michelle volunteered to help paint the restrooms in the RV Park when during the community service project.

REPORTS:

1. Mayor–David Brown, was talking with Kevin Kambitsch of the Silver Saddle and Kevin is turning the Silver Saddle into heated storage unit building. Kevin said that he may rent the Log Cabin several times a year from the VFW and hold special events up there.

2. Parks-Carol Haddock, The Mayor said that Kathi Jo Nygaard has several community service people that will be painting the inside of the bathrooms in the RV park and also they will paint the inside of the Scenic 6 Depot. There was a discussion of colors and it was decided to go with the color that the Council Chambers and City Hall is painted.

3. Pool & Cemetery-Dave Cada, nothing at this time.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, nothing at this time.

6. Scenic 6 -David Cada, there are several businesses that are interested in moving into the WIMHPG depot. They are still working on making the rooms available for businesses. There are grants available that may assist them in completing the renovation of the depot.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, nothing at this time.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: *A motion was made by Carol Haddock to pay the bills in the amount of \$15,731.87, seconded by Dave Cada, motion carried with “all ayes”.*

Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 7:45 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be February 24, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

February 24, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada and Carol Haddock. Marty Anderson was absent.

Dave Cada made a motion that the minutes of the previous meeting minutes of February 10, 2014, be approved, Carol Haddock seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Phil Stradley, Strom Electric and Lowell Stevens and Michelle Stevens.

NEW BUSINESS:

Phil Stradley, Strom Electric, attended the Council meeting because Tom Andres asked him to explain to the Council what the bid is for the radio controls for the Ridge Well, the reservoir, lift station and the shop would be. The current radio controls on the reservoir and the Ridge Well don't work and they are all manual controls at this point. Phil said that the currently controls are 12-15 years old and they can not order new parts for this system at this time. Tom Andres has to physically go to the Ridge Well and set the controls by hand and monitor the well by physically going to the well and Tom has to go to the reservoir to see how much water is in the reservoir and set the controls by hand. Phil is here to answer any questions.

Phil explained that the radios would be expandable and in the future the City would be able to add any extra controls on to this set-up. There wouldn't be any monthly fee involved and the radios would be easy to hook up.

With this new system, the radios would monitor the Ridge Well, the Reservoir, the Lift Station and then in the City Shop there would be a central control unit that would be the repeater unit to bounce the signals to all of the other controls.

This unit is not the Chlorinator that was bid on early last year. Phil said that in his opinion the Ridge Well is at max output. When the well comes on it draws the well down completely and when the well shuts off it takes awhile to recover. Phil said that a lot of water systems are going to this type of monitoring system. It would do numerous recordings: *Well level *If the well is running or not *Monitor alarm for high or low recordings, etd.

Carol Haddock said that she feels that this is a lot of money. The Mayor explained that this was originally in the water improvement project eight years ago but at that time, there wasn't enough money to install the monitors.

The Mayor asked how much would the bid be if we left the lift station monitor out? Phil explained that we could leave the lift station out but need the shop as a repeater for the other controls. If the lift station is eliminated, Phil estimated that the cost savings would be approximately \$1,800 to \$2,000. At the lift station now, there isn't any monitoring device that would monitor if there was a spill at the lift station right now. It is all manually controlled at the lift station. There is a dialer alarm system at the lift station but it isn't hooked up.

The Mayor said that this is something that the Council must hash over at this point. There may be cheaper solutions but they may not fit the bill according to Phil Stradley.

WINDOWS: Carol Haddock said that she isn't sure what the budget is for replacing more windows in City Hall? The Mayor said that in the budget this year there is \$5,000 for improvements and \$15,000 in a Contingency Fund. Carol said that she would like to see the windows in Jean Millheim's room replaced this year.

The Mayor asked Michelle is she contacted Kathi Nygaard about volunteering for community service? Michelle said that she did but she won't be able to help with painting the Scenic 6 Depot next weekend as she has another commitment. The Mayor said that Shelly may come up with some volunteer work for her in the future.

REPORTS:

1. Mayor-David Brown, everything is still moving ahead on the River Ridge Redevelopment project. The Mayor did caution everyone to be careful what is said about this project. The Mayor had an interview by the Lewiston Tribune reporter last week and the article appeared in the newspaper last Sunday. After the article appeared, PNW Arms wasn't happy with the news article.

Last Thursday, the CEDA Annual meeting was held in Lewiston at the Clearwater River Casino and the Mayor heard from Eric Forsch of the Idaho Department of Commerce and he told the Mayor that the City of Potlatch received the GEM grant (grant submitted was for \$50,000). Then Friday afternoon, Christine Frei and Kelly Dahlquist from CEDA called the Mayor and said that the Dept. of Commerce had only funded the grant for \$15,000 for engineering costs. There was a phone meeting set up for Monday at 2:00 p.m. PST to talk with the players at Dept. of Commerce, CEDA, the City of Potlatch and Tom Moore, City's engineer.

During the phone conference, Director Jeff Sayer, apologized for the confusion that was created by stating that the \$50,000 will be funded through the GEM grant but Commerce wanted to get the ball rolling by funding the \$15,000 for the engineering costs to get the designs done now. Tom Moore asked about the environmental requirements for the GEM grant and the Rural Community Block Grant. Tom was assured by Director Sayer that the environmental requirements are the same for both grants.

Director Sayer assured everyone that \$370,000 has been allocated from the Idaho Department of Commerce for the River Ridge Redevelopment project. \$50,000 from the GEM grant will extend the drinking water line and \$320,000 will help with infrastructure costs to the building site. Director Sayer said that Commerce would like the permit from ITD stating that they approve of this project. Tom Moore is working on providing the paperwork to ITD for the permit. Jim Lemieux is working with the railroad to provide a permit from the railroad for the public crossing. Tom Moore also had a question about the road down to the property. The City has a 30' access on the road to the lift station and we are working to see if this is the same as a utility easement. Also, can the public drive on the road if Potlatch Corp. owns the road?

The Mayor told the Council that PNW Arms would like to build their building where the well sits now. The well isn't used because the arsenic level is over the legal limit allowed by DEQ and EPA. Tom Moore said that they couldn't use the well for fire suppression because they would have to have adequate water storage on site also. Dave Cada asked if this well was a high producing well?

The Mayor said that he didn't think that it was a high producing well. The Mayor said that he has been here for 15 years and the well hasn't been used in that time period. Carol Haddock asked what the arsenic level is in the well? Is it a usable well? Carol said that if the well isn't able to be used, then the City should give the well the PNW Arms. The Mayor will talk with Tom Andres about the specifics on the well.

The PNW Arms building will only be set back on the property to allow a semi truck to pull into the parking lot.

The question was asked of Tom Moore that if there is future development, will this new water line extension feed the whole site? Tom said that "no" it wouldn't be adequate. The City would have to tie into the line from the other end of the property.

Carol Haddock suggested that the Council make some decisions so we don't slow the project down.

The Mayor told the Council that the City purchased an old pickup with a sander from Latah Co. Highway District last week. The City paid \$1,500 for it. It is a late 1970s pickup.

2. Parks-Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, nothing at this time.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, absent.

6. Scenic 6 -David Cada, Scenic 6 is working with the Boy Scouts on an Eagle Scout project to build a Frisbee Golf Course in the Lion's Park below the Elementary school. There are two college students that have taken design courses in Frisbee Golf and they are willing to help an Eagle Scout free of charge. Dave wanted the Council's approval to pursue building the course in the Lion's Park and the area next to the City's pool. If they are allowed to occupy these areas, it would make a wonderful golf course according to Dave. Dave said that they would design the course to be difficult so that it would be a cut above other Frisbee Golf Courses in the area. Carol Haddock said that she is in favor of making a golf course. The Mayor asked how they would fund the project? Dave said that would be done through the Boy Scouts. The Mayor said that the Potlatch Recreation District is through funding

projects for this year but the Scouts would be able to apply for next year's funding.

Dave Cada said that he and his wife attended the CEDA meeting last week in Lewiston and there was a presentation from an owner of a winery in Lewiston. During the presentation she said that the wineries work together to promote their businesses. Dave talked with another winery in Clarkston and Dave and the Scenic 6 Economic Development Council will be working on showcasing all three wineries (Lewiston, Clarkston and Juliaetta wineries) at an event in Potlatch next summer.

Dave Cada said that the Railroad group is going to be spearheading an effort to clean up the 200' of railroad right-of-way at the entrance to the Potlatch Corp. land. They would like to work with volunteers from the community and possibly community service workers to limb trees, cut grass and make that area more presentable.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, told the Council that Cynthia Gibson, the Director of the Idaho Bicycle and Pedestrian Alliance contacted the City last week for some information and photos for a presentation that she is going to make before the Idaho Legislators this coming week. Cynthia had made a narrative of the Potlatch history and wanted a few photos of old sidewalks and new sidewalks in use in Potlatch. Cynthia is using Potlatch as a model city in Idaho on sidewalks and bicycle use.

The dinner meeting with Troy and Deary scheduled for tomorrow night, Feb. 25 has been cancelled. There is a conflict with Troy. We don't know when the dinner will be rescheduled. Lowell Stevens (Director of Latah Federal Credit Union) said that he thinks it is a good idea for the three communities to work together on economic growth. Lowell also suggested that the three communities might want to explore a Bike Ride through Latah county communities as a fund raiser and tourist attraction.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$14,037.83, seconded by Dave Cada, motion carried with “all ayes”.

Carol Haddock made a motion to adjourn the meeting, seconded by Dave Cada, the motion was carried with “all ayes”, meeting adjourned at 8:04 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be March 10, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

March 10, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Marty Anderson and Carol Haddock.

Carol Haddock made a motion that the minutes of the previous meeting minutes of February 24, 2014, be approved, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Janice McMillan, Dave McGraw, Paul Kimmell, Kenny Cada, Elizabeth Rudd, Lowell and Michelle Stevens.

Carol Haddock made a motion to amend the agenda with the addition of: signing the contract for the ITD Sidewalk Grant in the amount of \$379,000 and to add that a resolution should be passed pertaining to the grant. Also to add that the Ridge Well has problems. Should the City clean the well, repair the well? Also, the check valve isn't working. Dave Cada seconded the motion, the motion was passed with “all ayes”.

NEW BUSINESS:

Janice McMillan (interim executive director of Latah Economic Development Council (LEDC) asked the Council what more can LEDC do for them? Janice is wanting to know ways that LEDC has been a benefit for the City and ways that LEDC can still be a benefit for the City. Janice said that LEDC is in the process of looking for an Executive Director at this time and she would like to know what the Council would want to have in an E.D.? Janice would like someone from the Potlatch community to be on the selection committee when they

choose the E.D. Janice offered a suggestion that as the community plans and grows LEDC can help prepare them for this. The Potlatch community needs to identify partners in your community that work in different areas and help the community identify their weaknesses and strengths. LEDC would like to have a public community meeting in Potlatch which would be a 2-3 day process. LEDC would always like to have a community member serve on the board of LEDC. Janice wants this community to maintain a membership with LEDC.

Janice said that LEDC is here to help businesses that are already established and LEDC would like to help businesses that would like to become established in Potlatch and LEDC would partner with them to help the businesses grow.

The Mayor explained to the Council that he did attend the LEDC meeting last week and he received a nice welcome back. Janice is going to be getting around to all of the communities in Latah County and she appreciates that the Mayor came back.

Carol Haddock made a motion to approve the annexation of the 14.96 +- acres in the City, Dave Cada seconded the motion. The Mayor asked for a roll call vote: Vern Johnson, aye; Dave Cada, aye, Marty Anderson, aye and Carol Haddock, aye.

The Mayor said that the next order of business is a proposed ordinance whose title reads as follows:

AN ORDINANCE OF THE CITY OF POTLATCH, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR ANNEXATION OF PROPERTY DESCRIBED IN SECTION 1 OF THIS ORDINANCE INTO THE CITY OF POTLATCH; PROVIDING THAT PROPERTY DESCRIBED IN SECTION 1 BE ZONED FOR "INDUSTRIAL" USE; PROVIDING FOR THE AMENDMENT TO THE COMPREHENSIVE PLAN AND ZONING MAP TO REFLECT THIS CHANGE; PROVIDING FOR THIS ORDINANCE TO BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW;

Mayor: I would entertain a motion that the rules be suspended and the proposed ordinance pass its first reading by Title only.

Dave Cada: I would make a motion that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Is there a second?

Mayor: It has been moved and seconded by Carol Haddock that the rules be suspended and that the proposed ordinance pass its first ready by Title only and its second and third reads under suspension of the rules.

Discussion? There wasn't any discussion.

This is a roll call vote: Vern Johnson, aye; Dave Cada, aye; Marty Anderson, aye and Carol Haddock, aye.

The ordinance passes its first ready by Title only and its second and third reading under suspension of the rules.

Mayor: I would entertain a motion that the ordinance be formally adopted.

Carol Haddock: I would make a motion that the ordinance number 2014-03-10 be formally adopted.

Is there a second?

Mayor: It has been moved by Carol Haddock and seconded by Dave Cada that ordinance number 2014-03-10 be formally adopted.

This is a roll call vote: Carol Haddock, aye; Marty Anderson, aye; Dave Cada, aye and Vern Johnson, aye.

Also, the road will be named "Mill Road" to the annexed property.

Carol Haddock made a motion that the City Proclaim April 25, 2014, as Arbor Day, Dave Cada seconded the motion, the motion was approved with "all ayes".

The Mayor told the Council that Ken Helm of ITD would like an approval that ITD can flatten the corner below City Hall in 2019. Ken also felt that at this time, it didn't warrant having a turning lane built into Mill Road. The Council approved this agreement last week in an e-mail.

The Council discussed the old well on the 10 acres of "gifted" Potlatch Corp. land and after much discussion agreed to abandon the well. The well was ran last week and only produced 8-10 gpm and it hasn't been used in almost 20 years because it was high in arsenic. In order to abandon the well, the City must hire a certified well driller.

Carol Haddock made a motion that the City sign a contract with AlSCO for mats in City Hall for another three years. Dave Cada seconded the motion, motion was approved with "all ayes".

Carol Haddock made a motion that the Mayor sign the contract with ITD for the \$379,000 grant funding. Dave Cada seconded the motion. The Mayor asked for a roll call vote: Vern Johnson, aye; Dave Cada, aye, Marty Anderson, aye and Carol Haddock, aye.

Carol Haddock made a motion that the City adopt Resolution No. 2014-03, Dave Cada seconded the motion, the Mayor asked for a roll call vote: Vern Johnson, aye; Dave Cada, aye; Martin Anderson, aye and Carol Haddock, aye.

The Mayor told the Council that the Ridge Well check valve isn't working properly and Tom Andres is concerned because the well isn't recovering fast enough after being pumped down. Scott Barrett from Water Recovery Services is going to be in Potlatch this Friday looking at the well with Tom. Water Recovery Services rehabilitates wells by injecting carbon dioxide down the well to clear the veins where the water runs into the well. Strom Electric suggested to Tom Andres that the City try and lower the pump to see if that would increase water production. The Mayor said that it would be best to work on this well now before summertime. Also, Water Recovery Services would be able to abandon the well that is high in arsenic.

Carol Haddock made a motion that Water Recovery Services work with Tom Andres to rehabilitate the Ridge Well and to properly abandon the Old Millsite well that is high in arsenic. Dave Cada seconded the motion, the motion was approved with "all ayes"

The Mayor told the Council that at this time, the City has three years worth of payments in savings accounts for the Land Application loan and also for the DEQ loan. The Mayor would like to see one of the year's worth of payment go into the reserve funds for each of these loans and then start another account savings to help pay the USDA, RD loan payments. The Land Application loan and the DEQ loan are both interest-free loads but the USDA, RD loan is not interest free. The Council discussed this and agreed that these funds can be transferred into the reserve fund accounts so that the City has their one-year reserve payments saved.

REPORTS:

1. Mayor-David Brown, nothing at this time.

2. Parks-Carol Haddock, asked if the painting in the Scenic 6 Depot and the RV Park restrooms was done? The Mayor said that they painted the inside of the depot but it cost almost \$1,000 for the paint and the tools. The Mayor didn't think that there would be enough paint left to paint the restrooms right now. The Mayor asked them to just clean the restroom really good.

The Scenic 6 Park has been flooded with water again because of the melting snow and rain. Now with the concrete pads in the RV Park, the water has been relocating to different areas. The Mayor and Tom Andres

have been considering different options to allow the water to drain out of the park easier.

3. Pool & Cemetery-Dave Cada, would like the Council to consider raising the rates for the swimming pool. Dave encourages everyone to think about it as the City hasn't raised the rates because of economic times. Dave suggested that the rates could be raised as high as Kendrick's rates. Kendrick does have an adult rate and a youth rate, the Mayor said. Dave said that the City of Potlatch must pay for propane to heat our pool and Kendrick doesn't have that expense as they must add cold water to cool their pool. The Mayor said that Clearwater Propane has been very conscientious about filling our propane tanks this winter. When the rates are high, they try and wait until the price drops before filling.

Dave said that the Council has talked about installing a black above ground water tank at the pool to help with heating expenses and Dave would like to see that happen. Marty will look around to see if there are any black tanks available and Carol agreed that it would be worth a try.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, nothing at this time.

6. Scenic 6 -David Cada, Dave talked to the Council about the Yard of the Week contest. Dave said that two years ago, they had the Yard of the Month and last year they tried the Yard of the Week winners. Frontier Communications helped to sponsor the contest and to get donations from various businesses for the top three winners. Dave said that last year they had some problems coming up with enough judges. Dave said that it is hard to come up with a Yard of the Week winner every week and he would take it on again this year but he would prefer to have it as the Yard of the Month again. The Council discussed this and agreed to the Yard of the Month contest for this year.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons,

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: *A motion was made by Carol Haddock to pay the bills in the amount of \$24,853.56, seconded by Dave Cada, motion carried with “all ayes”.*

Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 7:39 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be March 24, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

March 24, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Marty Anderson and Carol Haddock.

Dave Cada made a motion that the minutes of the previous meeting minutes of March 10, 2014, be approved, Carol Haddock seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Jim Haddock and Dick Walser.

NEW BUSINESS:

Scott Barrett of Water Recovery Services sent a quote on what it would take to rehabilitate the Ridge Well. The Council discussed the quote and the Mayor said that Tom Moore has recommended that the City not touch the well to rehabilitate it. Tom Andres said that the check valve isn't working at the Ridge Well. The Council discussed the cost of the quote and they discussed having the first three things done on the list only. The Mayor said that the City might consider drilling another well and Marty said that it would have to be further out than the other wells. After much discussion, it was decided that the quote is a lot of money. Marty said that he doesn't think that the City should spend that kind of money and Marty said that we shouldn't pull the pump until the pump is not working. Marty said that unless Tom Andres can come up with another reason why we should do this, then the City shouldn't. Carol made a motion to table the decision for another time.

The Council discussed abandoning the well that is high in arsenic on the Potlatch Corp. annexed 10 acres of land. The Mayor said that he talked with CEDA last week and they do have \$20,000 in the budget for the RCBG funds to abandon the well.

Jim Haddock asked if the audience would be able to ask a question and the Mayor said “yes”. Jim asked if the City might give the well to PNW Arms to use for fire suppression in their new building? The Mayor explained that they wouldn’t be able to run right off of that well. They would have to have a water reservoir for fire protection and also make sure that it wouldn’t get back into the City’s water system.

Dave Cada said that the gun cleaning system that PNW Arms uses does use water. Dave suggested that they might be able to use the well water for that function as long as they don’t drink it.

Carol Haddock asked if the City has talked with PNW Arms about using the well. The Mayor said that he has spoken to Charles Liptaak (president of PNW Arms) about the well and the different options but PNW Arms doesn’t want the well. They want to put their building over it or possibly their parking lot will be in that location.

Carol Haddock made a motion that the City abandon the #4 Well, Dave Cada seconded the motion, the motion was approved with “all ayes”.

There have been two articles in the newspaper recently on the land acquisition and also speculation as to what will be built down there. The Mayor said that all of this newspaper publicity has gotten out of hand. The reporter that interviewed him for the last article mentioned the company by name and made it sound as if the Mayor said their name when all he said is “a company” is moving in down there. The reporter had interviewed several other people and used their quote but it sounded as if the Mayor said the words. The Mayor said that she got several things wrong in the article. She had asked about where the new sidewalks will be located and he explained to her but she put in the article that they would be built at the Y junction of Highway 95 and Highway 6.

Tom Moore, City engineer, sent the building plans to the City last week for the drinking water extension line from Pine Street to below the railroad depot. Tom asked Shelly to send a copy to CEDA, Idaho Dept. of Environmental Quality and the Idaho Transportation Dept. The Mayor said to just send them to CEDA and DEQ only at time. The Mayor also decided to send the plans to the Idaho Dept. of Commerce. The City received the award letter from the Idaho

Department of Commerce this morning that the City has been awarded the \$50,000 GEM Grant for the drinking water extension line. The total estimated cost for this project is \$62,000 and part of that funding will come out of the Rural Community Development Block Grant funds.

The Mayor said that CEDA has drawn up the lease agreement between CEDA and PNW Arms and they are waiting for Mark Baciak to sign the lease agreement which will be for 30 years. The total cost of this whole project is estimated at \$1.9 million. The \$370,000 grant funds are included in this amount and the interest rate will be 5-1/2% interest. Jim Haddock asked if PNW Arms is aware of the numbers for this project? The Mayor said that they are aware of the cost and PNW Arms met with CEDA and the design professionals last week on the project.

As far as the railroad crossing, Watco sent the City a license agreement to sign but the Mayor refused to sign it because of the contents. Potlatch Corp. also refused to sign it. According to the license, the railroad would be able to do any repairs on the crossing at any time and the City would be responsible for all of the costs anytime the railroad repaired something. The Mayor spoke with Paul Watland of Watco Railroad and he is working with the railroad to come up with a workable deal between the City and Potlatch Corp. on the crossing. Potlatch Corp. has sent the railroad a copy of an easement that Potlatch Corp. has had on that crossing for many years and possibly that may satisfy the railroad and the Title Company.

The Mayor called Frank Bennett of Bennett Lumber Mills and talked to him regarding their railroad crossings. Bennett Lumber Mills has easements for their railroad crossings and Bennett Lumber Mill does the repairs to their crossings.

The railroad considers the Mill Street crossing to be a public access crossing but the Latah County Title Company needs to have an easement or a deed to the crossing for them to issue title insurance.

Dick Walser told the Council that he is thrilled that the county is out of it and glad that the City is working toward their vision. Dick said that the Council has done a lot of good and he has a lot of confidence in them and he knows that there is a lot more work to do.

The Mayor told Dick that the City hasn't had any trouble with Latah County Planning & Building and he has had other people say that when the City gets their own building inspector we can be not quite as strict on the buildings

being built in Potlatch. The Mayor has told everyone that the City will still have to abide by the International Building Code and follow the rules. Dick said that he is proud of Potlatch and commended the Council on their patience through this process and he quoted "Patience is a Virtue". Dick also asked the Council if there was anything that he can do for them?

The Mayor thanked Dick for his compliments.

REPORTS:

1. Mayor-David Brown, the Mayor, Shelly and Diane Sauer of Idaho Rural Water are working on rates for commercial businesses and also industrial businesses.

The Mayor met with Charles Liptaak and Martin Erkela of Frontier Communications. They toured the satellite telephone building down by the Credit Union. They also toured the old mill site area and everything is already down there. There are dead end telephone lines already there. PNW Arms would like faster internet. Today the City received an e-mail from First Step Internet offering internet services to the property because of the newspaper article that they saw.

The Mayor also received a call from Anne at the Dentist's Office and they were told of the newspaper article. The Dentist is wondering if he should move into the new clinic? The clinic had already approached him about relocating into their new building that they are building this summer. The Mayor said that he told her to not believe everything that she reads.

2. Parks-Carol Haddock, asked where the gazebo will be placed in the park? The Mayor said that it will be located where the Lion's Club trailer is now. The Mayor said that since they have decided to put the gazebo up, he had an Eagle Scout come to him and ask if he would be able to build a community fire pit for his Eagle Scout project near the gazebo? The Mayor spoke with Jim McMillan, Boy Scout leader, about the possibility that he would make it a patio barbeque area. The Mayor said that the Potlatch Recreation District will help finance the boy with his project.

The Mayor said that the Rec. District is also going to be helping to fund the gazebo. The Rec. District would still like to build a skate park.

Jim Haddock said that he will talk to Tom Andres tomorrow about when to pour the cement for the foundation. Jim would like to dig down 6"

with 4" of gravel and then put the 6" of concrete over that. The Mayor said that there is \$5,000 available in the grant for the Kiosk/Gazebo. The gazebo will be a 14x16 metal gazebo and the City purchased it at Costco for \$1,690. Jim Haddock explained that he would like to make the concrete area 22' and then put a wooden platform built with T-Rex decking material and then the gazebo over that. There will be a handicapped accessible ramp into the gazebo. They will place historical pictures between the support posts that will be seen on the inside and outside of the gazebo. The park is too soft to do anything right now and we have to wait for the ground to firm up.

3. Pool & Cemetery-Dave Cada, Dave had a question about the tennis area. Dave wanted to know what the best solution would be to the mole problem at the tennis courts? It was suggested that he talk to Tom Andres as to how he deals with that in the Scenic 6 Park.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, wondering about the gravel piles on the "gifted" 10 acres of land? The Mayor said that Tom was going to spread it around but then Charles said that the City can move it to another location on that land.

6. Scenic 6 -David Cada, Dave talked about the different events that will be taking place at the Railroad Depot this summer.

Dave explained that in Seattle they have an event called: Merlot and Van Gogh. People pay money to drink and learn how to draw. The Depot is working with Karen Rohn to provide this type of class.

The Scenic 6 Economic Development Council is working with Fiddler's Ridge Nursery to put landscaping around the benches along the sidewalks. Fiddler's Ridge is working on some ideas that would include large planters and attractive placement of trash cans. The Scenic 6 would also like to landscape along the sidewalks themselves.

Dave is going to be meeting with the Boy Scouts on April 8 to see if he can involve them in a clean-up along the south tracks of the railroad. Also, they are still working on a disc golf course south of the park.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, explained to the Council that there is going to be an RV group camping in the RV Park on June 9 and 10. The group would like to use either the Scenic 6 Depot or the Rebekah Hall free-of-charge while they are staying here.

Carol Haddock made the motion that the fees be waived for the RV club and that they can use either the Scenic 6 Depot or the Rebekah Hall while they are in Potlatch. Dave Cada seconded the motion, the motion was approved with “all aye”.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: ***A motion was made by Dave Cada to pay the bills in the amount of \$10,749.59, seconded by Marty Anderson, motion carried with “all ayes”.***

Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 7:53 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be April 14, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

April 14, 2014 – 7:04 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Carol Haddock and Marty Anderson had been farming and arrived at 7:45 p.m.

Carol Haddock made a motion that the minutes of the previous meeting minutes of March 24, 2014, be approved, Dave seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Corolee Smith, Judi Rohn, Bonnie Rohn and Jim Haddock. Tom Lamar arrived in the middle of the meeting.

NEW BUSINESS:

Bonnie, Judi and Corolee attended the meeting as the Memorial Tree Committee for Potlatch. Bonnie had a handout that she had printed and gave it to the Council and the attendees. Bonnie explained to the Council that the trees along the ball field in the Scenic 6 Park are dying because the squirrels are making lots of holes in the field and around the trees. Bonnie told the Council that there is a HUGE problem with the squirrels in the park. They are making large holes that kids may fall in and get hurt and the Tree Committee would like the City to do something about the squirrels. The Mayor said that last year the City spent quite a bit of money trying to eliminate the squirrels in the park. The Tree Committee said that they would like to see a Professional Exterminator be hired to get rid of the squirrels.

Also the Tree Committee would like the City to replace the large Blue Spruce tree that was cut down in the RV Park last fall. That tree had been planted by

Harvey Backlin in memory of his wife Ruby and there is a memorial plaque that was placed where the tree used to be. The Committee would like to see a replacement tree planted in another spot and the plaque moved where the new tree will be.

Carol Haddock made a motion that the City replace the Blue Spruce tree and plant it in an area that wouldn't interfere with anything and also move the memorial plaque to Ruby Backlin where the new tree will be planted. Dave Cada seconded the motion, the motion was approved with "all ayes".

Bonnie Rohn explained that the Memorial Tree Committee received a \$300.00 Arbor Day Grant and they would like to place trees in the RV Park at each camp site. The Mayor suggested that the trees be planted at the end of each slab. The Tree Committee would like to plant the trees where there would be shade for the RVs parked in the spot. The Mayor said that the Tree Committee should get with Tom Andres and mark out the best spot to place the trees so that they won't interfere with the water, sewer or electric lines.

Bonnie Rohn also asked the Council if the City would be able to put a French drain in the RV Park to drain all of the water during the winter? Jim Haddock said that he would be able to take a transit down to the park and figure out the best place to drain the water. Jim also made a suggestion for the squirrel problem in the park. Jim said that if the City purchased 100-200 pounds of squirrel poison and put it in every hole in the park every week possibly that would help eliminate the squirrels. The Mayor suggested that one of the summer kids put the poison in the holes every week. The Council also said that the area should be posted so that the public would know that there was squirrel poison in all of the squirrel holes.

Carol Haddock made a motion that the Council will do something about the water in the park and also figure out a solution to get rid of the squirrels in the park. Dave Cada seconded the motion, motion was approved with "all ayes".

The Mayor told the Council that this morning the City received a letter from Nancy Swenson's daughter, Sharon Swenson Howard, and Sharon would like to donate two lots to the City to make a "passive" park. The two lots are east of the City when you enter from the Princeton direction. (See letter and description of lots.) The Council suggested that the City arrange a meeting with the Tree Committee and Heather Cummins and come up with a plan on how to design these two lots into a "passive" park setting. Corolee asked if the City

would furnish the benches and water for the park? The Council discussed different ideas that could happen in the park. Bonnie said that the Tree Committee would extend their form and include this second park where memorial trees would be able to be planted.

Dave Cada made a motion that the City accept the two lots and use Sharon Swenson Howard's guidelines for a park (see Ms. Howard's letter), Carol Haddock seconded the motion, motion was approved with "all ayes".

The next order of business is a proposed Ordinance whose Title reads as follows:

SUMMARY OF
ORDINANCE NO. 2014-04-14

AN ORDINANCE OF THE CITY OF POTLATCH, LATAH COUNTY, IDAHO, AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF A PARITY LIEN SEWER REVENUE BOND, SERIES 2014, IN A PRINCIPAL AMOUNT OF \$1,103,347, FOR THE PURPOSE OF FINANCING THE ACQUISITION, CONSTRUCTION AND INSTALLATION OF IMPROVEMENTS TO THE SANITARY SEWER SYSTEM OF THE CITY OF POTLATCH, LATAH COUNTY, IDAHO; DESCRIBING THE BOND; PROVIDING FOR THE COLLECTION AND DISPOSITION OF REVENUES; PROVIDING FOR THE PAYMENT OF THE PRINCIPAL ON THE BOND; DESCRIBING FUNDS AND ACCOUNTS; PROVIDING COVENANTS RELATING TO THE BOND; PROVIDING FOR THE SALE OF THE BOND TO THE STATE OF IDAHO DEPARTMENT OF ENVIRONMENTAL QUALITY; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE

MAYOR: I would entertain a motion that the rules be suspended and the proposed ordinance pass its first reading by Title only.

Dave Cada makes the motion: I would make a motion that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

MAYOR: Is there a second? ***Carol Haddock seconded Dave Cada's motion.***

MAYOR: ***It has been moved by Dave Cada and seconded by Carol Haddock that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.***

Discussion? THERE WAS NO DISCUSSION.

This is a ROLL CALL VOTE:

Vern Johnson, aye
Dave Cada, aye
Carol Haddock, aye
Marty Anderson, absent

The ordinance passes its first reading by Title only and its second and third reading under suspension of the rules.

MAYOR: I would entertain a motion that the ordinance be formally adopted and the summary approved.

Carol Haddock made the motion: I would make a motion that the ordinance number 2014-04-14 be formally adopted and the summary approved.

MAYOR: Is there a second? ***Dave Cada seconded Carol Haddock's motion.***

MAYOR: ***It has been moved by Carol Haddock and seconded by Dave Cada that the ordinance number 2014-04-14 be formally adopted and the summary approved.***

This is a ROLL CALL VOTE:

Vern Johnson, aye
Dave Cada, aye
Carol Haddock, aye
Marty Anderson, absent

The Mayor told the Council that the water line will be extended from Pine Street to the Potlatch Corp. land with the \$50,000 GEM Grant that was approved BY the Idaho Dept. of Commerce and the Rural Community Block Grant for \$320,000 is in the works. The Mayor said that we don't where we are at with PNW Arms. The GEM grant will only cover \$50,000 of the drinking water line extension which only includes the construction cost. There is also \$12,500 work of engineering fees associated with this drinking water line and that amount will come out of the RCBG funds. The Mayor did say that the City has already paid \$6,200 of the engineering fees up to this point. The Idaho Dept. of Commerce said that the City can still receive the GEM grant and the RCBG as long as the City continues to promote industry to Potlatch. Carol

Haddock asked who was engineering the drinking water line? The Mayor said that Tom Moore and Rimrock are the engineers on this project.

Dave Cada made a motion that the City continue with the drinking water line extension with the \$50,000 GEM grant even though \$12,500 of the engineering fees will be covered under the Rural Community Block Grant funds. Carol Haddock seconded the motion, motion was approved with “all ayes”.

The Mayor attended a Clearwater Economic Development Association (CEDA) board meeting several weeks ago and Christine Frei (Executive Director of CEDA) was talking about the Affordable Housing Program that is available for cities. The Mayor has talked Doug Peterson, Executive Director, with Idaho Housing Finance (IHF) about how this program works. The Mayor then talked with Delfred Cone and Jim and Carol Haddock about this program. The Mayor also talked with Shelley Bennett about the possibility of this program working in Bennett's Addition. Shelley said that if there is a demand for houses, she may be able to talk with her father, Frank Bennett, and see if there would be a possibility that they would donate a lot for this program.

Program rules: A landowner in the City must donate one or two lots, the Idaho Housing Finance program would finance a contractor to build a house on the donated lot. The City would forgive the utility hookup fees to the lot and the City would forgive the Building Permit fees. This would be the City's match for the housing and the new owners would be able to purchase a new home for just the cost of building the house. The City of Nezperce and the City of Craigmont are both going to participate in this program and build several affordable houses in their respective cities.

The City needs new zoning maps now that the 10 additional acres have been annexed into the City. Duane Priest said that he will be able to make new maps that will include this new annexed area.

The lease for The Landing youth center is up for renewal and Mary Bidlake brought the lease in for the Mayor to sign it. The lease agreement is the same as last year and this new lease will be through 2015 for The Landing to lease the building on Main Street for \$400.00 per month.

Carol Haddock made a motion that the Mayor sign the lease agreement with Mary Bidlake and the City will continue to lease the building from Mary Bidlake for \$400.00 for The Landing Youth Center. The City will pay \$400.00 for the lease agreement and in turn, Let's Get It Started!

will reimburse the City \$400.00 every month. Dave Cada seconded the motion, motion was approved with “all ayes”.

The Mayor told the Council that the City sent a letter to Lia Berg stating that she needs to trim or remove her arborvitus bush on Pine and 6th Street and that she needs to trim the trees around the large rock on her property on the rounded corner on 6th Street. (See letter). Vern Johnson also brought up that at Lia Berg’s Pine Street brick house, there is a large tree that is on City property and that tree must be removed before it falls and does damage.

The Mayor asked the Council to review the e-mail that the City received from Melodie Grady asking for the City to sponsor a pizza party for kids to clean up the ball park. The Council discussed this request and ***Carol Haddock made a motion that the City will not pay for a pizza party for the kids to clean up in the park. The City doesn’t charge the ball teams a fee to rent the ball fields. Dave Cada seconded the motion, motion was approved with “all ayes”.***

Tom Lamar was not on the agenda but he said that he attended the meeting to observe and learn. Mr. Lamar let the Council know that he is running for County Commissioner in District 2 which is the seat being vacated by Tom Stroshein.

REPORTS:

1. Mayor–David Brown, The Mayor explained to the Council that CEDA notified the City last week that PNW Arms will now own the building and CEDA will help with funding. The lease with the land will now be between the City and PNW Arms. The Idaho Dept. of Commerce contacted CEDA and wanted to know what was happening with this economic development between CEDA, the City and PNW Arms? ID Dept. of Commerce said that this grant money will not be held forever. John Lane of CEDA e-mailed Mark Baciach and let him know what the ID Dept. of Commerce said about the grant funding. Mark called John and said that PNW Arms is still going to build the building and that PNW Arms didn’t want to hold anything up. Mark was supposed to call the City about the lease agreement but the Mayor hasn’t received a call yet. Mark Baciach did call the Mayor but it was regarding another matter entirely.

ID Dept. of Commerce told the City that it must lease the land to PNW Arms at “fair market value”. The Mayor contacted Delfred Cone, Don Ball and Shelley Bennett to get their opinions of “fair market value”. Delfred Cone said that he only knows about agriculture land. Don Ball suggested that the City determine the fair market value by taking the value of the land that Potlatch Corp. has used on their taxes and charge 8% of that value per year. Shelley Bennett had a different way to determine the

value and she said at first to value the property at \$3.00 per sq. ft. Shelley then told the Mayor to use the value of the property and charge 6% of the value per year for the lease. Potlatch Corp. will have to give the City a copy of what they determined the value of the land to be. The Mayor said that he and CEDA had talked about using \$275.00 per month for the lease amount.

All of the money that the City receives from the lease will have to be used for economic development according to the Idaho Dept. of Commerce. Economic development can include advertising, marketing, etc. The City will be trading the “gifted” piece of property to PNW Arms for another piece of property that PNW Arms owns. One of the things to consider, Commerce said, is that the property will increase in value when the infrastructure and the building is built on the property and the City will then want to trade for like value land. At first the City was thinking it would be five years before the trade and now it is looking more like eight years. The land can’t be traded until the grant is closed which is five years. The Mayor would like to see the land that will be traded to be used for a sports complex. If a sports complex were built that would encourage people to come to Potlatch and that would be considered economic development according to Idaho Department of Commerce.

Carol Haddock asked where we were at with the railroad crossing? The Mayor said that he just heard back from Jim Lemieux of Potlatch Corp. today and Jim is close to getting a lease agreement signed with the railroad.

2. Parks-Carol Haddock, hasn’t talked with anyone yet about the windows in City Hall.

3. Pool & Cemetery-Dave Cada, we have one applicant for lifeguarding at this time. Dave will talk with Tia McKinney and have her come to City Hall and talk with Shelly about hiring more lifeguards.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, wanted to know what was going on at the Ridge Well? The Mayor said that Tom Moore wants to study the problem a little more. There are three check valves in the well itself and Tom Andres said that the last time they had this trouble all three check valves had gone out. The Mayor reminded everyone that we keep referring to our water system as a “new” system but it is in reality 10 years old now. The quote from Strom Electric includes taking the pump out and looking

it over. The parts it would take to fix the pump if it needed fixed are not included in the price.

6. Scenic 6 -David Cada, Dave met with the Boy Scouts last Tuesday and they are still discussing a Disc Golf Course but there aren't any definite commitments yet. Dave did talk with the Boy Scouts about having a work day and cleaning up the 200' of railroad right-of-way and the response was favorable. The Boy Scouts might possibly help with the landscaping along the sidewalks. Scenic 6 was expecting plans from Fiddler's Ridge Nursery and they did receive ideas but they are less than what was hoped for. Dave will make copies of the design for the next Council meeting.

Dave told the Council that the WIMHPG received a letter from the County signed by the Assessor and the County Commissioners letting them know that they must be taxed now that there are two businesses in the railroad depot. Dave let the Council know that Karen Rohn doesn't pay rent as she is the caretaker of the building and the other business only pays \$80.00/per mo. in rent. They were informed that they will be paying 9.8% of the assessed valuation of the building. The WIMHPG is going to meet with the Commissioners to discuss this letter as they are quite upset considering that they are a non-profit organization.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, nothing at this time.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: *A motion was made by Carol Haddock to pay the bills in the amount of \$33,917.87, seconded by Dave Cada, motion carried with "all ayes".*

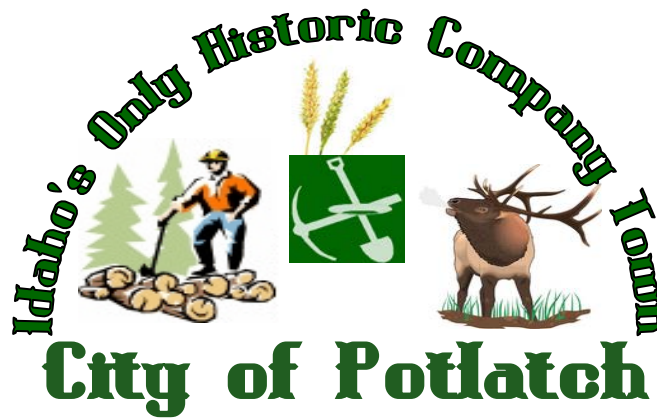
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 8:17 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be April 28, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

April 28, 2014 – 7:02 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Marty Anderson and Carol Haddock.

Dave Cada made a motion that the minutes of the previous meeting minutes of April 14, 2014, be approved, Carol Haddock seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Jim Haddock.

NEW BUSINESS:

Carol Haddock made a motion to amend the agenda as written, Marty Anderson seconded the motion, motion was approved with “all ayes”.

Marty Anderson made the motion to give the same amount for a Scholarship for the FCCLA National Event (amount last year was \$300.00). Carol Haddock seconded the motion, motion was approved with “all ayes”.

Carol Haddock made a motion to accept the Proposal from Strom Electric for Radio/Analog level control at the Ridge Well to the Reservoir for the amount of \$4,967.35. Dave Cada seconded the motion, motion was approved with “all ayes”.

Dwight Dirks attended the Council meeting regarding his property at 715 Maple. Mr. Dirks had an existing chain link fence that had been on his property when he purchased the property in 2006. Mr. Dirks removed the fence

and was installing a wooden fence when it came to the City's attention that the wooden fence was being installed on the City's right-of-way. The City sent Mr. Dirks a letter stating that he should speak to the City Council about installing this wooden fence on the City's ROW and fill out paperwork for a License to Use Real Property. Currently Mr. Dirks house sits next to an alley that is not used. When Mr. Dirks purchased his property there was also a small shed that had been built in the City's ROW long ago. (This alley has never been abandoned.) The Council told Mr. Dirks that he needed to take a picture of his existing property line and indicate where that is located and then indicate where he would like to build the wooden fence and fill out the License to Use Real Property.

Mr. Dirks explained that his property is very narrow on the sides because there was an addition added to the house for a washer & dryer room. If they are able to extend the fence out at least 10' that will give them additional room for a yard.

Vern Johnson made the motion that Mr. Dirks can install his fence in the existing location where the original chain link fence was but with the stipulation that if the City were to ever need to use that alleyway in the future, Mr. Dirks will need to move his fence and anything that has been built between his house and the wooden fence. Dave Cada seconded the motion on the condition of the license agreement, motion was passed with "all ayes".

Mr. Dirks then let the Council know that he will be building a pergola (wooden supports with a wooden slotted top). The Council told Mr. Dirks that he will have to go before the Planning & Zoning Commission to obtain a variance for the pergola if it doesn't meet the set back requirements on his property.

The contract with Rim Rock Consulting, Inc., is basically the same contract that the City had with Latah County Planning & Building. Rim Rock will be working on the PNW Arms project and when there will be building inspection needed, they will hire an inspector out of Post Falls.

Dave Cada made a motion to have the Mayor sign the Building Inspection Contract as written. Carol Haddock seconded the motion. The Mayor asked for a roll call vote. The motion passed with “all ayes”.

Vern Johnson, aye

Dave Cada, aye

Marty Anderson, aye

Carol Haddock, aye

When the Latah County Planning & Building Dept. returned all of the Building Permit files, there were several that are still open files. Two need to have the final inspection and there are many violations that were never closed.

Jim Haddock has the gazebo built in the RV Park. There still needs to be a sidewalk installed to the gazebo. Bryan Bryngelson still has two concrete pads to pour and he has ½ of the living pads completed and more sidewalks to install.

It looks as if there will be extra funds left over after all of the work is completed. The Council discussed asking the Idaho Dept. of Parks & Rec if that money would be able to be used for a drainage system. Since the concrete pads have been installed, now the water issue is worse because it doesn't drain properly around the RV park. Carol Haddock asked if we would be able to use some of the money to make nice garbage can enclosures. The Mayor said that there is still some T-rex decking left over and Tom would be able to make some garbage can enclosures with that material. We did send an e-mail to Tami asking if we would be able to use some of the leftover money for picnic tables but haven't heard back from her at this point.

We still have more rock coming from Latah County Highway District and we will use that gravel to dress up each site a little bit.

The Mayor told the Council that there was an instance where kids climbed over the fence into the lift station area. Tom has equipment that he would be able to park down there but the City doesn't want to encourage vandalism by having the equipment too far away from the shop.

The Mayor spoke with Duane Owens, Mayor of Onaway, and they would like to purchase the generator from the City of Potlatch. They would like to be able to purchase the generator on a payment plan. The Mayor did talk to Mr. Owens

about the possibility of having both towns connect the two water systems together with a valve in the case of an emergency situation when water would be needed. Mr. Owens was receptive to the idea.

REPORTS:

1. Mayor-David Brown, asked Dave McGraw about the abandoned satellite equipment at the reservoir. The Mayor wanted to know who owned this equipment and Dave said that his cable company is abandoning the equipment and it is now City property. The Mayor has spoken with Andy Frei and let him know that his internet company would be able to use the equipment at this time.

We haven't heard anything from PNW Arms. Shem is ready to pull the water pipe and extend the drinking water line down below the railroad station. They are considering cutting into the water line near the sidewalk rather than in the middle of the road.

The dinner with Troy and Deary was a success. Jamie from Deary said that they will host the next dinner. Kenneth Whitley, the Mayor from Troy, suggested that the city's focus on tourism. The Mayors talked about the possibility of having a bicycle ride or a motorcycle ride where the starting place would be one town, ride to another town for lunch and then end up in the last town. Possibly make a brochure with all three communities involved. Mayor Whitley stressed that now we must make sure to keep the dialog that we do something and follow up on these ideas.

2. Parks-Carol Haddock, talked with Doug Kenyon about installing new windows in the room that Jean Millheim rents. Mr. Kenyon will be coming to City Hall and taking measurements.

Carol said that they walked around the walking path this morning and there are many holes that need to be repaired. The Mayor said that the Idaho Dept. of Parks & Recreation does have specific grants for walking trails and possibly we can apply for one of the grants this fall.

3. Pool & Cemetery-Dave Cada, would like Tom Andres to put poison in the mole holes at the cemetery also.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, nothing at this time.

6. Scenic 6 -David Cada, told the Council that May 1 in Idaho is considered “Idaho Gives Day”. This is a campaign to raise money for non-profit organizations. The WIMHPG is advertising for people to donate on May 1 to the Depot Renovation Project. This would help them renovate the upstairs depot which would then entice more businesses to use the depot. Dave said that the Depot is asking for donations and wondered if the City would donate? Marty said that he would rather see the City use in-kind donations: backhoe or other things that the City would be able to do. The Mayor said that the City could forgo the City’s portion of the 9.8% property tax that the WIMHPG will have to pay.

Dave told the Council that he was in Lewiston today at a Idaho Bicycle & Pedestrian Alliance and Smart Growth meeting. Cynthia Gibson volunteered to help if the City wanted to coordinate an event that would involve cycling. The Idaho Bicycle & Pedestrian Alliance asked for a donation Dave said.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, nothing at this time.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$8,556.94, seconded by Dave Cada, motion carried with “all ayes”.

Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 7:49 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be May 12, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

May 12, 2014 – 7:01 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Marty Anderson and Carol Haddock.

Carol Haddock made a motion that the minutes of the previous meeting minutes of April 28, 2014, be approved, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons and Tom Andres.

GUESTS: Mary Walsh, Jamie Paul, Caroline Troy, Don Ball, Cliff Swanson, Connie Osborn, Tom Garrison, Gary Osborn, Jamie Shattuck, Allyson LeForce, Natasha Ireland, Cory Shattuck, Layton Paul, Shaylee Butterfield, Calie Neville, Casey Grant, Cody Grant, Tom Lamar, Liane and Trevor DeVore and Connie Shattuck.

The Mayor asked for a motion to amend the agenda. ***Carol Haddock made a motion to amend the agenda as written (the red is the amendment on the agenda), Dave Cada seconded the motion, motion was approved with “all ayes”.***

NEW BUSINESS:

Mary Walsh from Alternatives to Violence on the Palouse (ATVP) came to the meeting to give a brief overview of what services ATVP can offer to the outlying areas in Latah County. Mary said that they have an office in Moscow and also an office in Pullman and they would like to have an office in every town in Latah County and they do care for all of the communities. ATVP has a flyer that is available that explains the services that they offer. Mary reviewed a few

of the services for the Council. *They offer medical help and will meet a victim at the doctor's office to provide comfort and care. *They help with domestic violence and stalking. Mary said that domestic violence isn't just about physical or verbal abuse, it has to do with power and control over people. The ATPV follows the empowerment model and they have support groups for victims of domestic violence. ATPV is partnering with Officer David Duke in Moscow to offer services for sexual violence. Mary said that they are going to the High Schools with officers and showing presentations of what "healthy and safe looks like". Mary asked the Council what more can ATPV do and how can they be more visible in the outlying communities? Mary asked what can they do to improve? The Mayor thanked Mary for attending the meeting and explained to the public that ATPV has participated in National Night Out when Potlatch has the event in August.

Jamie Paul explained that she is one of the advisors for the Idaho Drug Free Youth (IDFY) and they have another IDFY Summit coming back around. She explained that they have been fundraising to help the kids be able to attend. This year they have 14 students who will be attending the IDFY Summit and they are seeking help with scholarships for students to be able to attend. There are four parents that help supervise the 14 students.

Cory Shattuck explained to the Council that when he has attended the Summit he always has fun with it. Cory said that it is a very empowering experience and impacts him when he attends. Cory said that last year there was a Ketchum City Council member who attended and they bonded at the Summit and remain friends. Cory also said that he becomes very attached to his "family group" when attending the Summit and is sad to say goodbye at the end of the Summit.

The Mayor asked Cory how does he share his experience with other students? Cory said that he shares his experience when he attends Youth Group and Cory explained to the Council that attending the Summit empowered him to prepare and present an anti-bullying presentation to students. Cory said that he has been recognized for his efforts and been awarded for his anti-bullying presentation.

IDFY has an intern program. When the elementary students move up to the Junior High School, the IDFY members are mentors to the new students. This year there will be 53 Sixth Graders that will be moving up to Junior High and they already have eight students signed up to participate in IDFY.

The Mayor asked if they are going to go to the Potlatch Recreation District and ask for help with sponsorships? The groups said that they will be going and making a presentation to the Potlatch Rec District.

Gary Osborn attended the Council meeting to introduce himself and explain that he is running for Seat 5B of the Idaho Legislature. This is the seat that Shirley Ringo is vacating. Mr. Osborn asked the Council if they had any concerns or issues? Mr. Osborn said that if they have any questions, to give him a call.

The Mayor asked if Liane DeVore was present? She was not present at this time.

The Mayor asked the Council what they would like to do with the second meeting scheduled for May 26 which will be Memorial Day? ***Carol Haddock made a motion that the Council not meet on May 26 and the next Council meeting will be the regularly scheduled meeting on June 9. Marty Anderson seconded the motion, motion was approved with “all ayes”.***

The Mayor asked for a motion to sign the contract with the Idaho Transportation Department for the Community Choices Grant. This contract also has a Resolution attached which states that the Agreement for Federal Aid Project A014(336) is hereby approved and that the Mayor and City Clerk are hereby authorized to execute the Agreement on behalf of the City and that duly certified copies of the Resolution shall be furnished to the Idaho Transportation Department. Carol Haddock asked what the figures are for this grant and what is the matching share for the City? The Mayor said that the City’s obligation will be \$27,820 and the grant will be for \$379,000.

Carol Haddock made a motion that the Mayor and Shelly sign the ITD Community Choices contract and that the City adopt Resolution No. 2014-05-12 as written. Dave Cada seconded the motion. The Mayor asked for a roll call vote. Motion passed with “all ayes”:

***Vern Johnson, aye
Dave Cada, aye
Marty Anderson, aye
Carol Haddock, aye***

The Mayor told the Council that there will be a ground breaking ceremony for the new Gritman Medical Center in Potlatch on May 21 at 6:00 p.m. There will be a meet-and-greet at the Scenic 6 Depot at 6:30 p.m. Everyone is invited to attend.

The Mayor had four applications for the summer maintenance positions. Tia McKinney has all of her lifeguards already lined up for the swimming pool. The Mayor said that the Potlatch Recreation District will be paying for one maintenance employee and the Mayor wants this employee to only work in the Scenic 6 Park and the library.

Dave Cada made a motion that the Council authorize the Mayor to hire summer employees at his discretion, Carol Haddock seconded the motion, the motion was approved with “all ayes”.

The Mayor congratulated Dave Cada and Shelly Hammons on their Risk Management Training that they completed the end of April. It was a two year Risk Management course and after the training was completed, both Dave and Shelly received a nice plaque from PRIMA (Idaho Public Risk Management Association).

The Mayor asked the Council if they would approved that the City of Potlatch become members of Latah Economic Development Council (LEDC) again? The Mayor said that LEDC is working hard and they are regrouping. Clearwater Economic Development Council has applied to act as the Executive Director for LEDC.

Dave Cada recommended that the Council support LEDC at this time. Carol Haddock asked what the membership fee will be and the Mayor thought that it would be \$500.00 per year. Carol seconded the motion, motion was approved with “all ayes”.

Tom Garrison attended the Council meeting on behalf of Rim Rock Consulting, Inc., and let the Council know that Rim Rock is grateful for the contract to become the Building Inspectors for the City of Potlatch. Tom said that they are here to serve the community and they are here to help with any building inspection decisions that the City has. Tom said that the Council might want to start thinking long-term about storm water solutions and he said that Rim Rock Consulting will be able to help and offer advice on that.

Tom told the Council that their contract started May 1 and they have already done three inspections. Tom explained that the Gritman Medical Center building plans have been submitted to Rim Rock for review. Gritman doesn't need a Building Permit to do a ground breaking but they will need a permit when they start to pour concrete.

Don Ball introduced Caroline Troy to the Council. Caroline is running for Seat 5B of the Idaho Legislature. Caroline shared a little about her background and said that her parents are from Genesee.

The Mayor told the Council that PNW Arms is trying to secure financing to move into Potlatch. The Mayor spoke with Director Sayer of the Idaho Dept. of Commerce last week. The Director had just spoken with Mark Basiac of PNW Arms and Christine Frei of CEDA the morning before he called the Mayor. The Director wanted to know what the lease agreement will be between the City and PNW Arms. The Mayor told him that we had spoken with Dennis Porter of Commerce, Will Herrington (City's attorney) and Shelley Bennett (local realtor) to help determine what the "fair market value" would be for a lease. The City was going to charge CEDA \$200/month when they were going to lease the land. Now that PNW Arms will be leasing the land, the City had decided to raise the lease agreement to \$275/mo.

Director Sayer said that he wasn't for that amount for a lease agreement. In the grant documents it states that the City must lease the land for "fair market value". The Director said that you would take what the land is worth (what Potlatch Corp. is claiming on their taxes will be \$110,000 for the ten acres they donated to the City of Potlatch). Then add \$300,000 to that amount for the Rural Community Block Grant that the City will receive. The Director thought that 6% would be a fair market value for the lease. The Mayor figured up what that amount would be and it worked out to be: \$2,050/mo. The Director said that you can start with that amount and come down if it seems too high. The Mayor thought that this amount would be too high for a lease and the City will charge \$700/mo. The Mayor has asked Will Herrington to draw up a new lease agreement with the \$700/mo. amount.

Director Sayer said that he will talk to Mark Basiac about the lease amount. Whatever money is received as lease money, the City must spend on economic development.

The Mayor let the Council know that PNW Arms is looking for more employees at this time and they are searching for machinists. They have bought more equipment and are looking for people to run the equipment.

REPORTS:

- 1. Mayor-David Brown**, working on National Night Out already.
- 2. Parks-Carol Haddock**, and Jim Haddock are working with Jim McMillan on the gazebo in the park. They will be placing support

brackets between the gazebo pillars and the brackets will have historical photos and captions on them.

3. Pool & Cemetery-Dave Cada, asked Shelly if Tom has been putting poison in the cemetery to kill the moles and squirrels. Tom was in the hall when Dave asked this question. Tom said that there aren't any squirrels in the cemetery.

Dave would like Shelly to notify him when Tia will be conducting her new employee training at the pool as he would like to be there when she reviews the rules and regulations with the new employees.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, said that he got a call from a Historical Society member and they would like to install a screen door on the big door in the basement where the museum is. They were wanting Marty to build a screen door for them so they can leave the door open in the summer and get some air. ***Carol Haddock made a motion that Marty look into getting a screen door for the museum in the basement whether it is from a company on-line or if he has to build a screen door. Dave Cada seconded the motion, motion was approved with "all ayes".***

6. Scenic 6 -David Cada, explained that he attended the Idaho Bicycle and Pedestrian Alliance meeting in Lewiston a few weeks ago. They are changing their name to "Walk-Bike-Idaho". Dave said that when the City had the dinner with Troy and Deary a few weeks ago it was discussed to have a bicycling event with the three cities. Dave has checked into this and there was a bicycle event 10 years ago and it was called the White Pine Classic. The Moscow Lyon's Club put the event on. Dave thinks that we can recreate that event in the future between the three cities.

Dave explained that on May 1 in Idaho it is called "Idaho Gives Day" which means that different organizations participate in a contest to win grant money from the State of Idaho. The WIMHPG signed up this year to participate and they won \$2,500 in grant funds. The point of the contest is to receive the most people donating and not necessarily to receive the most money donated. The WIMHPG won by five people donating! The total amount including the grant funds they have received has exceeded

\$9,000 in donations so far. The WIMHPH wants to renovate the upstairs at the Depot and it is estimated that it will cost \$125,000.

Dave said that he and his wife travelled to Dayton and Walla Walla over the weekend as a field trip for the Scenic 6 Economic Development Council. Both Dayton and Walla Walla are working on economic development in their respective cities and Dave and Kenny gathered material that they can use for advertising in Potlatch. Dave felt that it was a good trip.

7. Superintendent, Tom Andres, nothing at this time.

8. Clerk- Shelly Hammons, Michele Lynch of Scott Community Care contacted the City last week and asked if they would be able to use a room in City Hall ½ of a day every week for individual counseling sessions? Shelly wondered what the cost would be to rent a room? Carol asked if they were a for-profit group? Shelly didn't know but will find out. ***Carol Haddock made a motion that the Scott Community Care use the upstairs room for ½ day a week at no charge for a couple of weeks while we determine if they are for-profit or a non-profit organization. Vern Johnson seconded the motion, motion was approved with "all ayes".***

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$22,307.48, seconded by Dave Cada, motion carried with "all ayes".

Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with "all ayes", meeting adjourned at 7:49 p.m.

Tom Andres then told the Council that Trevor and Liane DeVore were in the hall waiting to talk to the Council regarding building their fence on the City's right-of-way.

Marty Anderson made a motion to open the meeting back up at 7:50 p.m., Carol Haddock seconded the motion, motion was approved with "all ayes".

Trevor and Liane DeVore approached the Council to explain and show the Council pictures of where they would like to build a five foot high fence at 915 Pine and on the corner of Fir. After much discussion from the Council, ***Marty Anderson made a motion that the City issue a License to Use Real Property to Trevor and Liane DeVore to build a five foot high fence on the City's right-of-way on Pine and Fir Streets with the understanding that if the City ever needed to use that right-of-way property, the fence would have to be removed. Dave Cada seconded the motion, motion was approved with "all ayes".***

Jamie Paul then asked the Council for help with scholarship funding for the IDFY kids to attend this year's Summit. ***Dave Cada made a motion that the City sponsor the IDFY kids at this year's summit with the same amount that was given last year. Carol Haddock seconded the motion. Motion was approved with "all ayes".***

Carol Haddock made a motion to adjourn the meeting, Marty Anderson seconded the motion, the meeting was adjourned at 7:58 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be June 9, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

June 9, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Marty Anderson and Carol Haddock.

Carol Haddock made a motion to amend the agenda as written, Dave Cada seconded the motion, the motion was approved with “all ayes”.

Carol Haddock made a motion that the minutes of the previous meeting minutes of May 12, 2014, be approved, Marty Anderson seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons and Tom Andres.

GUESTS: Don Ball and Jim Haddock.

NEW BUSINESS:

Don Ball attended the Council meeting to let the Council know what the Lion's Club has planned for Potlatch Day this year. The theme of this year's parade is: “The Best One of All”. The Lion's Club is planning on the same things as last year: *Breakfast *Fun Run *Parade (Shelly should forward inquiries about the parade to Don Ball) *Car Show *Homemade pickling contest *Mud volleyball (there will be two courts this year), *there won't be any lawnmower races this year* *Logging Events *Pool and pool party (the Potlatch Rec. District pays for this event) *Tricycle races (not sure about this event yet) *Sunday morning church services in the Scenic 6 Park.

Don said that they talked with Potlatch Corporation about having the Mud Volleyball on Potlatch Corp. land but Potlatch Corp. said no because they are concerned about the wetlands in the area.

Carol Haddock made a motion that the City allow the Mud Volleyball in the park on Potlatch Day, Vern Johnson seconded the motion, the motion was approved with “all ayes”.

The Mayor asked Don what the Lion’s Club is going to do about afterhours in the mud volleyball area? Last year there was a problem with pickups and jeeps getting into the mud hole and they hit one pole and a straw bale. Don said that he will talk with the Lion’s Club members about this problem. Tom Andres also warned that the City has water lines in the area where they are wanting to have the mud volleyball pit.

The Mayor told the Council that Kathi Jo Nygaard wanted to know if the Lifeguards would be able to work at The Landing Youth Center this summer when the weather is too bad to open the pool? Kathi said that they would train the kids. The Council discussed this and ***Carol Haddock made a motion that the City allow the Lifeguards to work at The Landing Youth Center (after they are trained) when the weather is too bad to open the City pool. Dave Cada seconded the motion, the motion was approved with “all ayes”.***

Kathi Nygaard also told the Mayor that the committee for The Landing Youth Center is negotiating with Jaxon Ernst to lease the vacant store in the mini-mall. They would like to sign a two-year lease for \$350/month and the Potlatch Recreation District would still help fund the monthly rent. The City of Potlatch just signed a lease agreement with Mary Bidlake without her husband’s name on the lease (Rick passed away last year). The lease agreement with Mary Bidlake does say that there is a 30 day option to get out of the lease. The Mayor asked the Council what their thoughts were on the lease agreement with Jaxon Ernst?

Carol Haddock made a motion that the City continue with the lease agreement with The Landing Youth Center and try to negotiate with Jaxon Ernst. Dave Cada seconded the motion, the motion was approved with “all ayes”.

The City sent a letter to Michael and Diana Riley on Fiddler’s Ridge regarding their water meter. The meter was discovered last month right next to the Ridge Well. There was a lease agreement made in 1969 between the City and the

Travis Farm LLC to furnish one resident type water connection for the property that the Riley's now own. In 2010, Travis Farm LLC donated the Ridge Well land to the City and the City now owns the land and the lease agreement is null and void. There is a service line to the neighbor's house that runs across the Riley's land to provide water to Chambers. The Council agreed that the Riley's must pay a monthly water utility charge just like everyone else in town that receives water. Shelly will write a letter and send a copy of the lease and a copy of the deed to them.

Carol Haddock said that she was curious about the appraisal for the two lots that Sharon Howard Swenson donated to the City. The appraisal came in at \$16,000 to \$22,000 total for Lots 1-D and 1-E of Block 22. Carol said that the sewer is subbed to both of those pieces of property and if water were to be brought to the property the water would come off of Maple Street. Carol is concerned about the value of those two lots and said that she thought that the Idaho Housing donated the grants according to the value of the land. If the land is too low, the City wouldn't get the grant money that you would need for the housing project.

REPORTS:

1. Mayor-David Brown, there isn't any news from that company that wanted to move into town with their business. Last Tuesday Hank Ebert from the Idaho Department of Commerce stopped at City Hall on his way through. Hank said that there might be some grant money available from USDA, Rural Development and the Mayor contacted Daryl Moser from USDA, RD in Boise. Daryl has talked with Jerry Miller of Dept. of Commerce and John Lane from CEDA about the project and Daryl said that there is some money available. The Mayor would like to use this money to recoup engineering fees that the City has already spent on this project and also to flatten the 10 acres. Daryl was pretty positive that the City would get some money but not sure if \$25,000 is available.

The \$320,000 Rural Community Development Grant is gone for this funding period as the funding period is ending June 30, 2014, and Commerce had other projects that needed funding. The new funding period will open up on July 1, 2014.

The RV Park is full and the RV Park Renovation project is almost done. The Boy Scout project for the community fire pit is waiting on the benches for the project. Right now there is a big cement pad with a hole in the middle.

2. Parks-Carol Haddock, asked if the windows were here yet. The man that was going to install the windows hasn't been to City Hall yet to look at the windows. The Mayor said that he talked with Lowell Stevens the CEO of Latah Federal Credit Union and Lowell said that he would like to sponsor a window in City Hall. Carol said that she will contact him and other businesses about the possibility of sponsoring windows.

3. Pool & Cemetery-Dave Cada, the pool opened today with over 70 people in attendance and there was a pool orientation last Friday with the employees.

Dave asked Tom if they would be able to get on Tom's schedule and have the parking lot at the pool oiled because of the dust. Tom said that the County does the oiling, so the City would have to wait until they oil in the County.

Dave also asked Tom if they would be able to get on the schedule to repair the cracks in the swimming pool deck. Last year the Health Department wrote in their report that the cracks are a health hazard and they may write the city up this year if the cracks aren't repaired. Dave said that it would be good if the cracks would be able to be repaired with Quickcrete before winter because if they expand and freeze the cracks will become larger.

4. Vern Johnson - Water & Sewer, things are good.

5. Streets-Martin Anderson, has been trying to find a 42" screen door for the Historical Society outside door downstairs. Marty said that he can find a 43" screen door but not a 42". Marty said that he is going to be getting the price for the 43" screen door tomorrow.

6. Scenic 6 -David Cada, the WIMHPG had a very nice evening last Friday night at their music event. "John and Rand" played and they usually charge \$300.00 but they said that they had so much fun that they donated back \$200.00 of their fee. The preservation group made \$1,200 on the event.

With the Idaho Gives grant money and the donations that have been received, the preservation group thinks that the east side of the depot will be able to be completed this summer. There are three businesses

interested in moving in when the project is completed. They also received a \$3,500 donation from US Bank. Frontier has donated the internet to the building and they have had other volunteer labor helping with the renovation project.

The Boys Scouts are still interested in creating a Frisbee Golf course.

7. Superintendent, Tom Andres, the Ridge Well needs to have the check valves repaired. Tom Moore will be consulted again about the well problems. DEQ has the plans for the Chlorination system and we are waiting on their approval of the plan.

There is a water leak at the high school. Tom said that we need to get the water meter out of the middle of the parking lot. There is a 6" line going to the school with a 2" meter but Tom has no idea where it is hooked on. Tom said that the meter should be put down by the well but there might be 20' of dirt on top of the line now. Tom said that it would be best if a new fire hydrant and water meter were installed down there. Tom suggested that Shem repair the line and the Mayor said that he City can rent a bigger backhoe if needed. Carol said that it would be worth looking into to see what other businesses would charge and which contractors have a public works license in the area?

Tom said that the water line going out Highway 6 also needs to be installed and it can be done little by little, maybe put in 100' or 200' every now and then.

The Council asked when the mosquito spraying will be done? Tom said that it depends on the weather but he will get the tanks down and be prepared to do it.

8. Clerk- Shelly Hammons, nothing at this time.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Dave Cada to pay the bills in the amount of \$17,891.82, seconded by Vern Johnson, motion carried with “all ayes”.

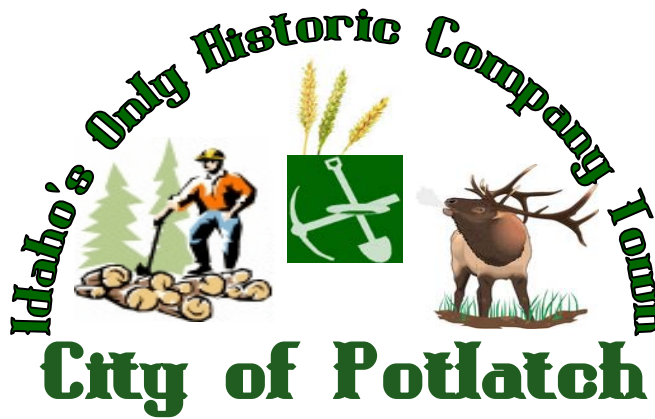
Dave Cada made a motion to adjourn the meeting, seconded by Carol Haddock, the motion was carried with “all ayes”, meeting adjourned at 7:56 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be June 23, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

June 23, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Marty Anderson and Carol Haddock.

Dave Cada made a motion that the minutes of the previous meeting minutes of June 9, 2014, be approved, Carol Haddock seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Lowell Stevens, Michelle Stevens, Haille Woodland, Travis Clark. Chris Mansfield and KJ Hanley are with Taylor Engineering.

NEW BUSINESS:

Chris Mansfield introduced KJ Hanley to the Council. KJ is working out of the Spokane office and he is filling in for Lindsey who is on maternity leave.

Chris explained that Taylor Engineering is waiting on ITD to sign the contract for the Community Choices Grant award. This is a new program for ITD and they are making sure that everything is set up properly before the program begins. There will be a few steps before the design can begin for the Phase I sidewalk project. Chris said that they walked the area in Potlatch tonight where the sidewalks are anticipated to be built.

KJ said that there may be several places that will be difficult because of the culvert and drainage by the highway. If the funds are not enough to complete the whole project, the Mayor would like the sidewalk rehabilitated between Pine Street and Cedar Street first.

Dave Cada asked if the construction will begin in 2015? Chris said that it would. The design funds will be available now after ITD signs the contract and the project funds will be released in October 2014.

KJ explained that once the contract is signed, he will be talking with Ken Helm at ITD and working with the contractors. The design engineering fee is under \$50,000, therefore, the City won't have to get three quotes for the design engineering. Chris and KJ want to make sure that they are following all of the rules and all of the particulars for this project when the contract is signed.

Michelle Stevens attended the Council meeting and showed the Council her Senior Project on "Economic Growth In Small Towns". In order to complete the project, Michelle attended several Potlatch City Council meetings, Moscow City Council meetings and also a County Commissioner meeting. Michelle said that when she showed her project everyone that came through were very interested in economic development for Potlatch. Michelle said that it opened the eyes of teachers on staff and made them realize how important Councils are at driving economic development.

Michelle thanked the Council for doing something to make this community better. The Council thanked Michelle for her interest.

The Mayor has been working on the budget for FY 2014-2015 and the Enterprise Fund has money available to spend on the garbage. The Mayor would like to place decorative garbage cans near all of the benches along the sidewalk. The Council discussed this and decided that they would like the garbage receptacles to match the benches.

Carol Haddock made a motion that the City match the garbage receptacles to the benches and order dome lids for the current garbage cans, Dave Cada seconded the motion, motion was approved with all ayes.

The Mayor said that in next year's budget there needs to be a rate increase for both the water and sewer funds. Currently the base rate for water is: \$25.50 a month and sewer is \$48.00. We would need to raise Onaway's sewer also. Carol Haddock asked how we will be charging new businesses when they move in? Currently the businesses pay according to EDUs. Diane Sauer of Idaho Rural Water Association worked on the rates when in 2003 and she sent the City her file. We are still reviewing the rate schedule.

Carol Haddock made a motion that beginning with the new fiscal year starting October 1, 2014, the base rate for water will be raised \$0.50 to \$26.00 per month and the sewer rate will be raised \$0.50 to \$48.50 per month and Onaway's rates will be raised \$0.50 to \$19.46 for each 100 connections for a total of \$1,946.00 per month that Onaway will pay to the City of Potlatch for sewer services. Dave Cada seconded the motion, the motion was passed with "all ayes".

The Mayor met with Michelle Noordam of USDA, Rural Development this morning. RD has a grant fund that might have been used to extend the drinking water line to the 10 acres of land that Potlatch Corp. donated to the City. Michelle explained that their money isn't for real estate. With this grant money the City would be able to get a grant to purchase machinery and then lease the machinery out to a company. They talked about an Incubator Unit with an industrial kitchen. The grant money would be able to purchase the machinery that would go into an industrial kitchen.

Lowell Stevens said that last week at the Art Walk in Moscow, the Health Dept. denied Gritman Medical Center a food permit to sell food at the Art Walk because the food had to be prepared in an industrial kitchen.

REPORTS:

1. Mayor-David Brown, the water line is in to the Mill Site and was completed last week.

Jim McMillan is working on the brackets for the gazebo in the park to put the historical pictures in. He is working on a double clamp to fit two frames into. Jim would also like to put scroll work into the metal and he hopes to have them completed by Potlatch Day. The Boy Scout who is building the fire pit received \$1,000 from the Potlatch Recreation District and hopes to have the fire pit completed by Potlatch Day – July 19.

2. Parks-Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, the pool was closed because of the weather the last few weeks but it is open today. The lifeguards haven't been working at The Landing yet because they haven't been trained. Mary Bidlake was the owner of The Landing building and she passed away suddenly last week. Kathi Nygaard is working with Jaxon Ernst to move The Landing into one of the stores in the mini-mall.

4. Vern Johnson - Water & Sewer, things are good. The Mayor said that last week the Ridge Well had a few problems. Strom Electric was here and at first they were thinking that the well was out of water. Tom Moore had Strom put a bubbler in the well and they dropped it down 700'. The bubbler pushed the air out of the well and they discovered that the water is 250' over the pump. The problem was the transducer wasn't working. We have ordered a new transducer. July 1, Strom is going to be onsite to pull the pump and repair all three check valves. They have a new pump (cost \$3,000) to put in the Ridge Well. They will go through the existing pump to see if it needs repaired.

5. Streets-Martin Anderson, ordered the screen door for the Historical Society basement room. Marty asked about the bill for the muffler that had been torn off of Gail Anderson's pickup. The Mayor said that the concrete pad was there but the gravel hadn't been leveled next to the pad yet when they stayed in the park. The gravel has since been placed around all of the pads in the RV Park. Marty had a question about the oiling at the depot. He was wondering who was paying for that? Marty said that he saw that they oiled the parking lot at the pool also. Dave Cada said that the oiling of the depot will be split between the Depot and the City because it was also oiled in front of the shop.

6. Scenic 6 -David Cada, they are working with APOD Productions and Dave and Don Ball (local realtor) will be showing APOD the Presbyterian Church and the Lutheran Church for possibility of plays being produced in those buildings.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, nothing at this time.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

Correspondence/Updates:

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$28,204.66, seconded by Dave Cada, motion carried with "all ayes".

Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 7:49 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be July 14, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

July 14, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada and Marty Anderson. Carol Haddock was absent.

Dave Cada made a motion that the minutes of the previous meeting minutes of June 23, 2014, be approved, Marty Anderson seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: NONE

Marty Anderson made a motion to amend the agenda as written, Dave Cada seconded the motion, motion was approved with “all ayes”.

NEW BUSINESS:

Dave Cada made a motion that the Council approve a Catering Permit for Kevin Kambitsch who owns the Lucky 7 Saloon in Onaway. Kevin is going to be serving alcohol in the Scenic 6 Park during Potlatch Days. Kevin is also going to be having a band in the Park from 9:00 p.m.-2:00 a.m. Marty Anderson seconded Dave’s motion, the motion was approved with “all ayes”.

Marty Anderson made a motion that the Council approve a Catering Permit for Dale Spring who owns Dale’s Wagon Wheel. Dale will be catering the music at the WIMHPG event the night of Potlatch Day. Dave Cada seconded the motion, the motion was approved with “all ayes”.

The Mayor talked with Paul Kimmell of Avista a few weeks ago and Paul was telling the Mayor that there is a company who is interested in moving to Idaho and the company manufactures natural horse medicine. They need 15-16 acres to set up their manufacturing mail-order business.

The City wrote a letter to Kevin Kambitsch regarding the bees in the Silver Saddle building. There was a complaint that bees were swarming out of his building onto the sidewalk and street. Kevin said that the bees have been in that building since his parent's bought the building in the 1980s. Kevin said that every year a swarm or two will leave the building and go somewhere else but the other bees remain in the building. In order to get completely rid of the bees, the walls of the building would have to be removed. There is a wall covered with an exterior wall and that would be a major renovation and cost for him. The Council discussed this and the Mayor said that if you read the paper, we don't want to kill honey bees. The Council decided at this time the City will continue to monitor the bee situation.

The Mayor told the Council that PNW Arms definitely is not moving into the City of Potlatch. They have a financier who is going to help them build a building out on the land that they currently own. The Mayor said that he and Tom Lamar are going to visit PNW Arms on Wednesday.

The City is working with USDA, Rural Development, on securing a RBEG grant for \$12,000. This grant money would help to clean up the 10 acres that was donated to the City from Potlatch Corporation. S & L Underground has agreed to do the cleanup work and Shem said that they would do the work on an hourly basis. They would clean up the area as far as the money would allow them. Shem had talked about grubbing the land, leveling the area and getting rid of the weeds. Shem had wanted to burn the 10 acres in order to get rid of the weeds. The City contacted DEQ and DEQ contacted the Attorney General's Office in Idaho and the verdict is that the City can NOT burn the 10 acres of land. We will check with the Idaho Department of Lands regarding this issue also.

Dave Cada asked if there was a clause in the "gifted deed" for the 10 acres from Potlatch Corp. that a business had to occupy that land within a certain period of time? The Mayor said that there isn't anything of that nature in the deed.

Shawn Sullivan was in City Hall last week to review our ICRMP insurance. There were a few things that needed added to the policy and then during the review we learned that everything is covered in the city and we just have to do the best to make everything safe.

National Night Out is all lined up. The Potlatch Recreation District donated \$1,000 for the event which helped purchase 65 bicycle helmets. The helmets will be given out to children who bring their bikes down to the park that night to be safety inspected. Life Flight is coming again this year, Debi Swinney has that all arranged. The City ordered litter bags to be given away for this year's event also.

Marty asked how long can the City apply effluent to the land application site? The Mayor said from April 1 until the end of October. They think that there will be about 7-8 tons of hay removed from the area during the haying season.

The Class of '67 would like to donate the clock that they are purchasing to the City and the clock will be installed in the rose garden in the park. At first, they thought that the clock would be a solar clock but this one will run with electricity. The City is working on a solution to get power over to that area to run the clock.

REPORTS:

1. Mayor-David Brown, the RV Park project is almost done. The pictures will be hung up in the gazebo by the end of this week. The fire pit is done and Daniel Curtis, Eagle Scout, is just waiting on the swing benches. There is \$7,000 of the RV Park Project grant money left over and if the City is able to use that money in a different capacity then there are several things that still can be done: **It was suggested by an RV Club that there be a handicapped ramp on the north side of the building
**Building more picnic benches

The City has ordered three garbage receptacles that will match the benches along the sidewalk. We also ordered 20 dome covers for the garbage cans all over the City. One of the new garbage receptacles will be placed at the RV bathroom building.

The City is also working on ordering a map of Idaho from ITD. It would list things to do in this area and also have a "You Are Here" area on the map of Potlatch.

ITD came to Potlatch last week with 20 people from Boise and different areas of Idaho. They were touring the Cities where the ITD grant funds will be used. Ken Helm said that the corner down below City Hall is scheduled to be redone for 2019 but he would like to see that happen sooner.

Next week, July 16, there will be a couple of ITD Historians in Potlatch taking pictures of the houses that are located along the sidewalk areas for reconstruction. They will also be taking pictures of the areas for the first phase of the sidewalk construction that has been approved for grant funding and they will also be taking pictures along the second phase of the grant that hasn't been funded yet.

The Mayor said that he has an expensive thought: The old pool building is leaking and the urinals in the boy's bathroom don't work. The Mayor was wondering if the City and the Recreation District would be able to work together to purchase a pole building, maybe a 24x24 and install the new building near the bleachers. We would keep the old building for the control equipment for the pool and make the new pole building the bath/shower area and also the common area for the citizens. The Mayor said that the cost just for the pole building is around \$7,000.

Dave Cada said that he would be in favor of a new building as the old building was built in 1955 and it hasn't ever been a top-notch facility. Dave would like to see us get started on this project.

Salie Anderson, president of the Potlatch Rec. District, said that there is \$3,000 available that someone donated to make a skateboard park.

The Mayor said that he would like to see Potlatch become known as a recreational community. The City could use the land across the river near the land application site as an archery range and maybe install tents for people to rent.

2. Parks-Carol Haddock, absent.

3. Pool & Cemetery-Dave Cada, would like to have a pool party for the employees of the pool and their families, the Council, the Planning and Zoning Committee and the employees and their families of the City of Potlatch. Dave would like the party to be the end of July or the first part of August. Dave asked if the City would pay for burgers/hot dogs and chips and maybe water melon? Dave said that people could bring salads and Dave has asked Shelly to coordinate this event. Shelly spoke with Tia McKinney (pool manager) and she said that they are very busy at this time of year. The Mayor said that they have a lot of overtime with the lifeguards. Dave did say that so far there haven't been any incidents this year and last year was an incident-free year.

4. Vern Johnson - Water & Sewer, everything is fine. The Mayor said that Strom Electric installed three new check valves in the Ridge Well and also installed a new pump. Strom looked over the old pump and now it is sitting on the shelf for emergency use.

5. Streets-Martin Anderson, nothing at this time.

6. Scenic 6 -David Cada, Dave said that he and Don Ball showed the Presbyterian Church and the Lutheran Church to APOD Productions (a play production company) as the two buildings are for sale. APOD decided that they aren't going to pursue purchasing a building at this time.

Last weekend was Speeder Days and they had longer rides and the event was on Saturday and Sunday. There were less speeders available for the event this year. Dave said that they sold \$1,900 worth of speeder rides and sold lots of hot dogs.

The WIMHPG would like to start remodeling the east side of the top floor of the depot within two weeks with money from the donations they received over the last few months.

Kenneth Wheatley is an Eagle Scout and he is working on creating a Frisbee Park in the Lion's Club Park below the elementary school. Students from the U of I will be helping him with the design for the Frisbee Park. They are thinking that it will be a 9-hole Frisbee Golf Course. The Mayor suggested that maybe they would want to install an easy Frisbee golf course in the Scenic 6 Park and make the Lion's Club Park an intermediate Frisbee golf course.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, waiting for Debbie to send the City a price list for the cemetery records. Shelly would like an Excel spreadsheet for the cemetery so that it would make it easier to be updated periodically.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

BILLS: A motion was made by Dave Cada to pay the bills in the amount of \$25,865.96, seconded by Marty Anderson, motion carried with “all ayes”.

Dave Cada made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 7:56 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be July 28, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

July 28, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Marty Anderson and Carol Haddock.

Dave Cada made a motion that the minutes of the previous meeting minutes of July 17, 2014, be approved, Vern Johnson seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Darcy Bentley, Matthew Hacker, Priscilla Hacker, Dick Walser, Jim Haddock and Wyatt Younger (arrived later in the meeting).

Carol Haddock made a motion to amend the agenda as written, Dave Cada seconded the motion, motion was approved with “all ayes”.

NEW BUSINESS:

Darcy Bentley, manager of the White Pine Apartments, came to the Council meeting to let the Council know that on August 27, there will be an Open House at the White Pine Apartments. Vern asked her if the apartments were all full? Darcy said there are 32 apartments and they are all full. Darcy invited the Council to attend the Open House and let them know that there will be a tour unit available for the public to see. The Council thanked Darcy for attending the meeting.

Matthew Hacker is an Eagle Scout in Potlatch and he had three questions for the Council:

1. What are the issues that need addressed in the City?

2. What currently is being done about those issues?

3. Are there things that young people can do about the issues?

Dave Cada responded that there are unoccupied properties around the city that the yards are not being tended. Dave said that young people can address that issue and tend to that issue. The Mayor said that occupied and unoccupied properties in the City are a big issue and it is the same issue in other towns.

Carol Haddock said that sidewalks in the community need to be refurbished and there are transportation issues: walking, riding bikes. The young people could go around the town to determine which areas are a concern. Dave Cada said that sidewalks were a major issue in 2010 when Elaine Clegg from Safe Walks to School did an assessment of Potlatch. The Mayor said that last summer many residents trimmed back their bushes from the sidewalks.

Carol Haddock asked Matthew what types of recreation would young people like to see in the park? If there are ideas of the types of recreation that young people would like to see, how do they expect to pay for it? Also, would the young people volunteer to help build the different recreation ideas?

Marty Anderson said that one of the issues in Potlatch is there are many elderly people and they have issues getting their garbage roll carts down to the street and then back up to their house after the garbage is dumped. Marty suggested that someone with a golf cart would volunteer to move the roll carts for the elderly people.

Dave Cada suggested that Matthew attend a Senior Citizen lunch and the seniors may have more ideas for young people. Dave also suggested trash pickup around town, and the City just installed trash receptacles along the sidewalk.

The Mayor asked Matthew if he knew of any ideas that the youth in Potlatch had? Matthew said that he didn't know of any ideas right then.

The Council reviewed the tentative budget for FY 2014-2015. The Mayor told the Council that the medical insurance will increase 18% and he has accounted for that increase in this tentative budget. The Council had questions on the Property Tax breakdown in the tentative budget. The Mayor explained that he takes a percentage of all of the property tax and applies it throughout the budget to different line items and the property tax in the tentative budget

doesn't include the 3% increase that the City can take. The Mayor said that he has included a 3% increase for wages for FY 2014-2015.

Tuesday, August 5, will be Potlatch's National Night Out Against Crime Event. It will be in the Scenic 6 Park from 6:00-9:00 p.m. The three Mayors from Potlatch, Troy and Deary will be conducting bicycle safety inspections and giving away bike helmets with every bike inspection. The MedStar helicopter will be landing in the Park and there will be ambulances, fire trucks and police vehicles. There will be free food, games, bouncy houses and lots of fun for the whole family.

Last week the Mayor and Dave Cada met with ITD about the Phase I sidewalk grant that the City received in the amount of \$325,000. Two ITD historians from Boise were also onsite in Potlatch taking pictures of the homes along the proposed sidewalk areas. They were conducting a study on Phase I of the project and even though our Phase II sidewalk project wasn't approved through ITD, they were conducting a study of that portion of the project also.

Wyatt Younger, Eagle Scout, arrived late to the meeting and he thanked the Potlatch Recreation District for their generous donation for him to complete his Eagle Scout Project. The Community Fire Pit in the Scenic 6 RV Park was also done by an Eagle Scout and the Council agreed that it looks super!

REPORTS:

1. Mayor-David Brown, last week the Mayor and Tom Lamar went out to PNW Arms and toured their facility. After they toured PNW Arms, they went down to the Palouse River and looked at the area along the river which runs along the Potlatch Corp land. Tom Lamar's company does restoration and stream work and Tom said that there are grants available through DEQ for rehabilitation work along the streams. Tom will submit a Letter of Intent to DEQ for the possibility of applying for a \$50,000 grant to rehabilitate a portion of the area along the Palouse River. There is a match for the grant (we don't know what the grant match per cent is at this time) but Tom Lamar said that he has volunteers that would do the work and their volunteer labor would be considered an In-Kind match for the grant. The Letter of Intent has to be into DEQ this week and if the Letter of Intent is approved, then the grant application would be submitted later on. Carol Haddock asked if this rehab work would be on the City's property? The Mayor said across the river is the City's property and on this side of the river it is Potlatch Corp's land.

Carol Haddock made a motion to allow Tom Lamar to submit a Letter of Intent on the City's behalf to send a Letter of Intent to

Idaho DEQ for a possible \$50,000 grant for rehabilitation work by Tom Lamar's company along the Palouse River. Dave Cada seconded the motion, motion was approved with "all ayes".

The Mayor contacted Eagle View Arms from Sheldon, WA, by e-mail last week and the Mayor and his wife will be visiting Eagle View Arms in a couple of weeks. Eagle View Arms asked the Mayor if they would like to meet with other arms manufacturer's while he is visiting?

Last week the Mayor talked with Jeff Sayer, the Director of Idaho Department of Commerce. The Mayor wanted to know if the offer that was made to PNW Arms from IDOC would be available to other companies if they moved to Potlatch and the Director said that it would be available. The Director suggested that his team come to Potlatch and meet with the Mayor's team sometime in September to review different options available and get the City's name out there for potential developers.

Dick Walser said that there was an event recently that he attended on economic development. Dick said that it was a useful event and he hopes that it will become a yearly event.

The Mayor said that he is working with USDA, RD on the possibility of a \$12,000 grant to help clean and level the 10 acres. Shem wants to grub the land and Shem wanted to burn the property but DEQ said that the Attorney General's Office said that burning isn't allowed on the property. S & L Underground would do the clean-up work on an hourly basis. The Mayor told the Council that he would like the City to spend another \$8,000 to put the water line across the road to the property. That would include running the water line across to the property and a fire hydrant.

The Council discussed the possibility of the investment group going together and putting a 5,000 sq. ft. building on the property. Everything is available now to the 10 acre property: *Water *Sewer *Electricity and *High Speed Internet.

2. Parks-Carol Haddock, the windows for the room upstairs have been ordered and they should be coming in August.

3. Pool & Cemetery-Dave Cada, the pool is doing very well and it is doing so well that they don't have time to have a party. Tia is going to look at her schedule and talk with the lifeguards to see if they would be able to come up with a time for a party in August.

The Mayor said that Tia saved Potlatch Day. Tia had a bouncy house, a water slide, games for the kids and food for the families. There were 150 people that ate at the pool that evening. Last week, Tia came into City Hall and it was the middle of the week and there were 95 kids at the pool that afternoon. Tia and her lifeguards have been putting in a lot of overtime but they are making the pool successful this summer.

4. Vern Johnson - Water & Sewer, everything is good.

5. Streets-Martin Anderson, Marty asked if Tom moved the water meter at the school when he repaired the water line? The Mayor said that he didn't move the water meter.

6. Scenic 6 -David Cada, Dave said at last count on Speeder Days they made a profit of \$3,000. During Community Days, they had the band and food and they made a profit of \$1,500. In a couple of weeks they will begin remodeling the upstairs at the Depot. Dave said that they will have help from the Boy Scouts getting the materials that they need upstairs. They also acquired period doors from a demolition in Portland. The building that was demolished was built about the same time as the Potlatch Depot.

Dave said that during Potlatch Day their event was well attended and everyone was well behaved. They had the area cordoned off in the parking lot and everyone enjoyed themselves and there weren't any problems. The band had agreed to play until 10:00 p.m. but they had so much fun, the band played until midnight.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, Avon Pridemore, 720 Elm, was in City Hall this afternoon and he would like his tree trimmed and he is concerned that there are dead branches over the sidewalk. The Mayor said that this would be something that the Boy Scouts would be able to do around town.

Corolee Smith was in City Hall this morning and she had a complaint about Potlatch Day. Where they had the mud volleyball, that evening there were vehicles in the mud getting stuck and people were in the mud pushing them out and she said that mud was getting on the chairs

around the pit and it looked like a dangerous situation with drunk people in the cars and drunk people in the mud. The Mayor said that the Lion's Club were promoting the mud volleyball and it is their responsibility to make sure that this type of thing doesn't happen.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

BILLS: *A motion was made by Carol Haddock to pay the bills in the amount of \$26,373.97, seconded by Dave Cada, motion carried with "all ayes".*

Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with "all ayes", meeting adjourned at 7:45 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be August 11, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

August 11, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Marty Anderson and Carol Haddock.

Vern Johnson made a motion that the minutes of the previous meeting minutes of July 28, 2014, be approved, Dave Cada seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Jim Haddock

Carol Haddock made a motion to amend the agenda as written, Dave Cada seconded the motion, motion was approved with “all ayes”.

NEW BUSINESS:

The Council reviewed the proposed budget for FY 2014-2015. The Mayor said that the Council voted to raise the water and sewer rates by \$0.50 starting on October 1, 2014. The Mayor just wanted to let them know that won't create an excess in the budget.

The Mayor said that he has calculated raises for the employees in the proposed budget. The Mayor gave the amounts of what the raises would be for 1%, 1.5%, 2%, 2.5% and 3%. The Mayor said that another holiday may be adopted for the employees instead of a raise. The Council discussed this option and the Mayor said that the three employees are all working toward different certifications.

Marty Anderson made a motion that all three employees receive a 3% raise and to not add another holiday, Carol Haddock seconded the motion, the motion was passed with “all ayes”.

Carol Haddock made a motion to publish the proposed budget for FY 2014-2015 as written twice in the Moscow-Pullman Daily Newspaper, Dave Cada seconded the motion, the motion was approved with “all ayes”.

The City asked for a one-year extension from the Idaho Department of Parks and Recreation on the RV Park Renovation grant. Tami Johnson is the overseer on the project and she recommended that the City apply for the extension.

The Council discussed the Sidewalk Project that will be funded by ITD Grant money in the Community Choices Grant. Taylor engineering has been working with Ken Helm at ITD in Lewiston.

REPORTS:

1. Mayor-David Brown, the Mayor met with Jim Lemieux of Potlatch Corp. and Jim would like to be kept informed about any new developments on the 10 acres.

The Mayor and Shelly met with Will Herrington, City attorney, regarding establishing a URA district (Urban Renewal Agency). Will said that there would have to be a prospective tenant moving onto the 10 acres before a URA would be able to be created (without a tenant there wouldn't be any advantage to a URA). No sense creating the URA with just the 10 acre parcel, Potlatch Corp. would have to annex their whole piece of property into the URA. You can establish a URA and use the highway as a connecting point between parcels of property. The Mayor and Shelly also had a telephone conversation with the ex-Mayor of Riggins, Bob Crumm. Riggins created a URS several years ago because of the possibility of new development on an old mill site.

Tom Lamar wrote a grant for the City of Potlatch and has submitted it to DEQ. At first the grant was going to be for \$50,000 but on the application the total amount of the grant was \$145,000 with a match of \$61,500. Tom Lamar's company would come up with the matching amount in volunteer labor. DEQ is reviewing the application. The project would cleanup 3,200' of riverbank and they would put native plants in.

The Mayor attended the LEDC meeting last week and Robin Woods said that there is grant money available through the Idaho Department of

Commerce and no one is applying for it. IDC has raised the grant limit to \$500,000 for job creation grants.

The Mayor contacted Eagle View Arms from Sheldon, WA, he and his wife will be visiting Eagle View Arms this Wed.-Friday.

The City was notified today that USDA, Rural Development is going to grant the city \$12,000 for cleanup on the 10 acres of land. S & L Underground will be the contractor for the work and they will be working on an hourly basis. Marty said that the City crew should be able to help with the City's grader and backhoe.

The Mayor was trying to come up with some incentives for potential businesses that might move into the area. He had been thinking about forgiving the City's share of property taxes but the Idaho State Tax Commission said that would have to come from the County and the City wouldn't be able to offer that.

The Potlatch National Night Out Against Crime event was Tuesday, August 5, in the Scenic 6 Park and there were between 400-500 people attending the event. MedStar helicopter landed in the park, there were jumping castles and ambulances, fire trucks and police cars for everyone to go through. One problem was that a lot of people didn't know that the Latah County Sheriff's posse was there because they were behind everything. The Ambulance had a Frisbee golf game and gave away Frisbees.

2. Parks-Carol Haddock, the windows aren't here yet. Carol asked about the walking path in the park. Should the weeds be killed along the path? The Mayor said that they should be but two summer kids have quit.

Carol also asked if there was money to repair the walking path? The Mayor said that the Idaho Dept. of Parks & Rec. does have grant funds for that type of repair. Tami Johnson, Id. Parks & Rec., has been working with the City on the RV Park and when she comes to do the final walk-through on the RV Park project, we will ask her about the walking path grant.

Carol asked about the two lots that Sharon Howard donated to the City for development. The City has to legally trade the land for "like-kind" property or else the land must go up for auction. A park could be built on

part of the cemetery land and down in the gully by Aspen Lane. The Mayor will talk to Will Herrington, City Attorney, about the exchange of property. The Council discussed the park that would be built and it should have a nice sign that says future park. The Mayor has talked with Denny Dawes about natural plants for the park and the Boy Scouts may help with the park also. If the land is exchanged, there would have to be a public hearing.

The pictures for the gazebo are still being printed. Shelly talked with Orin and Orin and Jim have been planning on putting the frames and pictures up this week possibly.

3. Pool & Cemetery-Dave Cada, the pump at the pool went out this week due to weather related issues (there have been many lighting and thunder storms recently). Tom took the pump to Strom Electric and they fixed it. When Tom put it back in the pump room, it ran for awhile and then the outside of the pump was extremely hot. Tom took the pump back out and went back to Strom Electric in Troy. When they pulled the pump apart, it had been wired for 460 instead of 220. They fixed the pump again and Tom installed it at the pool. So far, the pump is working just fine.

4. Vern Johnson - Water & Sewer, everything is good.

5. Streets-Martin Anderson, asked if the pile of gravel has been moved on the land below the depot? The Mayor said that most of it has been. The Mayor said that the City is going to clean and grub the 10 acres where the gravel is located. Marty said that once the land is roughed up, the City can use the grader and backhoe to help level it out.

6. Scenic 6 -David Cada, the Depot is doing ok. They are halfway through insulating the upstairs. Latah Eagle wanted to rent part of the upstairs but they are located in Moscow now and don't want to move. Dave said that they don't have to rush to get the upstairs done now. They are still looking for tenants and they will be moving sheetrock in upstairs on Friday.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, Shelly talked with Tia McKinney and the kids would like to have the party at the pool for the employees of the City on Monday, August 18, from 6:00-9:00 p.m.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

BILLS: *A motion was made by Carol Haddock to pay the bills in the amount of \$15,770.94, seconded by Dave Cada, motion carried with “all ayes”.*

The Mayor told the Council that he would like to go into executive session.
Dave Cada made a motion that the Council go into Executive session pursuant to Idaho Code 67-2345, subsection B, Carol Haddock seconded the motion, the Council went into Executive Session at 7:58 p.m.

Dave Cada made a motion to close the Executive session pursuant to Idaho Code 67-2345, subsection B, Carol Haddock seconded the motion, the executive session was closed at 8:24 p.m.

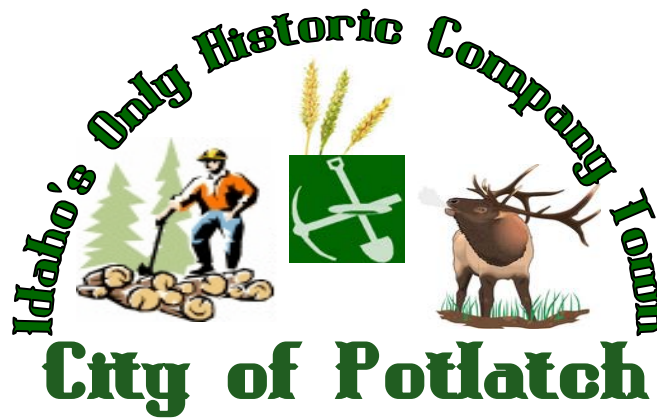
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 8:25 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be September 8, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

August 25, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Marty Anderson and Carol Haddock.

Dave Cada made a motion that the minutes of the previous meeting minutes of August 11, 2014, be approved, Vern Johnson seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Kurt Obermayr, candidate for Latah County Commissioner, and Sandy Rollins, Latah County Disaster Services.

NEW BUSINESS:

Kurt Obermayr introduced himself and explained to the Council that he was running for County Commissioner.

Sandy Rollins told the Council that she is retiring effective September 30. Mike Neelon will be her replacement for Latah County Disaster Services. Mike used to be a Latah County Deputy. Sandy said that she will still be involved in Disaster Services but she will be working from home on a volunteer program. Sandy explained that the local Red Cross wants to get a regional volunteer program going and she will be working on that. Sandy will also be working with the Potlatch Fire Department trying to get them new SCBAs. Sandy said that she would still like to work with Potlatch and she would like the Council to think about a Hospitality Center that the Red Cross could use in the case of an emergency in the winter. The Hospitality Center would be a warming place that would stay open 2-8 hours maximum. They have a portable generator that can

be loaded on the back of a pickup. They would have to have volunteers that would man the hospital center. Sandy explained that they have dollars available for cell phone chargers in the case of an emergency. The Mayor asked Sandy that if other centers needed generators, then what? Sandy said that we would contact other counties for help. The Mayor thanked Sandy for coming to our National Night Out event in the past and Sandy said that her team was at both the Potlatch and Moscow National Night Out event this year.

The Council discussed Jerry Woolverton's question about cutting down the trees at the house that they just purchased at 825 Spruce. The Mayor said that Tom looked at the trees and there's nothing wrong with them. Dave Cada said that if there is a parking problem because of the trees, taking down the trees doesn't solve the problem. ***Dave made a motion that Jerry Woolverton can't cut the trees down at 825 Spruce. Carol Haddock seconded the motion, the motion was approved with "all ayes".***

Carol Haddock made a motion to accept the proposed FY 2014-2015 budget that was published in the paper, Dave Cada seconded the motion, motion was approved with "all ayes".

The Mayor told the Council that the Potlatch Recreation District is very serious about building a new pool. The Council talked about the possibility and where the new building would be built. The City was written up by the Health District this year because of the condition of the bathrooms. The boy's bathroom has an old urinal in there that doesn't drain properly and the drain should be filled in with concrete as there is sewer gas coming up out of the drain. Tia would like a little office to lock things up because kids go into the existing pool building at night and take things. Salie Anderson's thought was use the pool now and build a new community building and have another pool built on the other side of the building. A thought was to ask Gritman Medical if they would invest in a cover for the pool so that it would be used year-round.

This year, Tia had water aerobics and that went over very well. With the money that was taken in this year, the pool would have cleared over \$5,000 without the Rec. District's grant funding. The Mayor has talked with a Lewiston pool company about prices for a new pool and they will be getting back to him. Another possibility would be a floating river from one pool to the other pool. Dave Cada said that even talking about this is a birthday present to him (today is Dave's birthday). Tia has shown this year that financially it is feasible to start investigating in the possibility of a new pool. Dave said that he is 100% for it and would be happy to work on it. Dave said that there is a possibility to

incorporate solar heat. Marty Anderson said that a stick building would be better than a pole building as it would last much longer and it wouldn't cost that much more to build. ***Dave Cada made a motion that the City pursue building a new pool and a new building, Carol Haddock seconded the motion, motion was carried with "all ayes".***

Marty Anderson made a motion that the Mayor sign the new solid waste contract with the City of Moscow, Dave Cada seconded the motion, motion was carried with a roll call vote: Vern Johnson, aye; Dave Cada, aye; Marty Anderson, aye and Carol Haddock, aye.

Marty Anderson made a motion that the Mayor sign the contract with ITD for the Community Choices grant funding for engineering design and construction of a new sidewalk, Dave Cada seconded the motion, the motion was approved with "all ayes".

REPORTS:

1. Mayor-David Brown, the Mayor told the Council that he went to Shelton, WA, to visit with Eagle View Arms. They had expressed interest in moving to Potlatch last year but Lowell has health problems and they won't be moving to Potlatch now.

The City signed the contract for the \$12,000 grant funds from USDA, Rural Development, for site preparation and cleaning on the 10 acres of land. The Mayor talked with Gary Nagle, Potlatch Fire Chief, and Gary has agreed that the Fire Department will burn the land but it will be in September and after a good rain. S & L Underground will be the contractor to clean the land. The Mayor would like to schedule a meeting with the investment group and see what they would like to do on the property.

The Mayor explained to the Council that the City is going to remain on the same medical insurance plan that we have. To change to a different plan would have cost must more than anticipated. The City has been paying \$475.00 of Tomi Andres' insurance premium and Tom Andres suggested that the City drop her off of insurance plan as they can't afford the higher cost for the insurance. Tom also asked the Mayor that if they drop Tomi off now and she lost her insurance, would the City still pay the \$475.00 per month? The Mayor agreed and wrote a letter stating that to Tom Andres.

The Mayor asked the Council to consider using the money that the City saves on a buy-down plan. The Mayor said that the City would pay for part or all of the employees' deductible. The Mayor said that even if the

City paid for the \$1,000 deductible per employee, the City would still save \$1,700 per year.

2. Parks-Carol Haddock, said that she talked with Jean Millheim about the windows in her room that will be replaced with new ones. Jean is concerned that when they replace the windows it will interrupt her dance schedule. Jean asked Carol if Tom would be able to work around her schedule? (Jean rents one of the rooms upstairs at City Hall.)

Carol Haddock said that she talked to Shelly about the walking path grant funding possibility for next summer. Carol said that she is willing to work on the grant application through the Idaho Department of Parks and Recreation. One of the possibilities to look at would be to make the path wider and possibly place more benches along the path. Maybe make a path that would cut across from the well shed to the other side of the path by the electrical sub-station. This could open up the possibility of someone renting bicycles to ride in the summer. Carol said that one of the RV pads is cracked.

3. Pool & Cemetery-Dave Cada, Dave said that they were at the Scenic 6 RV Park last weekend when a fancy motor home pulled in for a short stay. The people were from Seattle and were impressed with the RV Park and thought that the RV Park is nice.

The pool is going great but winding down. When the employees had their summer get-together it went well and Dave suggested that the City have the event every year. There is a crack in the pool deck that must be repaired before the City is written up for it by the Health Department and during winter it widens.

4. Vern Johnson - Water & Sewer, everything is good.

5. Streets-Martin Anderson, Marty asked if anything had been done about Mr. Pridemore's tree problem? Marty drove by and looked at the trees and they didn't look bad. So far, nothing has been done.

6. Scenic 6 -David Cada, Dave said that the Depot had the sheetrock delivered last week for the upstairs renovation. The sheetrock went in

through an upstairs window and they already have some sheetrock up. Carol asked if the upstairs was wired and plumbed already? Dave said that it is wired but it isn't plumbed yet.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, nothing.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

BILLS: *A motion was made by Carol Haddock to pay the bills in the amount of \$24,658.97, seconded by Dave Cada, motion carried with "all ayes".*

Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with "all ayes", meeting adjourned at 7:42 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be September 8, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

September 8, 2014 – 7:04 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Marty Anderson and Carol Haddock. Dave Cada was absent.

Carol Haddock made a motion that the minutes of the previous meeting minutes of August 25, 2014, be approved, Marty Anderson seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Daniel Curtis.

NEW BUSINESS:

The next order of business is a proposed ordinance whose Title reads as follows: AN ORDINANCE OF THE CITY OF POTLATCH, IDAHO, ENTITLED THE ANNUAL APPROPRIATION ORDINANCE INCREASING THE AMOUNTS APPROPRIATED TO **\$1,387,377.00** TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF POTLATCH FOR SAID FISCAL YEAR PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS, AND PROVIDING AN EFFECTIVE DATE.

Mayor: I would entertain a motion that the rules be suspended and the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Is there a second?

Mayor: It has been moved by Carol Haddock and seconded by Marty Anderson that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules.

Discussion? None

This is a ROLL CALL VOTE:

Vern Johnson, aye

Marty Anderson, aye

Carol Haddock, aye

The ordinance passes its first reading by Title only and its second and third reading under suspension of the rules.

Mayor: I would entertain a motion that the ordinance be formally adopted.

Carol Haddock made a motion that the ordinance No. 2014-08-25 be formally adopted.

Is there a second?

Mayor: It has been moved by Carol Haddock and seconded by Marty Anderson that ordinance No. 2014-08-25 be formally adopted.

This is a ROLL CALL VOTE:

Vern Johnson, aye

Marty Anderson, aye

Carol Haddock, aye

Sunday, the Mayor and Jim and Carol Haddock were in the Scenic 6 RV Park when Jim McMillan was hanging the frames and putting the pictures around the gazebo. Jim McMillan has to make two more frames but it looks very nice. One of the frames says: Welcome to the Scenic 6 Park and the other one says: Potlatch 1905.

The Mayor said that he would like to see some Bronze Plaques placed at all of the Eagle Scout Projects in Potlatch. Shelly will get with Jim McMillan and ask him about all of the areas that would benefit from a plaque.

There is a need for a trash can in the Scenic 6 RV Park near the fire pit. The Mayor said that the camp host can dump it. The Mayor thanked Daniel for his fire pit project.

Carol Haddock said that the drinking fountain at the Scenic 6 Park doesn't work. Daniel Curtis said that all of the fountains don't work in the park.

REPORTS:

1. Mayor-David Brown, Gary Nagle said that he would burn the 10 acres of land and it is about ready.

The Mayor e-mailed the man in charge of Idaho Housing and he has been busy. He said that after his meetings this week he will have more time to devote to the housing program.

When the City swaps land with Jim and Carol Haddock, there will have to be a public hearing and notifications sent out.

2. Parks-Carol Haddock, Carol and Jim were walking the walking path on Sunday evening and noticed a frost-free water faucet was running at the south end of the park. They called Van Thompson who came and adjusted the faucet so that it would quit running. Carol said that they stopped by the camp hosts spot to let him know that they fixed the faucet.

Carol has been researching the Idaho Parks & Recreation Grant requirements for a grant to repair the walking path.

Carol asked if any windows have been installed upstairs in Jean Millheim's room yet? There haven't been any windows installed yet.

3. Pool & Cemetery-Dave Cada, absent (went to France for two weeks).

4. Vern Johnson - Water & Sewer, everything is good.

5. Streets-Martin Anderson, Marty asked how long the Land Application irrigation system can be on? The Mayor said through October. Marty asked how everything has been running and the Mayor said mainly it has been working pretty good. There have been a few glitches but it works now.

The Mayor said that the budget has money in it to fix some streets. The Mayor talked with Mike Sprenger and when the Clinic is paved the company that will be doing the work will be in town and that will be a good time to pave some places in Potlatch.

*End of Memorial Drive

*Pavement at High School parking lot from repairing water line

*Check to see what other areas in town need repaired.

6. Scenic 6 -David Cada, absent.

7. Superintendent, Tom Andres, absent.

8. Clerk- Shelly Hammons, Wednesday and Thursday the Mayor, Tom and Shelly will be attended water and wastewater training in Worley. Next week, Shelly will be attended the Clerk's Conference in Boise.

Old Business- Topics limited to 10 minutes each.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

BILLS: *A motion was made by Carol Haddock to pay the bills in the amount of \$16,316.40, seconded by Marty Anderson, motion carried with "all ayes".*

Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with "all ayes", meeting adjourned at 7:30 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be September 22, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

October 13, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, and Carol Haddock. Marty Anderson was absent.

Dave Cada made a motion that the minutes of the previous meeting minutes of September 22, 2014, be approved, Carol Haddock seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Representative Cindy Agidius, Jim Haddock, Caroline Nillson Troy, Don Ball, Shirley Green, John Carlson and Paul Agidius.

The City received an e-mail from Greg Grimshaw stating that he would like to put a self-contained food trailer on a lot in Potlatch that someone owns and sell food out of it three days a week. Mr. Grimshaw was wondering if there were any permits that he would have to have in Potlatch? The Mayor and the Council discussed Mr. Grimshaw's question and it was decided that it isn't fair to not have a permit fee for this type of business when the other businesses that have to pay water and sewer. Shelly e-mailed Mr. Grimshaw a list of questions and hasn't received an answer back yet. The Council discussed this issue and ***Carol Haddock made a motion to table the discussion until next meeting, Dave Cada seconded the motion, motion was approved with “all ayes”. The issue will be tabled until the next Council meeting.***

Shirley Green told the Council that it was a pleasure to be here. Shirley and the other constituents have just walked the streets of Potlatch for two hours. Shirley had a few questions for the Council:

1. Is the County supporting you? Can the County support the City more?
2. What is happening with PNW Arms?

The Mayor said that PNW Arms is not relocating into the City of Potlatch but they are going to be building on their property three miles north of Potlatch.

The Mayor explained that the City had received 10 acres of donated land from Potlatch Corp. and the City received a \$50,000 GEM Grant to extend the drinking water line to the 10 acre industrial property. The City also received a \$12,000 grant from USDA, RD to clean and grub the 10 acre parcel.

Don Ball explained that the building plans are in Boise being review by the Idaho State Fire Marshall to make sure that the fire suppression is adequate.

Cindy Aggidius told the Council that there are grants available for infrastructure through the Idaho Dept. of Commerce. There is a pool of money up to \$2M. If the infrastructure were installed (*sewer lines, roads, etc.) then the infrastructure would belong to the City. Cindy also said that there are incentives available that would be available to businesses that move to Idaho. One of the incentive plans is a job creation grant for businesses that would pay wages above a minimum wage job. There is a time limit that the business must be in Idaho.

Cindy also explained that the legislature funded education last year and they anticipate that by 2016 that the schools will be funded back up to what they were receiving before the economy crashed.

The Mayor said that he attended the breakfast last week where Director Jeff Sayer of the Idaho Dept. of Commerce spoke. The Mayor would have liked to have had a copy of Director Sayer's presentation. Cindy Aggidius said that she would e-mail the Mayor her copy of the powerpoint presentation that she received. Carolyn Nilsson Troy said that she had taken notes, Carolyn got out her notes out of her car and proceeded to review the presentation with the Council. Carolyn thanked the Council for allowing them to monopolize the Council's time to review all of the issues that were discussed.

John Carlson told the Council that they may want to get in touch with Mike Rush, who is on the State Board of Education. Mr. Rush may be able to help with vo-tech training schools and what it would entail to build on in Potlatch.

Carol Haddock asked Rep. Agidius what those in Boise are going to do to help with the railroad here? Bennett Lumber hasn't been able to ship any logs on

the railroad for over one month and Bennett Lumber is trying to work with the railroad to repair the rail lines and still use the train for their transportation use.

The Mayor explained to the Council that Tomi Andres is no longer on the City's insurance plan and the City is now going to save \$ 5,700 per year. The Mayor explained to the Council that he has talked with Amy Manning of the III-A insurance that the City has its insurance through. There is a program that the City can adopt that would buy-down the employee's insurance deductible in-house. The Mayor said that if the City were to buy-down the employee's entire deductible of \$1,000, the City will still be saving money this year.

The Mayor explained that there is a company that would handle the paperwork for \$4.00/per employee per month. Other cities have this plan in place and use this company for their paperwork.

Carol Haddock made a motion that the City adopt the buy-down program for the \$1,000 deductible for the employees for this year but next year when we are renewing the insurance program, look for a higher deductible insurance plan so that the monthly premiums will be lower. The City will also contract with the company that will handle the insurance paperwork. Dave Cada seconded the motion, the motion was approved with "all ayes".

NEW BUSINESS:

REPORTS:

1. Mayor-David Brown, has talked with Chad Bartlett and he has agreed to put the windows in upstairs and also redo the bathrooms in the Scenic 6 Depot. Chad will begin in a few weeks.

2. Parks-Carol Haddock, said "thank you to the City" for her father's memorial that was placed in the park.

Carol also explained to the Council about their meeting last week with Douglas Robertson of Idaho Housing and Financing Association. The City will donate the two lot that were given to the City early this year to IH&FA. Carol and Jim Haddock will donate two lots of their land to build a park. The City will be paying for the land survey of Carol and Jim Haddock's property.

The City will gain two new houses with no fiscal responsibility. The City will donate the land and also part of the water and sewer hookup fees for the project. The City will advertise that these two houses will be available for moderate income people and the people will have to be pre-approved by a financial institution to qualify. The City will put this information into the next newsletter.

3. Pool & Cemetery-Dave Cada, has been starting researching new pool facility information but the people that he would like to speak with have been gone. Dave will continue to work on this.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, absent.

6. Scenic 6 -David Cada, they are still working on the Depot. There was going to be an Oktoberfest celebration but the band wasn't able to make it. The Depot has obtained many older doors for their building and they are being stored in the freight room. Santa Clause is going to be at The Landing this Christmas instead of at the Depot.

Dave attended the Inland Northwest Partners meeting in Hayden several weeks ago. At this meeting there were representatives from Odessa, WA, and they explained an event that they just had where they served German food and raised a large amount of money in donations. The Scenic 6 group has started talking about what type of an event they would be able to have in Potlatch. ITD was also at this meeting and they explained that next summer they will be upgrading the road from Minerald Ridge to the Sheep Creek bridge.

7. Clerk- Shelly Hammons, nothing at this time.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

BILLS: *A motion was made by Carol Haddock to pay the bills in the amount of \$49,394.34, seconded by Dave Cada, motion carried with "all ayes".*

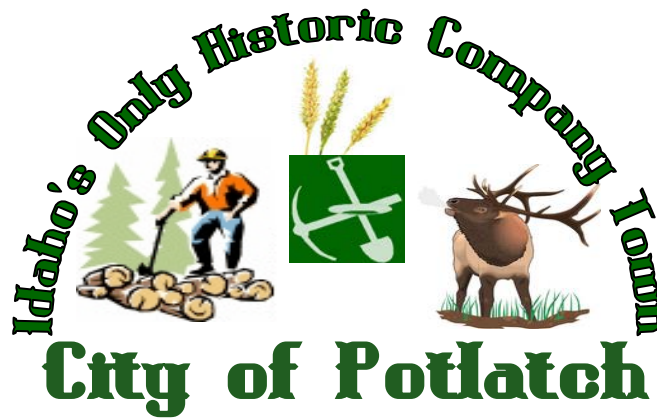
Carol Haddock made a motion to adjourn the meeting, seconded by Dave Cada, the motion was carried with “all ayes”, meeting adjourned at 8:15 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be October 27, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

October 27, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Marty Anderson and Carol Haddock.

Dave Cada made a motion that the minutes of the previous meeting minutes of October 13, 2014, be approved, Carol Haddock seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: KJ Hanley and Tyson Koehn.

NEW BUSINESS:

KJ wanted to let the Council know where Taylor Engineering is at on the ITD Sidewalk Project. This would be Phase I of the sidewalk project and KJ has been working on the right-of-way information (ROW) for the project. ITD doesn't have very good records of their ROW. KJ said that the two blocks on Main Street that will have their sidewalks rehabilitated in this project, Taylor Engineering is comfortable with the ROW information that they have.

KJ would like to have an informational meeting with ITD and the City and the customers who will be located along the sidewalk project (Shelly will work with KJ to set up the meeting). KJ explained what will be done between Pine Street and Cedar Street. The Mayor asked if the sidewalk would be ADA handicapped accessible? KJ said that it would take more money if it were handicapped accessible. The Mayor explained that there is a woman who lives in the White Pine Apartments that is in a wheelchair and the City needs to make that sidewalk ADA accessible. The Council agreed and determined that if there isn't

enough money to complete the project, the sidewalk on 6th Street should be completed as ADA accessible and the sidewalk from the Scenic 6 Park to the Lion's Club Park wouldn't be completed in this phase.

The other part of the project will be the sidewalk from Four Star Supply to the Potlatch Library along Highway 6 and Onaway Road. KJ said that they are having a difficult time determining who owns the ROW along that stretch of road next to Onaway Road.

KJ explained that ITD has pushed back the time frame for the next round of funding. The Community Choices grant submittals will now be due in the spring instead of the fall. The Council agreed that it would be nice if the City of Onaway and the School District helped participate in the next application for a Community Choice Sidewalk Grant.

Carol Haddock made a motion to amend the agenda as written in red, Dave Cada seconded the motion, motion was approved with "all ayes".

Tyson Koehn attended the meeting to talk to the Council about using the property at 125 Ponderosa Drive (Vern Johnson's property). Tyson would like to lease the property with the shop on it to park his pump truck during the winter and Tyson would like water to fill up his truck. Tyson intends on making improvements on the property at his own risk. *(Vern Johnson was not included on this discussion regarding his property.)*

This property in question was the property where Marvin and Shari Mead lived. The Mead's were buying the property but they defaulted on their loan and the property went back to Vern and Lois Johnson. The water was shut off in 2012 and at that time, Mr. & Mrs. Mead and Mr. and Mrs. Johnson had both received a letter from the City stating that the services were terminated at 125 Ponderosa Drive (as per City Ordinance No. 444). The letter also stated that in order to have water and sewer services on this property in the future, the owner(s) would have to pay a brand new hookup fee for water and for sewer.

If the services had remained on since 2012 and been billed for water and sewer usage, the minimum amount due at this time would have been \$1,263.

Carol Haddock made a motion that if Tyson Koehn pays the \$1,263, the Council would waive the \$3,500 fee for water and the \$3,500 fee for sewer to hook back up. The Council understands that there were unusual circumstances associated with this piece of property. At this time, Tyson Koehn will pay the \$1,263 and he will only hook up to the

water and the City will only charge him for water usage. In the future, if Tyson Koehn hooks into the sewer, he will notify City Hall and the City will begin charging him for sewer at that time. Dave Cada seconded the motion, the motion was approved with “all ayes”.

The Mayor explained to the Council that Tom and Jesse did patching and paving on the streets a few weeks ago and the City doesn't have any equipment. The City had to rent the equipment to do the work.

Dave Cada made a motion that the City purchase a walk-behind pavement saw and also purchase a compactor. Carol Haddock seconded the motion, the motion was approved with “all ayes”.

Carol Haddock made a motion to issue a Proclamation that November will be National American Indian Heritage Month. Dave Cada seconded the motion, motion was approved with “all ayes”.

REPORTS:

1. **Mayor-David Brown**, Janice McMillan received an e-mail from the Idaho Department of Commerce (IDOC) regarding a company that would like to build a canola processing company in Idaho that would employ 60 people. The IDOC was asking for proposals from Cities between Boundary and Idaho Counties. Janice worked with the City and Potlatch submitted a proposal to IDOC. We understand that there were three submittals to IDOC. The Mayor contacted WATCO Railroad and they said that if a company came into Potlatch and needed rail service, WATCO would do something to help fix the lines.

S & L Underground will be here this week or next to start working on the 10 acres. The Mayor went to the mill site with Delfred Cone and Floyd Akins last week after the investment group meeting. They walked the 10 acres of land and Cone brought up that if the land is leveled, it might bring the ground down to flood plain level. The Mayor suggested that the City purchase rock from George Lisher and rock the ground. George gave Tom Andres a price of \$110/per load for gravel and George said that he might drop the price another \$5.00 per load if enough rock was ordered. Carol suggested that we find out what the price will be and we will discuss this at our next meeting.

Tom Lamar wrote a grant for the City to repair and remediate 3,500' of river banks along the Palouse River on the Polatch Corp. land. The grant

was through DEQ and last Tuesday was the presentation part of the grant. Tom Lamar was not going to make the presentation before the 10 member board, so the City made the presentation. Out of 7 submittals, the City tied for 4th place with another entity.

Tami Johnson, of the Idaho Dept. of Parks & Recreation, was in Potlatch and Tami had many ideas of what Potlatch could apply for with the next grant submission. Tami will be here next month to finalize the RV Grant Project for 2014.

2. Parks-Carol Haddock, asked if she needed to contact Chad Bartlett about the windows? The Mayor said that he has talked with Chad and as soon as he finishes a house that he is working on, he will put the windows in at City Hall and then renovate the bathrooms in the Depot in the Scenic 6 Park. The bathrooms need to be handicapped accessible and Chad also build a storage unit. Carol is going to talk with Salie Anderson and see what ideas Salie has for the bathroom renovation.

Carol said that she will be attending the Idaho Dept. of Parks & Recreation grant workshop on Wednesday with the Mayor and Shelly. Carol would like to see the walking path repaired and widened in the Scenic 6 Park. The IDPR has different grant opportunities available and the track would fall under the Trail Grant. According to IDPR, the Trail Grant is more competitive.

3. Pool & Cemetery-Dave Cada, nothing at this time.

4. Vern Johnson - Water & Sewer, everything is fine.

5. Streets-Martin Anderson, asked if anyone has checked the sidewalk drains? The Mayor said that he will have Tom look at them.

6. Scenic 6 -David Cada, said that the Scenic 6 Economic Development has turned over the Company Town Christmas to The Landing Youth Center. There are going to be buggy rides and Santa will be at The Landing.

One of the high school seniors is going to be refinishing all of the doors at The Depot for his senior project.

7. Clerk- Shelly Hammons, nothing at this time.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

BILLS: *A motion was made by Carol Haddock to pay the bills in the amount of \$3,776.02, seconded by Dave Cada, motion carried with “all ayes”.*

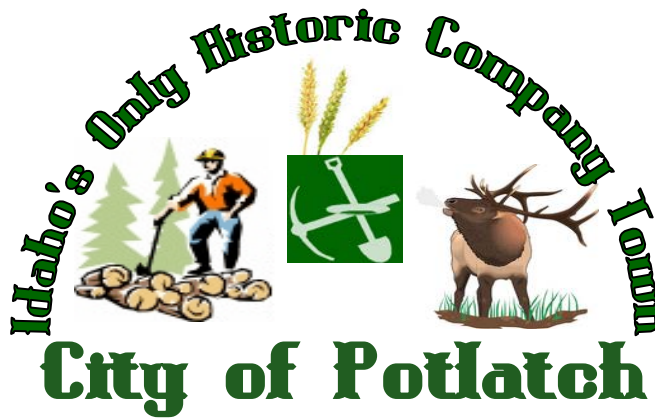
Carol Haddock made a motion to adjourn the meeting, seconded by Marty Anderson, the motion was carried with “all ayes”, meeting adjourned at 8:29 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be November 10, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

November 24, 2014 – 7:06 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson and Dave Cada. Marty Anderson was absent and Carol Haddock was in Arizona but available on the telephone.

Dave Cada made a motion that the minutes of the meeting minutes of October 27, 2014, be approved, Vern Johnson seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: Richard Walser.

NEW BUSINESS:

Dale Braunger, Attorney, would like to rent the Planning & Zoning room upstairs, he will be sharing the room share with the P & Z.

Carol Haddock made a motion that the City lease the P&Z room to Dale Braunger at a cost of \$250.00 per month which includes: water, sewer, electricity and internet. Mr. Braunger was told that he will have to pay First Step Internet to have his internet wall connections activated. Mr. Braunger will also have to pay his own telephone bill. Dave Cada seconded the motion, motion was approved with “all ayes”.

REPORTS:

1. **Mayor-David Brown**, the Mayor said that the City must get the park completed that Sharon Howard stipulated to be built in her donation of the two lots to the City. The Mayor said that we will have to have

Jim and Carol Haddock present to make plans for the park. The City must have a sign made that will announce the future park.

The Mayor thanked Commissioner Walser for the Commissioners' help in agreeing on the tax incentives for the potential canola crushing plant.

2. Parks-Carol Haddock, nothing at this time.

3. Pool & Cemetery-Dave Cada, nothing at this time.

4. Vern Johnson - Water & Sewer, fine.

5. Streets-Martin Anderson, absent.

6. Scenic 6 -David Cada, there were many volunteers working on the railroad depot last weekend installing $\frac{3}{4}$ of the insulation and sheet rock on the east side of the depot.

Potlatch's Christmas Day celebration looks good.

Dave explained to those in attendance that several people attended the Inland Northwest Partners meeting in Hayden a few weeks ago. Idaho Dept. of Commerce's Director Sayer made the suggestion at the meeting that it is advantageous for a City to get their name out for potential businesses through social media. Dave said that they brought that message back to the Scenic 6 Economic Development Council. The Council agreed to have four short videos made of the Potlatch area that will be put on You Tube. The Council will be working with Ryon Ownbey on this project. Dave asked the Council what they thought of the idea and the Mayor agreed that it was a neat idea. Dave said that they would like to talk with area businesses to see if they will donate to this project.

7. Clerk- Shelly Hammons, nothing at this time.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

BILLS: A motion was made by Dave Cada to pay the bills in the amount of \$53,411.23, seconded by Carol Haddock, motion carried with "all ayes".

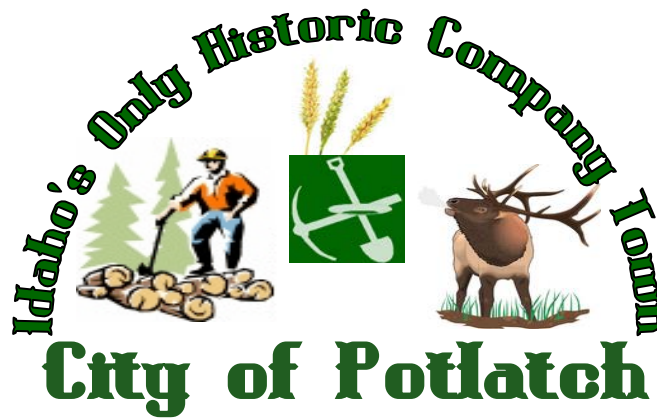
Dave Cada made a motion to adjourn the meeting, seconded by Vern Johnson, the motion was carried with “all ayes”, meeting adjourned at 7:26 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be December 8, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

December 8, 2014 – 7:00 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada, Marty Anderson and Carol Haddock.

Dave Cada made a motion that the minutes of the meeting minutes of November 24, 2014, be approved, Carol Haddock seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: None.

NEW BUSINESS:

The Council discussed the Personnel Policy regarding availability of insurance for a new hire. The Mayor explained that the City's insurance will be switching to Blue Cross through the III-A starting January 1, 2015. The current insurance is through Meritain/Aetna.

Marty Anderson made a motion that a new hire must wait for 60 days to receive insurance, Carol Haddock seconded the motion, motion was carried.

The Mayor said that Jesse Glassman came in and suggested that the City refinish the wood floors in City Hall only on the first floor, the floors are over 11 years old. The Council discussed this and agreed that the floors needed refinishing in City Hall and Jesse needs to submit a quote. The Council also would like to have Jesse Glassman give a quote on what it would cost to

refinish the floors in the Rebekah Hall. Shelly will find out how Jesse would refinish the floors and what the interruption would be.

The Mayor said that we always have a lot of ideas of things to accomplish and Shelly will make a list of things to do.

The Mayor said that the Council has also talked about a building at the pool. There have been different opinions as to which kind of building to build (pole building or stick building) and the Mayor said that we need to get that done.

Arlen Keck has been hired to level the 10 acres that Potlatch Corporation donated to the City. Arlen told the Mayor that City should make an offer on his piece of property right adjacent to the City Hall parking lot. The Council discussed this and Shelly will find out what the property is appraised at. Arlen is charging the City \$80.00 per hour and said that he should be able to complete the job in three days.

Taylor Engineering is working on ITD Sidewalk Project design. The sidewalk that will run from the Grange to the Library along Onaway Road will be on school property. Jeff Circa brought the land description to City Hall and met with the Mayor. Jeff did say that the School Board would have to approve to have the sidewalk built on school property. The engineer would probably attend the school board meeting with the Mayor and they will have to have permission and a signed easement from the school district. The City would maintain the sidewalk but the school would maintain the weeds along the sidewalk.

REPORTS:

1. **Mayor-David Brown**, Janice McMillan said that the Idaho Dept. of Commerce has been talking to the railroad about the possible canola business. If the business were to locate in Potlatch, the Mayor said that the railroad has said they would help repair the rails if there was a need. Carol said that the City should have that in writing. Id. Dept. of Commerce does have a Retrofit Grant that would help with the repair of the railroad. The Retrofit Grant is a 100% matching grant.

2. Parks-Carol Haddock, would like to apply for two grants through the Idaho Dept. of Parks and Recreation on refurbishing the walking path in the Park. Part of the application for the RV Park grant would be the 40% match for the walking path, address the drainage issue and the possibility of irrigation for the Scenic 6 Park. The City has received three bids on rehabilitating the walking path in the park. Another item that we

would apply for would be to paint the restroom in the RV Park, both on the outside and the inside.

The Council agreed that if the City can't get the whole grant amount to refurbish the walking path, the City and the Rec. District will help pay for the other \$24,000. Also, gravel will have to be applied to both sides of the walking path to help stabilize it.

Carol said that she has left a message for Chad Bartlett regarding the windows in the City Hall. Carol said that if Chad can't do the windows, she has another person in mind.

Carol has been working with Salie Anderson about refurbishing the bathrooms in the Scenic 6 Depot. Carol will get back with Salie on this in January.

Carol said that she won't be attending the next Council meeting as she has a previous engagement.

3. Pool & Cemetery-Dave Cada, nothing at this time.

4. Vern Johnson - Water & Sewer, everything going good.

5. Streets-Martin Anderson, asked if Tom has enough sand and gravel for the winter? The Mayor thinks that he does. Tom used the big sander truck for the first time the last time that it snowed.

6. Scenic 6 -David Cada, will be talking with Ryon Ownbey tomorrow about making videos to advertise the City of Potlatch. Everything is going well for this Saturday's Christmas in Potlatch.

Dave wanted it put on record that Potlatch looks absolutely fabulous! Dave thanked everyone for the wonderful job decorating the park and City Hall. Dave said that they had company from Oakland, CA, and they were very impressed as to how wonderful the City looked.

7. Clerk- Shelly Hammons, nothing at this time.

Clerks Report: See Payables, State Pool Statements, US Bank Statement

BILLS: A motion was made by Carol Haddock to pay the bills in the amount of \$12,606.79, seconded by Marty Anderson, motion carried with “all ayes”.

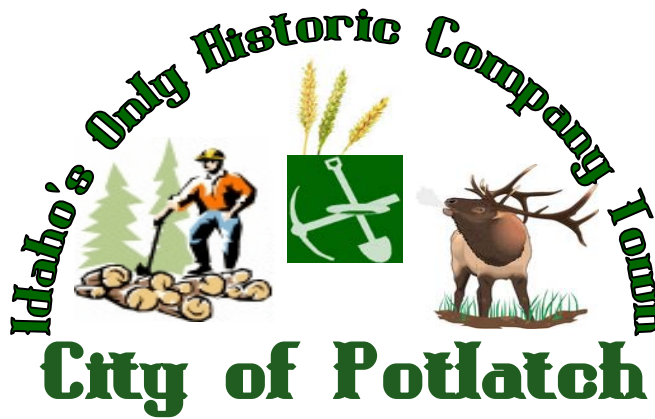
Carol Haddock made a motion to adjourn the meeting, seconded by Dave Cada, the motion was carried with “all ayes”, meeting adjourned at 7:42 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be December 22, 2014.



Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

December 22, 2014 – 7:08 p.m.

The regular meeting of the city council was presided over by Mayor David Brown. Council members present: Vern Johnson, Dave Cada and Marty Anderson. Carol Haddock was absent.

Dave Cada made a motion that the minutes of the meeting minutes of December 8, 2014, be approved, Marty Anderson seconded the motion, motion was approved with “all ayes”.

Also present: Shelly Hammons.

GUESTS: None.

NEW BUSINESS:

The Mayor told the Council that he has been looking at digital readout Speed Limit signs but he doesn't want the City to spend a lot of money on one. Dave Cada said that he is for it and Marty Anderson suggested that if we purchased one, we could move it around town. The Mayor said that he likes the Blinker Radar 12” economy model. Dave Cada suggested that Shelly call the company and find out what model sells the most and find out which one is at reasonable price.

Dave Cada made a motion that the City go ahead and buy the sign with the most value at the best price and have the Mayor and Shelly use their own judgment. Marty Anderson seconded the motion, motion was approved with “all ayes”.

Jesse Glassman's quotes for repairing the hardwood floors in City Hall and the Rebekah Hall are as follows: City Hall: \$993.75; Rebekah Hall: \$3,969.

Dave Cada made a motion that Jesse Glassman refinish the hardwood floors in both City Hall and the Rebekah Hall at the prices quoted. Marty Anderson seconded the motion, motion was carried with “all ayes”.

Harvey Neese sent the information regarding the report by the Outdoor Business Council that informs the public in its research just how much money outdoor recreation on mostly public lands brings in to the State of Idaho.

The Mayor asked the Council if they agree to give the three employees a \$100.00 Christmas bonus this year? ***Marty Anderson made the motion to give a \$100.00 Christmas bonus to the three employees, Dave Cada seconded the motion, the motion was carried with “all ayes”.***

REPORTS:

1. **Mayor-David Brown**, last week met with Will Herrington, attorney, and Jim Lemieux, Potlatch Corp. land manager, about creating an Urban Renewal Agency (URA). In order to be created, the Council must pass a Resolution in favor of creating the URA and then it must be passed in a public vote. Will is working on the Resolution and will get back with us after the holidays. Janice McMillan, interim director, for LEDC said that the City of Moscow's Gary Riedner would conduct a training session for Moscow, the County and Potlatch about forming a URA. Shelly will make a website for economic development for Potlatch.

Carol and Shelly have been working on the Idaho Dept. of Parks and Recreation grants for the RV Park. The repair of the walking trail will be split between two grants: 60% of the grant funding will be applied for through the Trail Grant Program and 40% of the grant funding will be applied for through the RV Grant Program. In the RV Grant, we will also apply for a system to help with the flooding problem in the RV Park, installing an irrigation system and painting the bathroom/shower room inside and out. The Mayor would like to see the City build a Kick Golf/Pasture Golf course in the park (place 5 gallon buckets in the ground and play with tennis balls and golf clubs) and he will be asking Tom to build some picnic tables for the RV Park. Another option would be for the City to build a shuffleboard gaming area for around \$1,400 per lane.

2. Parks-Carol Haddock, absent.

3. Pool & Cemetery-Dave Cada, nothing at this time.

4. Vern Johnson - Water & Sewer, everything going good.

5. Streets-Martin Anderson, suggested that if Motley-Motley received the bid for the walking path, maybe they will be able to repair some streets at the same time. The Mayor said that Herco Paving is also an option.

Marty asked Shelly if she found out what the value was on Arlene Keck's property next to the City Hall parking lot? Shelly did look up the value but didn't have it available at the meeting. She will look it up again and e-mail the land value to everyone.

6. Scenic 6 -David Cada, talked with Ryon Ownbey about creating videos that can be put on You Tube. They would like to make an interview video with many people about "I Love Potlatch Because ...". Dave would like the Council to bring some names of people that they think would be good in the interview. The interview video won't be very long as they would like to keep them short. Ryon is going to be coming to the next Scenic 6 Economic Development meeting and bring prices on who much is will cost to create the videos.

7. Clerk- Shelly Hammons,

Clerks Report: See Payables, State Pool Statements, US Bank Statement

BILLS: *A motion was made by Dave Cada to pay the bills in the amount of \$21,043.69, seconded by Marty Anderson, motion carried with "all ayes".*

Marty Anderson made a motion to adjourn the meeting, seconded by Dave Cada, the motion was carried with “all ayes”, meeting adjourned at 7:40 p.m.

David L. Brown, Mayor

ATTEST:

Shelly M. Hammons, City Clerk-Treasurer

The next Council meeting will be January 12, 2015.