

Potlatch City Council Meeting

City Hall – 195 6th Street – Potlatch, ID 83855

March 11, 2019 – 7:00 p.m.

The regular meeting of the City Council was presided over by Mayor David Brown. Council members present: Dave Cada, Marty Anderson and Joan Bender. Charlie Johnson was absent. Also present: Shelly Hammons, City Clerk-Treasurer.

GUESTS: Bill Howard, Larry and Halette Meyer, Leonard E. Rasmussen, Ron Jones, Jim Crowley and Kaylee Richmond.

NEW BUSINESS:

Joan Bender said the invocation Prayer.

1. ***CONSENT AGENDA: David Cada made a motion to approve the Consent Agenda (being regularly considered by the City Council, these items will be enacted by one motion unless requested by a City Council member that one or more items be removed for separate discussion): Minutes from February 25, 2019, City Council meeting. The City of Potlatch current bills due, payroll for City of Potlatch and Century 21 for February 2019 and bills that have been paid.***

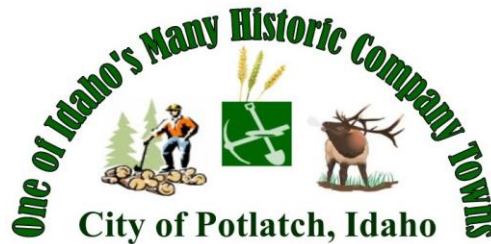
Joan Bender made a motion that the minutes from February 25, 2019, be approved with the correction of adding the motion made by Charlie Johnson and the second that was made by Joan Bender at the February 25, 2019, City Council meeting be included in the minutes for the Idaho Native Plant Society grant that Karin Johnson is applying for. Dave Cada seconded Joan's motion, motion was approved with a Roll Call vote:

Dave Cada, yes

Martin Anderson, aye

Joan Bender, yes

2. ***Marty Anderson made a motion that the City Council retroactively approve the purchase of eight lightweight plastic tables for the***



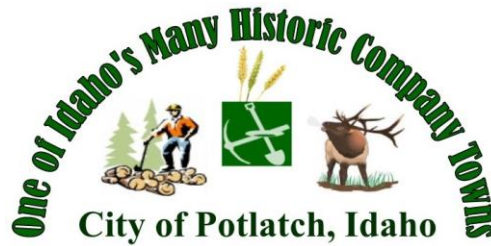
Potlatch Senior Center, the cost of the tables with shipping was \$1,111.90. Dave Cada seconded the motion, the motion was approved with “all ayes”.

It was suggested that the City remove the old chairs and furnishings that are in the back of the Potlatch Senior Center. The Mayor said that they will remain in the building at this time.

- 3. LARRY & HALETTE MEYER AND OTHER POTLATCH SENIOR CENTER MEMBERS.** Larry and Halette Meyer along with four men from the Potlatch Senior Center attended the Council meeting to discuss the need for many repairs at the Senior Center. Halette said that the front entryway where you walk up needs to be redone. Halette suggested that the new entryway be a two-phase ramp from sidewalk to the door for easier entry and to help those that are mobility impaired. Also, there should be a roof over the entryway to keep the snow off. The ice melt that is used crumbles the concrete and she suggested that radiant heat might be an option. The Council discussed this and with radiant heat the electrical costs would increase.

The sidewalk that runs along the building to the back entrance is covered at the entrance by a roof that helps keep the snow off. The school has been helping with the shoveling of the sidewalk to the back entrance. The group discussed the possibility of adding a roof all along the sidewalk from the front to the back. The City would need to talk to the school before that could be done because the snow will fall off of a roof onto the School's property.

There is a crack in the ceiling that five years ago was only ½ way across the ceiling and now the crack is all the way across and approximately ½” to ¾” wide. The group feels that the structure is failing. Dave Cada seemed to recall that the Potlatch Senior Center was built in 1963 or 1964. The building is sitting on concrete blocks that may be settling. It was suggested to talk with the Building Inspector to see what needs to be repaired.



Halette said that there are many grant opportunities available that might help with the repairs to the building.

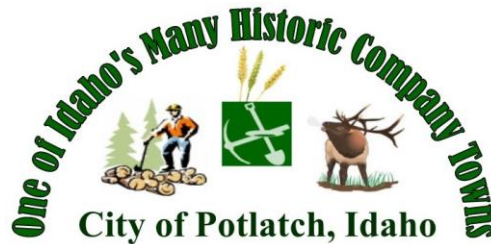
The group discussed the different things that need repaired:

- a. Sidewalk in front of the building needs repaired.
- b. Paint the outside of the building.
- c. Walkway into the building.
- d. Make a two-phase ramp on the front of the building.
- e. It was suggested to replace the stoves. The Mayor said that the building was renovated and remodeled in 2010 by a \$100,000 grant that Carol Haddock wrote. At that time all of the appliances were replaced.
- f. There is a little building in the back that the Seniors own that is in disrepair and full of junk. Bonnie Rohn came into City Hall this afternoon and said that the seniors would be willing to donate that building to the City or agree to have it torn down.
- g. Signs – place signs out front of the building saying “No Parking, Loading and Unloading Zone”.
- h. Put drywall up over the paneling? Paint the paneling?
- i. Repair the crack in the ceiling. Shore up the footings? Put steel braces on the building?
- j. More electrical outlets need to be added along the walls.
- k. Upgrade the sound system. They would like to have four speakers: two in the front and two in the back.

It was suggested that when the maintenance crew plows the snow, rather than leaving a 2-3' high berm in front of the Senior Center, that they turn their blade and plow the snow to the east side of Pine Street.

They discussed having some kind of recruitment in the City to get more seniors to come to the Senior Center. The meals cost \$3.00 and it is good food. The home deliveries last year totaled 6-8 per meal day but this year it has increased to 16-19 deliveries.

They said that they would like to have a fundraiser and show the City that the seniors are serious about getting all of the repairs done. One person asked if Bennett Lumber ever donated anything to the City? The answer was a unanimous “yes”. Joan Bender said that Bennett Lumber donated



framing materials for the Potlatch Food Pantry when it was built. Joan said that someone needed to go to Bennett Lumber and talk to them about the possibility of donating.

Larry asked if Shelly would write a letter for their grant application? The City Council discussed this and they agreed that the City would write a Letter of Support for a grant application that Halette would submit.

The City Council suggested that they talk with the Latah County Commissioners and see if there are funds to help with some of the repairs? Joan said that the seniors need to figure out what they will need and come up with the costs for the repairs and set a goal. It was suggested that they contact several contractors and see what the costs would be for the repairs.

The Potlatch Senior Center is a 501-C3. The City owns the building and the contents in the building.

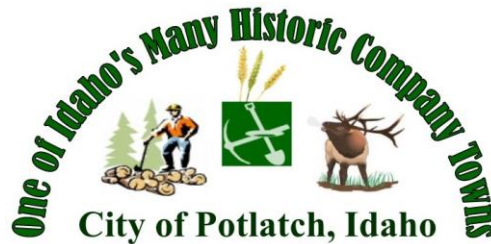
The Mayor said that the City will be putting in new sidewalks this summer going to Bennett's Addition and possibly at that time, the sidewalk in front of the Senior Center could be repaired.

Larry asked about putting TREX decking on top of the porch? Halette knew someone that could get the decking.

- 4. KAYLEE RICHMOND – MOVE DAYCARE TO VFW HALL?** Kaylee said that she was told that an offer has been accepted on the building that her daycare is in and she will have to move.

The VFW approached her and suggested that she use their building this summer and next year for her daycare and pre-school and Kaylee would then pay all of the bills for the VFW. The pre-school hours will be: 8-11 a.m. and 12-2 p.m. The VFW doesn't have much parking but it will be drop off at the door. Kaylee would like to do a summer program from 9-2.

Kaylee has partnered with the School and their IEP kids come to her program. The new kindergarten teacher will be helping her this summer so the kindergarteners will get acquainted with their new teacher. Kaylee asked if the City Council would write a Letter for her State Licensing in support of using the VFW building?



Joan Bender made a motion that the City Council approve that Kaylee Richmond be allowed to use the VFW Hall for her pre-school and daycare and the City Council will write a Letter of Support to the State of Idaho, Dave Cada seconded the motion, the motion was approved with “all ayes”.

- 5. ALL SUMMER EMPLOYEES (LIFEGUARDS AND SUMMER MAINTENANCE WORKERS) WILL RECEIVE A \$100.00 BONUS AT THE END OF THE SEASON IF THEY SHOW UP AND ARE GOOD WORKERS.**

Dave Cada made a motion the City of Potlatch pay the lifeguards and the summer maintenance workers a \$100.00 bonus at the end of the season if they stay and do a good job, Joan Bender seconded the motion, the motion was approved with “all ayes”.

- 6. ADOPT PROCLAMATION THAT APRIL 1, 2020, IS “CENSUS AWARENESS DAY”?**

Marty Anderson made a motion that the City Council adopt the Proclamation that April 1, 2020, is “Census Awareness Day”. Joan Bender seconded the motion, the motion was approved with “all ayes”. The Mayor asked for a Roll Call vote:

Dave Cada, yes

Marty Anderson, aye

Joan Bender, aye

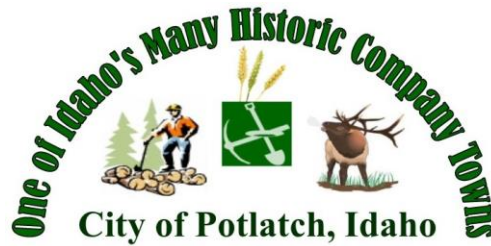
- 7. ADOPT THE PROCLAMATION THAT “APRIL 2019 IS FAIR HOUSING MONTH”?**

Dave Cada made a motion the City Council adopt the Proclamation that “April 2019 is Fair Housing Month”. Joan Bender seconded the motion, the motion was approved with “all ayes”. The Mayor asked for a Roll Call vote:

Dave Cada, yes

Marty Anderson, aye

Joan Bender, aye



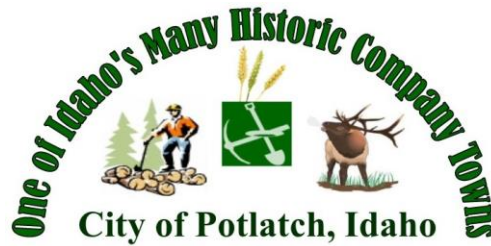
REPORTS:

- 1. Mayor-David Brown** – the City didn't receive any of the three grant applications submitted to LHTAC. The Mayor said that the Council agreed last year that 10th Street to Pine Street would be repaired, 550'x35'. Also, the Onaway Road at Highway 6 to the first manhole right after NAPA Auto Parts needs repaired, 90'x30'. The Mayor has asked Poe Asphalt for a price to repair these two sections. The budget has \$36,000 in the street fund for improvements and \$14,650 for repairs.

Marty asked when the sidewalk is put in on Onaway Road will the road have to be redone? The Mayor said that when the Onaway Road is redone, the pavement should be thicker to withstand the heavy traffic. The Mayor said that he is trying to figure out how to put a sidewalk down 10th Street. The City Council agreed that the water and sewer projects damaged the Onaway Road so those funds should help repair the road.

Dave said that he would prefer that the City get a quote from Poe or more before the City Council makes a motion. The Council discussed getting three quotes on the street repairs.

Shelly talked today with Rhonda Schmidt, City Clerk-Treasurer, for the City of Nezperce. Nezperce won their 2019 LHTAC grant application for signage. Rhonda said that until the City of Nezperce updated their Transportation Plan the City never received any grant money from LHTAC. Rhonda also said that Nezperce tried to update their Transportation Plan three times with a grant writer and the application wasn't ever approved. Rhonda then talked with LHTAC and they suggested that Nezperce hire an engineer to make the application to update their Transportation Plan and they received grant money the following year to update their plan. LHTAC wants engineers to complete all of their grant applications. The City of Potlatch received a low score in the application because the City doesn't participate in LHTAC Road's Scholar Program. It is also helpful to attend the District II highway meetings to get their help and suggestions on LHTAC's grant applications.



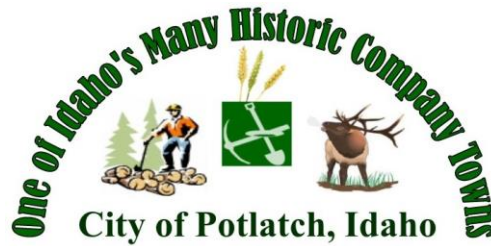
The Mayor said that he has been texting B.J. Swanson about the land purchases around Potlatch. Lois Johnson's 30 acres between Potlatch and Onaway have been purchased, the Potlatch land across the river has been purchased and 80 acres north east of Harvard. The buyers are Blommer (used to own Blommer's Chocolate) and O'Malley's from Moscow. Don Ball, local realtor, told the Mayor that they are going to be making horse ranches.

The Mayor attended the dedication of the second Habitat for Humanity home last Sunday. The City gave the new owner a family pool pass and also a certificate for swimming lessons for the three children. The next Palouse Habitat for Humanity will be built in Palouse.

The Mayor talked to the Council about hiring more people if the City experiences another winter like we've had. Tom and Brennan can't keep up on the snow removal. Possibly hire a dump truck to haul the snow off of the streets. The City can't expect two men to do everything.

Tom Andres has 13 hours of vacation time that he needs to use before April 1, 2019. He would like to bank it and use it this year when he has shoulder surgery. Marty asked Shelly to put this on the next City Council meeting agenda.

2. **Parks – Joan Bender** – nothing on the parks at this time. Joan attended the County Commissioner's meeting last week and so did Dave Cada.
3. **Pool & Cemetery - Dave Cada** – wants to make sure that the bathhouse is going to get the floors done before the pool season starts. The Mayor said that Karin Johnson has already been talking about doing this when the weather allows. Also, it was discussed that a cover should be purchased for the gator as Karin drives it all around in the freezing cold weather.
4. **Water & Sewer Charles Johnson** – absent.



5. Streets - Martin Anderson – we’ve already talked about the streets.

6. Scenic 6 - David Cada – the Business will be next Tuesday, March 19, at 7 a.m. at the Senior Center. Dave invited the seniors to attend. They estimated that there will be ten seniors in attendance. The County Commissioners will all be attending the breakfast. Everyone is supposed to register online or send an e-mail to Karen Rohn.

7. Clerk- Shelly Hammons – Shelly explained the monthly Variance Report and asked the City Council if they had any questions about the report? No questions.

There are several meetings coming up:

MARCH 28 – ECONOMY FOR THE FUTURE, Monastery of St. Gertrude Spirit Center, 9 a.m.-4 p.m. The Mayor and the City Council are invited. The Mayor said that he will try and make this meeting. Shelly will let CEDA know.

APRIL 18 – CEDA’S ANNUAL MEETING, Clearwater River Casino, 4-8 p.m. The Mayor and the City Council are invited. The Mayor, Dave and Kenny Cada and Joan and Tom Bender will all be attending the Annual meeting.

Marty Anderson made a motion to adjourn the meeting, Dave Cada seconded the motion, the meeting was adjourned at 8:58 p.m.

ATTEST: _____ David L. Brown, Mayor

Shelly M. Hammons, CMC, City Clerk-Treasurer

The next City Council meeting will be Monday, March 25, 2019.